

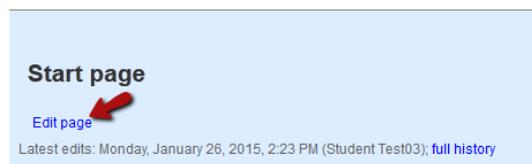
Adding / Editing a New Wiki Page

Within a wiki, you can separate content into different pages. These pages can be linked from the first page that was created, or can be linked to other pages within the Wiki.

1. Click on the Wiki activity.
2. To create your start or first page, click on Create Page.



3. In the text box, put in any content you desire. Apply desired **Tags** (keywords) and click **Save**.
4. To make additional edits from the view tab, click **Edit page**. You can also click the Edit tab.

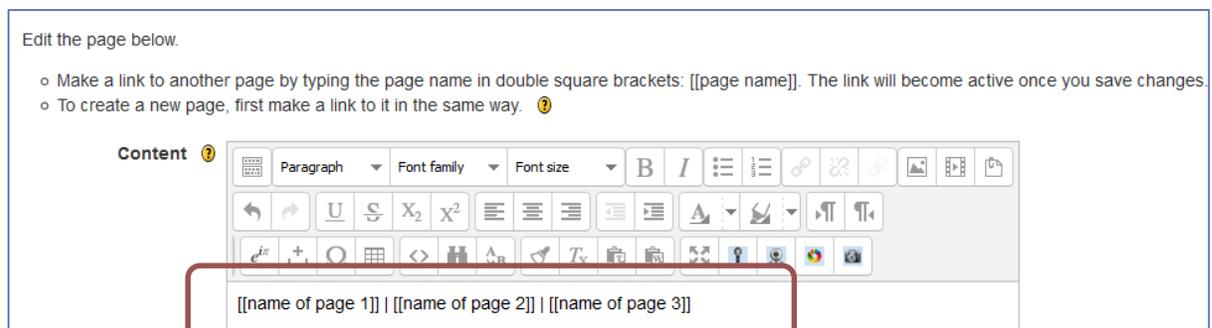


To create links to additional pages:

Page links are **not** created by inserting a hyperlink. You can create additional pages and links to those pages in two ways.

To create multiple links

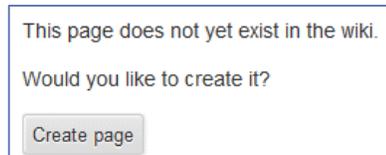
1. To create the link, type the name of the page, and enclose it with double square brackets: `[[]]`. Listing page links can be done in any way, but the pipe ("|") character (located directly below the backspace button) gives it a nice clean look for your links at the top of the page.





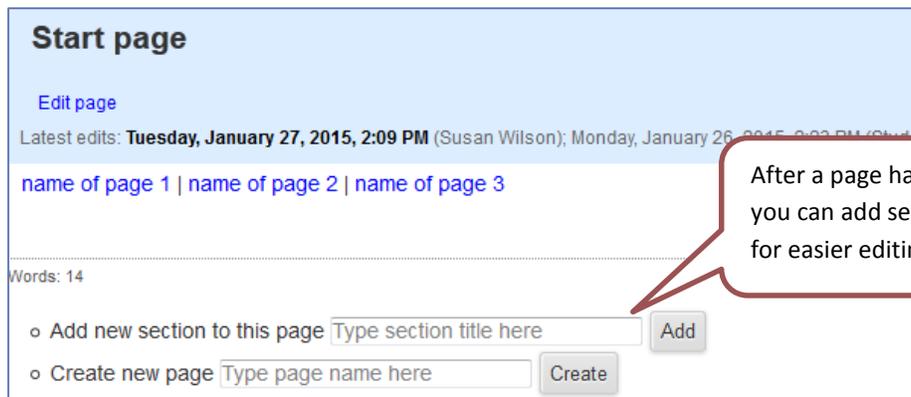
Result:

2. In the step above, you created a link. To create the actual page, click on the link you just created, then click **Create page**.



Alternate way to add a new page:

1. Type in a page name into the "Create new page" box and click **Create**. This will add a link to the new page *from your current page*.
2. Add any desired content into the content box and click **Save**.
3. To edit the page again, click on the link.



