Chapter One: Definition of Problem

Write this chapter in present tense. Use double spacing, 12 point Times New Roman or Arial font. Indent every paragraph by 5 spaces. Use level one headings for the key sections – center, bold and title case. Write a brief introduction to your topic. Capture your reader’s attention. Preview the headings for the entire chapter: purpose of the project, preview of literature, preview of methodology, significance of project, and definition of key terms.

**Purpose of Project**

Articulate the guiding questions for your project.

**Preview Literature**

Identify the 2-5 key areas of your literature review. Cite the leading authors of each area.

**Preview Methodology**

Describe the kind of project you will create. Briefly describe the steps you will take to create the project. Cite any authors that you are modeling your project after.

**Significance of Project**

State how this project can improve education. How will it affect students, teachers, administrators, families, and the community at large? How will it build upon previous literature? Is it filling a gap? What educational practices will it change?

**Summary of Chapter**

Summarize the heading topics and transition to the next chapter.

**Definitions**

List in alphabetical order all the terms in your guiding questions, abstract, literature review and methodology. This is your opportunity to clarify how you will use these terms. Check with your chair on where the definitions should go: at end of chapter or integrated throughout chapter one.

Chapter Two: Literature Review

Write this chapter in present tense. Write a brief introduction to your topic, recapping the guiding questions. Preview the key literature review themes.

**\_\_\_\_\_\_\_\_\_\_\_ (Theme One)**

Articulate the first theme in the literature. Do not summarize the articles. Avoid writing an annotated bibliography. Rather present the research as a theme and then use the research and key authors to make a case for the theme. Distinguish between the different research studies. Articulate how each work supports or opposes each other. Lay out a foundation of the work that supports and informs your research. Provide enough detail about the context and key findings of each study to explain how it relates to your work.

**\_\_\_\_\_\_\_\_\_\_\_ (Theme Two)**

Articulate the second theme in the literature. Do not summarize the articles. Avoid writing an annotated bibliography. Rather present the research as a theme and then use the research and key authors to make a case for the theme. Distinguish between the different research studies. Articulate how each work supports or opposes each other. Lay out a foundation of the work that supports and informs your research. Provide enough detail about the context and key findings of each study to explain how it relates to your work.

**\_\_\_\_\_\_\_\_\_\_\_ (Theme Three)**

Articulate the third theme in the literature. Do not summarize the articles. Avoid writing an annotated bibliography. Rather present the research as a theme and then use the research and key authors to make a case for the theme. Distinguish between the different research studies. Articulate how each work supports or opposes each other. Lay out a foundation of the work that supports and informs your research. Provide enough detail about the context and key findings of each study to explain how it relates to your work.

(Provide as many themes as needed. Make sure you cite all authors with the name and date. Include the page number if you use a quotation. If you quote more than 40 words indent to follow APA format.)

**Summary of Chapter**

Summarize the heading topics and transition to the next chapter.

Chapter Three: Methodology

This chapter is written in past tense. Write a brief introduction to your topic, recapping the guiding question and previewing the methodology for creating the project. Preview all the sections of the chapter: design, participants (optional), setting (optional), instruments, and procedures.

**Design**

Describe the type of project you will be creating and a brief description of the procedures. For example, 6th grade Integrated Thematic Health Unit. Explain how this design is a good match to answer the guiding questions.

**Participants/Setting (Optional)**

Describe the participants and the setting that this project was designed for. Who is the audience (students, teachers, administrators, families, and community at large)? Who did you keep in mind when you designed the project? Describe the demographics of the population and the setting for your project: geographic location, political climate, community, school and demographics. Describe the key considerations you kept in mind to meet the needs of the population.

**Instruments**

Describe and provide copies of any tools you will use to create the project. For example if you are creating a curriculum unit, what lesson plan template will you use and why it is a good match for your curriculum and population?

**Procedures**

Describe in detail the chronological steps you will take to create the project. If you have written an IRB, pull it out as a guide for writing this section.

**Summary of Chapter**

Summarize the heading topics and transition to the next chapter.

Chapter Four: Project

Put the entire project here. It should polished, complete and *able* to stand alone, as if it could be marketed to a publishing company. You have the option to make this stand alone or have a 1 page introduction that introduces the chapter by recapping the problem statement and describing how the project addresses the need. Preview all the section headings of the project and give a description of how the project is organized.

**Project Cover Page**

Create a cover for your project with images that represent your curriculum.

**Table of Contents for Curriculum**

List all the sections of the project and what page the items are located on.

**Curriculum Overview of 3 Units**

If you do not have an introduction first, please introduce the chapter by recapping the problem statement and describing how the project addresses the need. Preview all the section headings of the project and give a description of how the project is organized. Provide an overview of the curriculum project - include a description of materials needed, standards, objectives, assessment, differentiation strategies, instructional strategies, and student activities.

**List of Unit 1 Lessons**

**Lesson 1 and Handouts**

**Lesson 2 and Handouts**

**Lesson 3 and Handouts**

**Lesson 4 and Handouts**

**Lesson 5 and Handouts**

**Lesson 6 and Handouts**

**List of Unit 2 Lessons**

**Lesson 1 and Handouts**

**Lesson 2 and Handouts**

**Lesson 3 and Handouts**

**Lesson 4 and Handouts**

**Lesson 5 and Handouts**

**Lesson 6 and Handouts**

**List of Unit 3 Lessons**

**Lesson 1 and Handouts**

**Lesson 2 and Handouts**

**Lesson 3 and Handouts**

**Lesson 4 and Handouts**

**Lesson 5 and Handouts**

**Lesson 6 and Handouts**

Chapter Five: Project Recommendations

 This chapter is your personal reflection on the project process. You can write this as first person. For the introduction to the chapter, write a paragraph recapping what the problem is and how the project addresses this problem. Preview the names of all of the headings for this chapter. As per APA format, do not use a heading of Introduction.

**Lessons Learned**

This will be 1-10 paragraphs describing what you learned by creating this curriculum. Suggested process: 1. Write a list of the lessons you learned by creating the project; 2. Cluster the lessons by theme; 3. Write a paragraph for each theme cluster.

**Educational Implications**

What can you recommend to educators based on what you learned? What can you recommend for best practices, implementation of the project and creation of similar projects. This section can be switched with the section below depending on what flows better for your topic.

**Project Implementation Plans**

What do you plan to do with the project? How will you implement this project? How do you hope others implement this project? Will you pilot this and then recruit other teachers to use the project? This section can be switched with the section above depending on what flows better for your topic.

**Limitations of Project**

What are the limits of this project? What do you wish you had done differently if you had endless resources and support?

**Future Research or Project Suggestions**

What do you suggest for future educational research, curriculum development and instruction? How can this project lead to research? How can it lead to curriculum development? How can this project lead to effective instruction? How can this project be extended?

**Summary/Conclusion**

Summarize the entire project - chapters 1-5. Include the key concepts of the project and provide a meaningful and engaging ending.