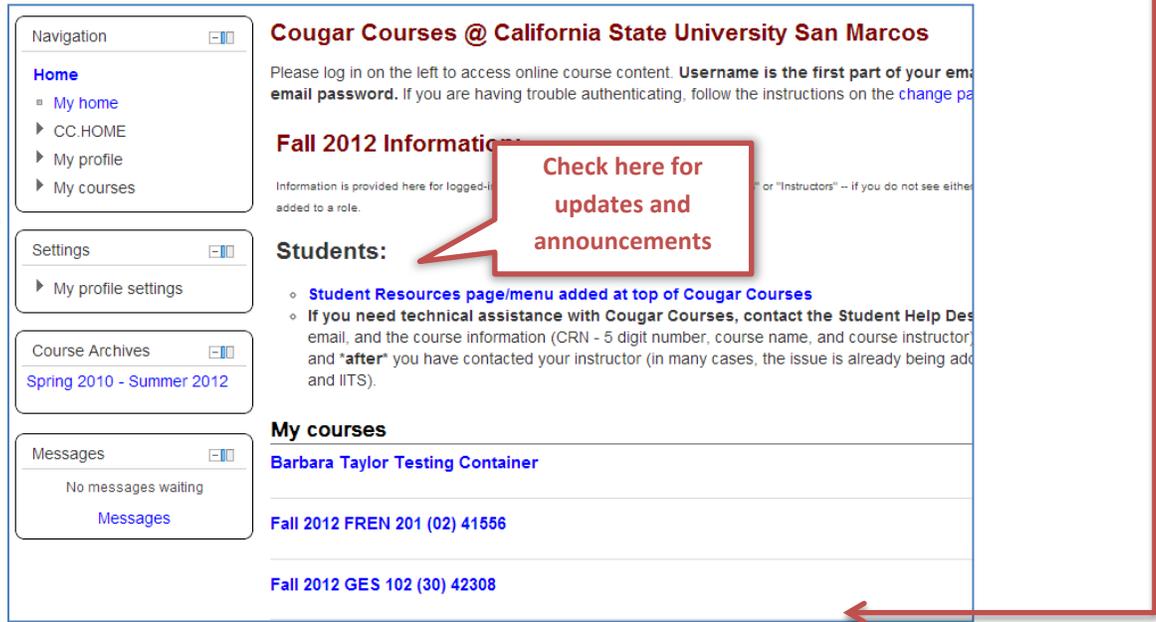




CC 2.0 Introduction to Site Navigation

1. Log onto Cougar Courses. You are now at the **Site Home**. Check for any messages/updates in the Students section. If you do not see this section, contact cchelp@csusm.edu and ask that your account be added to the student role.
2. You will see your current semester courses listed under My Courses.
3. You can also access your courses from the Navigation block. Click the triangle in front of My courses to expand the list. Then click the course name or click the triangle in front of the course title to access links to each topic/week of the course.



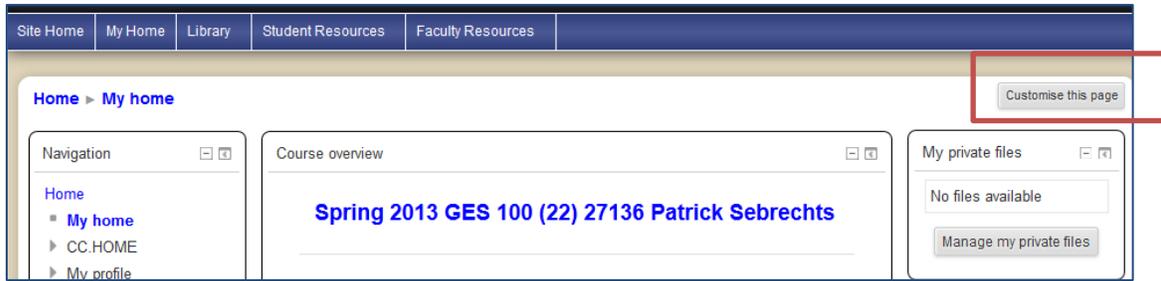
4. You can return to the Site Home at any time, by clicking the Site Home tab at the top of the page, or by clicking the Home link from the Navigation block.



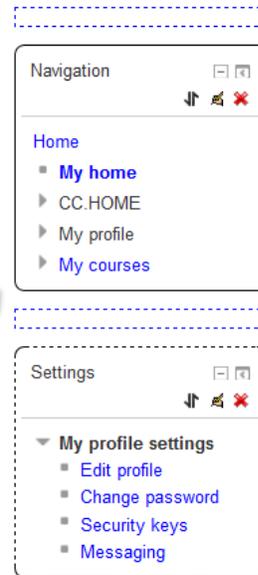
5. Check your **My Home** tab every day for a personalized view of all your current courses, including notifications of any upcoming assignments, quizzes, new forum posts, etc.



