

MINUTES

**Executive Committee of the Academic Senate
CALIFORNIA STATE UNIVERSITY SAN MARCOS
Wednesday, March 5, 2003
Commons 206
12 – 1 p.m.**

Members Present: **Dick Montanari, Chair** **Bonnie Biggs, V. Chair** **Glen Brodowsky, Secretary**
 Al Schwartz, APC **Vicki Golich, BLP** **Janet McDaniel, FAC**
 Sharon Hamill, GEC **Kathy Norman, NEAC** **Zulmara Cline, SAC**
 Carmen Nava, UCC

Ex-Officio Present: **Janet Powell, CFA; Robert Sheath, Provost & VPAA**

Not Present: **Alexander Gonzalez, President; Sandy Parsons, ASCSU**

Staff: **Marcia Woolf, Academic Senate Coordinator**

I. Approval of Agenda The Senate office received three resolutions for Senate consideration after the agenda deadline (topics: campus budget, library/IITS staffing, recent military actions against Iraq). It was determined that the EC will consider these resolutions at a future meeting.

ADD: **XII. New Business, D. NEAC Recommendations (old D becomes E, etc.)**

CHANGE: **XII. New Business, F. ~~APC~~ UCC Course & Program Change Proposals**

Motion #1 M/S/P*
To approve the agenda as amended

II. Approval of Minutes of 2/26/03

Motion #2 M/S/P (one abstention)
To approve the minutes as presented

III. Chair's Report, Dick Montanari

A. Announcements: Montanari asked that reports be kept brief in the interest of time. Biggs will be chairing the next two EC meetings while Montanari is away. Please send comments regarding the on-line voting system to Woolf.

B. Referrals to Committees:

FAC Consideration of New Lecturer Seat on FAC
NEAC University Student Union Advisory Board, 1 at-large 03-04

IV. Vice Chair's Report, Bonnie Biggs: No report.

V. Secretary's Report, Glen Brodowsky: No report.

VI. President's Report, Alexander Gonzalez: No report.

VII. Provost's Report, Robert Sheath: Deferred to Senate. In response to a request, Sheath indicated that information regarding the Lottery Grant program will be provided next week.

VIII. Statewide Senate Report, Dick Montanari: Standing Committee meetings are being held today (Parsons is attending) and the full Senate meets in plenary tomorrow and Friday. Montanari and Parsons will attend the plenary session.

A budget forum is being held by the Chancellor's Office on March 14; Montanari is unable to attend, and no alternates may attend. President Gonzalez and the ASI president will attend.

The faculty flow report will be available for distribution very soon, and should prove very informative.

IX. CFA Report, Janet Powell: Diehr will give a full CFA report at today's Senate meeting.

X. Committee Reports

BLP: Allison and the committee are discussing the process and construction of the University Budget Committee and University Planning Committee recently described by Allison. Sheath noted that he and Montanari are discussing and providing input to Allison on this topic. BLP asks to be included in the discussion regarding these committees, and Sheath and Montanari shared their written communication with Golich.

The committee is waiting for information on Biochemistry before that review can be completed, will soon review the Native Studies minor, and has not yet received the Mass Media program proposal.

FAC: Brodowsky reported that the committee is reviewing UPD grant applications, and is finalizing a survey to evaluate the recent RTP process. McDaniel noted that a written report is attached to today's Senate agenda.

GEC: The committee is awaiting guidance from the EC regarding how best to respond to COAS requests for information regarding GE and the pilot campus initiative.

CAP, GEC, and UCC have worked together and found a way to streamline the process for C2 forms generated in light of the clarification issued regarding LDGE prerequisites (that UDGE courses may not require lower division discipline specific prerequisites). The GEC appreciates the collegial nature of this effort.

Huber addressed the committee regarding the need for data regarding the writing assessment for the WASC process, and the committee supports her efforts to work with the Literature and Writing Studies faculty and the Faculty Center to devise a plan for collecting data.

The committee is also considering a request by Zwick to address problems encountered by second language learners with regard to the writing requirement.

The GE Coordinator role is also being considered by the committee, and a recommendation will be presented to the EC shortly.

NEAC: A report is attached to today's Senate agenda. In addition, the COAS representative on NEAC is working on a document which will define which departments are in what area for the purpose of Senate elections. This item will be presented for EC consideration.

SAC: A written report is attached to today's Senate agenda. The faculty-in-resident position is now a funded position and a search will be conducted in the near future. Tours of the new student housing are being offered.

UCC: A written report is attached to today's Senate agenda. While UCC was willing to ask that the PE & Kinesiology program proposal be sent forward to the Senate based on last year's review, the current UCC membership is unable to address or present the item at today's Senate. It is not known who will present the item or field questions. Montanari indicated that it would be appropriate for UCC to present the item and ask for others present to address comments and questions raised. Nava indicated she would take notes, but does not know to whom they should be addressed. McDaniel suggested the EC develop a means for handling this type of problem in the future.

XII. Old Business

A. Pilot Campus Initiative Sheath distributed a copy of the David Spence letter. He indicated the general goal was to carve out a unique niche within the CSU while continuing to maintain educational excellence. Montanari noted that the third bullet of Sheath's agenda attachment indicates that "reduction or elimination of upper division general education requirements might be part of the consideration" and that moving from 3 units to 4 units also might be considered, but that neither of these considerations have yet been discussed. A task force is currently being formed to discuss these and other topics related to the initiative.

Comments included the need for clarification that faculty would develop any proposal to the Chancellor's Office, confusion regarding the Chancellor's Office expectations. Sheath noted that Spence's two key goals seem to be access and time to completion, and that Spence views the CSUSM initiative as a possible way to pilot a streamlined degree process to meet the second goal. Spence's letter indicates that, whatever method is chosen, the focus must be on learning outcomes assessment.

Hamill indicated that she recommends GEC continue to suspend its recertification efforts, since faculty are unwilling to submit proposals for courses which may be eliminated. The committee would then reconsider this issue once a recommendation is made by the task force later this spring regarding whether to pursue consideration of pilot campus status.

Sheath and Montanari have indicated to key COAS faculty that any discussions regarding the future of the UDGE requirements at this stage are premature.

XIII. New Business

D. NEAC Recommendations (taken out of order)

Name	Committee	Representing	Term
Beavers, Staci	Comm. for Pres. Award for Innovation in Teaching	At-Large	Spr 03
Ruiz, Sonia	SBRI Review Committee	At-Large	Spr 03
Thomas, Marie	SBRI Review Committee	At-Large	Spr 03

Motion #3 M/S/P*

To forward the NEAC recommendations for today's Senate consent calendar

F. UCC Course & Program Change Proposals (taken out of order)

Motion #4 M/S/P*

To forward the UCC Course & Program Change Proposals for today's Senate consent calendar

Items of business not attended to were postponed to the next EC meeting.

The meeting was adjourned at 1:10 p.m.
Marcia Woolf, Academic Senate Coordinator

APPROVED: _____
Glen H. Brodowsky, Secretary 02/03

Date: _____