2024 CTREE Puentes Program

The 2024 Puentes Program is designed to support participants in building successful application materials for graduate school/summer research programs. This training will have in-person workshops on 05/28, 05/29, 05/30, 06/04, 06/05, and 06/06. Additional virtual (or in-person, if a student is participating in research at CSUSM) meetings will occur in July and August to provide a review of your materials.

This summer programming is designed to help you craft the majority, if not all, of the application materials necessary for your upcoming applications. You are expected to complete assignments that will go toward your application packages. A first draft of your materials will tentatively be due by 07/15, with feedback being returned to you by the end of July. The next draft of materials will be due 08/18 and meetings for in- person feedback/review will occur the next week (08/19 – 08/23).

This training will use a CSUSM Community Page to contain all materials (e.g. handouts, training videos, helpful links, etc.): <https://community.csusm.edu/course/view.php?id=9987>

Link for assignments (Upload to your individual folder): Under Construction

We look forward to working with you this summer and supporting you in crafting your application materials!

# 2024 PUENTES SCHEDULE:

**Tuesday, MAY 28**

10:00am – 2:00pm Academic Hall 407

* Ice Breaker
* Training Schedule Overview
* Grad School
	+ - How to Choose a Grad School
		- Excel Organizer
* GRFP Introduction and Expectations (1:00-2:00)

# Wednesday, MAY 29

10:00am – 2:00pm Academic Hall 407

* Instructions for Contacting Letter Writers
* Groups for Grad school
* Professional Development: Writing Emails
* Guest Speaker: Dr. Ranjeeta Basu
* Crafting Your Curriculum Vitae (CV)

# Thursday, MAY 30

10:00am – 2:00pm Academic Hall 407

* Instructions for Writing a Grad School Personal Statement
* Check-in on Grad school list
* Work on drafting your CV and sharing

# Tuesday, JUNE 4

10:00am – 2:00pm Academic Hall 407

* Instructions for Writing a Diversity Statement
* Reviewing the Elements of a Successful Application
* Reviewing Your Preliminary List of Graduate Schools/Summer Research Programs
* Continue CV

**Wednesday, June 5**

10:00am-2:00pm

Academic Hall 407

* Professional Head Shots
* Start your Personal Statement
* Continue your CV

**Thursday, June 6**

10:00am-2:00pm

Academic Hall 407

* GRFP (10:00-12:00)
* Start your Personal Statement
* Continue your CV and review with peers
* Wrap-up

# ASSIGNMENTS CHECKLIST:

**LIST OF GRAD SCHOOLS/SUMMER RESEARCH PROGRAMS**

## Preliminary List of Graduate Schools

* + - Scholars Graduating Spring 2025: 5 PhD; 3 master's Programs;
		- Name Excel File “FirstName LastName, Preliminary Program Organizer”
		- Due Tuesday, June 4

## Draft List of Graduate Schools/Summer Research Programs

* + - Scholars Graduating Spring 2025: 10 PhD; 5 Masters; 2 Postbaccalaureate Programs\*
		- Name Excel File “FirstName LastName, Draft Program Organizer”
		- Due Monday, July 15

## Revised List of Graduate Schools

* + - Scholars Graduating Spring 2024: 10 PhD; 5 Masters; 2 Postbaccalaureate Programs\*
		- Name Excel File “FirstName LastName, Revised Program Organizer”
		- Due Friday, August 16

\*2 Postbaccalaureate programs, ONLY STEM and Psychology students.

# LIST OF FACULTY LETTER WRITERS

## Draft List of Faculty Letter Writers

* + - Identify 3 Letter Writers
		- Include Names, Emails, and Briefly Describe Why You've Selected These Letter Writers
		- Name Word File “FirstName LastName, Draft List of Letter Writers”
		- Due Tuesday, June 4

## Revised List of Faculty Letter Writers

* + - Identify 3 Letter Writers
		- Include Names, Emails, and Briefly Describe Why You've Selected These Letter Writers
		- Name Word File “FirstName LastName, Revised List of Letter Writers”
		- Due Monday, July 15

**Curriculum Vitae (CV)**

## Draft CV

* + - Name Word File “FirstName LastName, Draft CV”
		- Due Monday, July 15

## Revised CV

* + - Name Word File “FirstName LastName, Revised CV”
		- Due Friday, August 16

# PERSONAL STATEMENT

## Draft Personal Statement

* + - Name Word File “FirstName LastName, Draft Personal Statement”
		- Due Monday, July 15

## Revised Personal Statement

* + - Name Word File “FirstName LastName, Revised Personal Statement”
		- Due Friday, August 16

# DIVERSITY STATEMENT

## Draft Diversity Statement

* + - Name Word File “FirstName LastName, Draft Diversity Statement”
		- Due Monday, July 15

## Revised Diversity Statement

* + - Name Word File “FirstName LastName, Revised Diversity Statement”
		- Due Friday, August 16