6. You can customize your My Home page, to display or hide different “blocks”, such as the Calendar, Upcoming Events, Messages, etc. You can also move or reorder the location of your blocks. To do this, click the **Customize this page** button in the top right.



- To move a block, click the  icon in the block. A series of blue dotted boxes will appear. You can move your block to any of these locations by clicking in the desired blue box.
- Click the **X** to delete the block.
- Click the dropdown arrow in the **Add a block**, to see what other blocks are available for you to add to your my home page.
- When finished customizing your page, click the Stop customizing this page button in the top right.

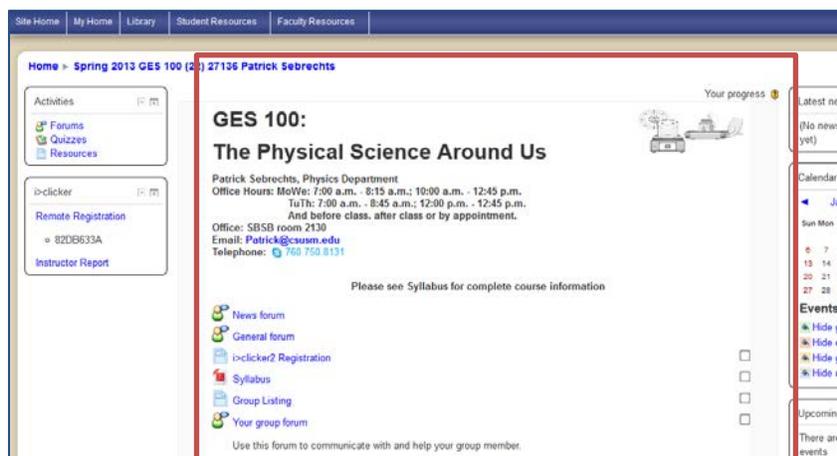


Moving this block (Cancel)

Course Navigation

Once in a course, you will see the course content area in the center, broken up into sections by Topic or week, with blocks on the right and left. Your Instructor can select the blocks he/she wants to use. The Navigation and Settings blocks will always be available.

Most Instructors will use the first topic area for general information and resources and activities you will need to access repeatedly during the semester.

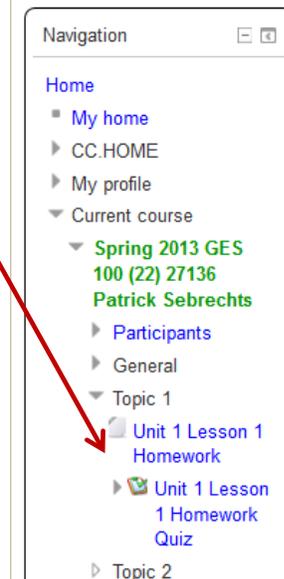


To navigate back to the course homepage from any assignment or resource, click on the Course Name just under the tabs. It is not a good idea to use the Back button on your browser when working in Cougar Courses.



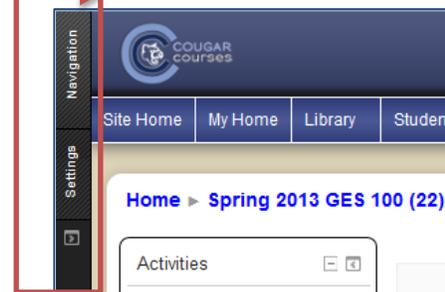
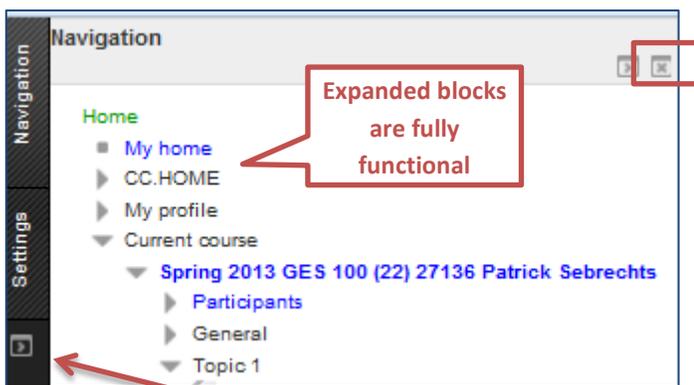
7. Each block has a different purpose, but the same features are available

- Clicking the ▶ will expand the information below.
- Use this feature in the Navigation block to go directly to a course Topic section or an activity within that topic.
- Clicking the □ will collapse the block, hiding everything below the block name.
- Click the + to re-expand the block.



8. Clicking the □ will dock the block on the far left of the screen in a black vertical bar.

- You can dock multiple blocks.
- Place your cursor over any docked block to expand it.
- Click the X □ to undock just that block.



9. To undock all docked blocks, simply click the □ icon below the docked blocks..