Note: It is currently NOT possible to delete, rename or move a page within the wiki, so plan before you start. To hide a page, delete the link(s) to the page. The page will be accessible from the Wiki index as an unlinked page.

History/Wiki changes

The history and index of the Wiki are useful for easy navigating as well as keeping track of the activity within the Wiki.

History

1. Click on the OU Wiki activity.
2. Click on the Wiki Changes button in the upper right of the page.

[Wiki index](#) [Wiki changes](#) [Participation by user](#)

Changes are shown in descending order, newest at top. Within Wiki Changes, you can choose to view All changes to all pages, or just New pages and when they were created using the tabs at the top of the page.

[All changes](#) [New pages](#)

Clicking the View changes link will highlight the differences between the two versions. Each version can also be viewed in its entirety.

Wiki Index

You have the choice to view the pages in the wiki alphabetically or by structure. If you view **by structure**, you will be able to see which pages are linked to each other. You can choose which view you want by using the tabs at the top of the page

Alphabetical Structure

Start page
Words: 41
Last change: Tuesday, January 27, 2015, 2:00 PM / Susan Wilson

EXECUTIVE SUMMARY
Words: 4
Last change: Monday, January 26, 2015, 1:33 PM / Susan Wilson

PROJECT RESOURCES
Words: 11
Last change: Tuesday, January 27, 2015, 3:51 PM / Susan Wilson

bibliography
Words: 4
Last change: Tuesday, January 27, 2015, 3:50 PM / Susan Wilson

websites
Words: 3
Last change: Tuesday, January 27, 2015, 3:51 PM / Susan Wilson

Project Roles

Bibliography and websites are linked to Project resources page

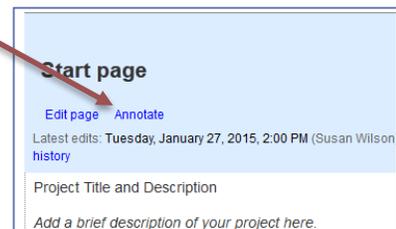
Executive Summary, Project Resources and Project Roles are linked to Start Page

Note: If you have made links to pages, but have not yet created the pages, there will be a section in the index called "Missing pages" which shows these links. There will also be a section for "Unlinked pages" if you have created a page but erased the links to it.

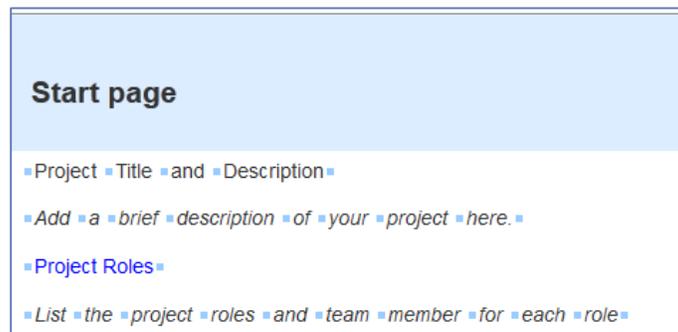
Annotations (Must be enabled in the settings by the instructor)

Annotations can be used as comments or as feedback in a Wiki. They are not good for holding long discussions, but they are good for feedback in the wiki. Both students and instructors can annotate each other's wikis.

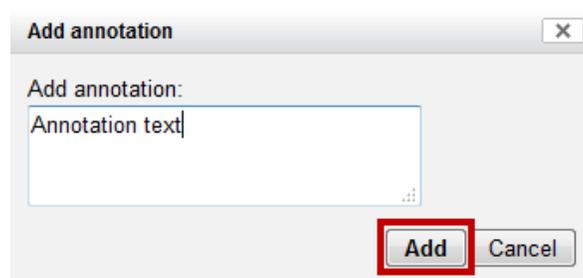
1. Click on the **Annotate** button that appears under the title of the page, next to "Edit page" on the page that you would like to annotate.



2. After you click on **Annotate**, small blue squares (annotation markers) will appear between words. Choose where you would like to annotate and click on the blue square in that area.



3. Type in the text that you would like to appear in your annotation, and click **Add**.



4. Review your annotation text and location. When you are satisfied, click **Save changes**.
5. Your new annotation will appear as a clickable icon near where you added it. If you click on the icon, your annotation text will expand or collapse.

