

Exporting Cougar Courses Calendar

You can retrieve a link to your Cougar Courses calendar for importing into other calendars, such as the Google calendar associated with your student email address. This can be useful for receiving calendar notifications on your mobile device.

Retrieve Cougar Courses Calendar URL

1. After logging in to Cougar Courses, go to My Home.



2. In the "Upcoming events" block on the left hand side, select **Go to calendar**.



3. From the dropdown list, choose All courses.

Home ▶ CC.HOME ▶ Calendar				
	All courses			
My profile settings	Quiz1 Ch1 Web Quiz - Part 1 Spring 2014 MIS 304 (01) 27072 Chetan Kumar			
Navigation - <	Take Ch1 online web quiz, copy and upload as PDF file			

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4. Towards the bottom of the same page, click the **Export** calendar button.



- 5. Select button for All events.
- 6. Select button for **Custom range (2/12/14 2/17/15)**.
- 7. Click Get calendar URL.



8. Highlight and copy the URL

Calendar URI	http://cc.csusm.edu/calendar/export_execute.php?userid=6273&authtoken=0fb9fe43959241cb15bd3dc47391630c6f5b1b88&preset_what=all&g

Import Cougar Courses Calendar URL into Google Calendar

- 1. Log into your student email account.
- 2. At the top, click on the grid of squares to see Google Apps.

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9. Click on the button for Calendar.	
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- 10. Over on the left hand side of the page, click the drop arrow to the right of **Other calendars.**
- 11. Choose Add by URL from the list.
- 12. Paste in the URL address that you retrieved from Cougar Courses.
- 13. Click the Add calendar button.

- Reminders and Notifications in Google Calendar
- 14. In Google Calendar, find your newly imported Cougar Course calendar under **Other calendars**.
- 15. Click the drop arrow to the right of it to access its settings.
- **Note:** You can play with settings here to change the name of your imported Cougar Course calendar and choose the color of the events displayed.
- 16. Choose Reminders and notifications.



Add by URL	>
URL:	I YOU KNOW THE AUDIESS TO A CATEFIDIAL (IN ICAL OF INTRAL), YOU
	can type in the address here. Make the calendar publicly accessible?
	Add Calendar Cancel

✓ My calendars	7am
Jane Sim	
Tasks	8am
✓ Other calendars	9am
Add a coworker's calendar	10am
Contacts' birthdays a	11am
Holidays in United St	10
http://cc.csusm.edu	12pm
	Display only this Calendar
	Hide this calendar from the list
	Calendar settings
	Reminders and notifications
	Choose custom color

17. Next to "No reminders set," select Add a reminder.

Details		
<u>Calendar Details</u>	Reminders and notifications	
« Back to calenda	r Save Cancel	
Event reminders:	0	No reminders set Add a reminder

- 18. Select the type of notifications you want (pop-up or email) and how far in advance of an event you want to receive them.
- 19. Click on the **Save** button.

Details		
Calendar Details Reminders and notifications		
« Back to calender Save Cancel		
Event reminders: ② Unless otherwise specified by the individual event.	By default, remind me via Pop-up 1 days before each event remove	

Note: These calendar events only reflect the activities your instructors have created within Cougar Courses that are visible and have a due date assigned to them. They are unlikely to be inclusive of all the assignments you are responsible for.