

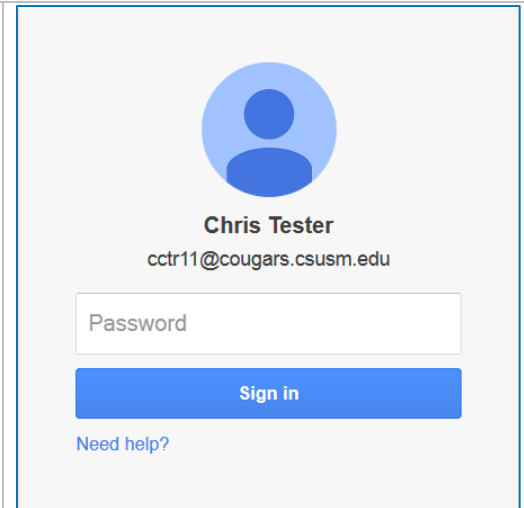
Using YouTube with your Student Gmail Address

You can log into YouTube with your student Gmail account and upload an unlisted video. This instructions include:

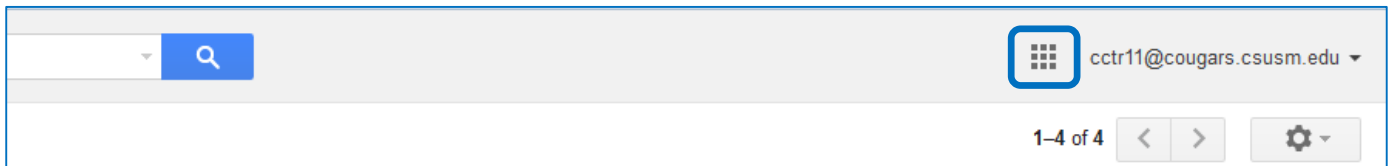
1. How to Access YouTube from your student Gmail account
2. How to Upload a video to YouTube
3. How to Post a Hyperlink to your video in a Student Discussion Forum

Access YouTube from your student Gmail account

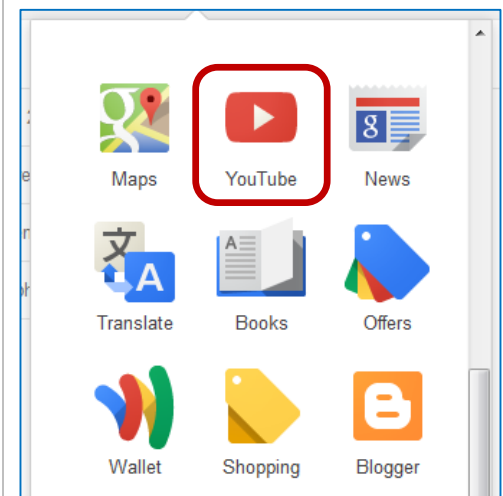
1. Log into your student email account.



2. Select the square grid at the top right of the page.



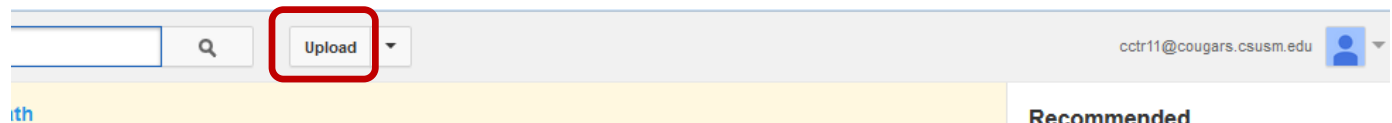
3. Select **YouTube**.



Now you are logged into YouTube with your student Gmail account.

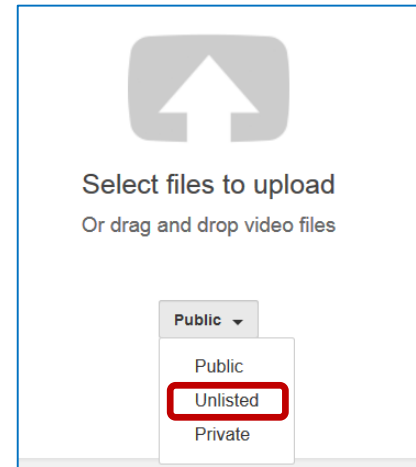
Upload a video

1. At the top of the page click **Upload**.

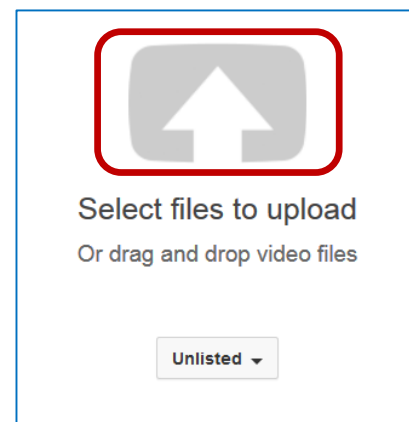


2. To upload a video as unlisted, use the drop down menu to choose **unlisted**.

Note: **Unlisted** means your video won't come up as a search result, but anyone with a link to your video can view your video.



3. Now you may click the white arrow to **Select files to upload**, or simply drag your video file into the box.



4. Make changes you want to the video settings and information, then click **Publish** to finish uploading it on YouTube.
5. Once the upload is completed, YouTube will send you an email to notify you that your video is done uploading.

Post a Hyperlink to a YouTube video in a Forum

1. In the message of your forum post, type the title of your video.

▼ Your reply

Subject* Re: Week 1 Forum: Puppies

Message*

My video.

Path: p

Subscription ⓘ I don't want email copies of posts to this forum ▼

2. Use your mouse to highlight the title you typed.

▼ Your reply

Subject* Re: Week 1 Forum: Puppies

Message*

My video.

Path: p

Subscription ⓘ I don't want email copies of posts to this forum ▼

3. Click the link icon.

▼ Your reply

Subject* Re: Week 1 Forum: Puppies

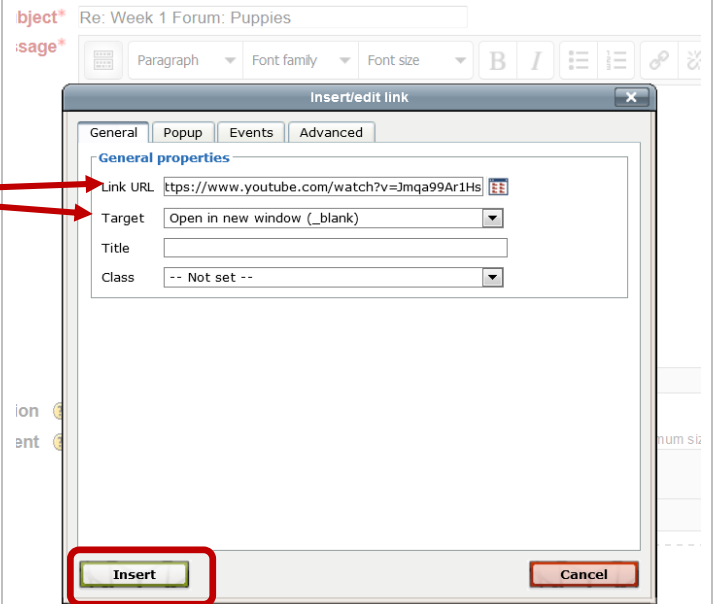
Message*

My video.

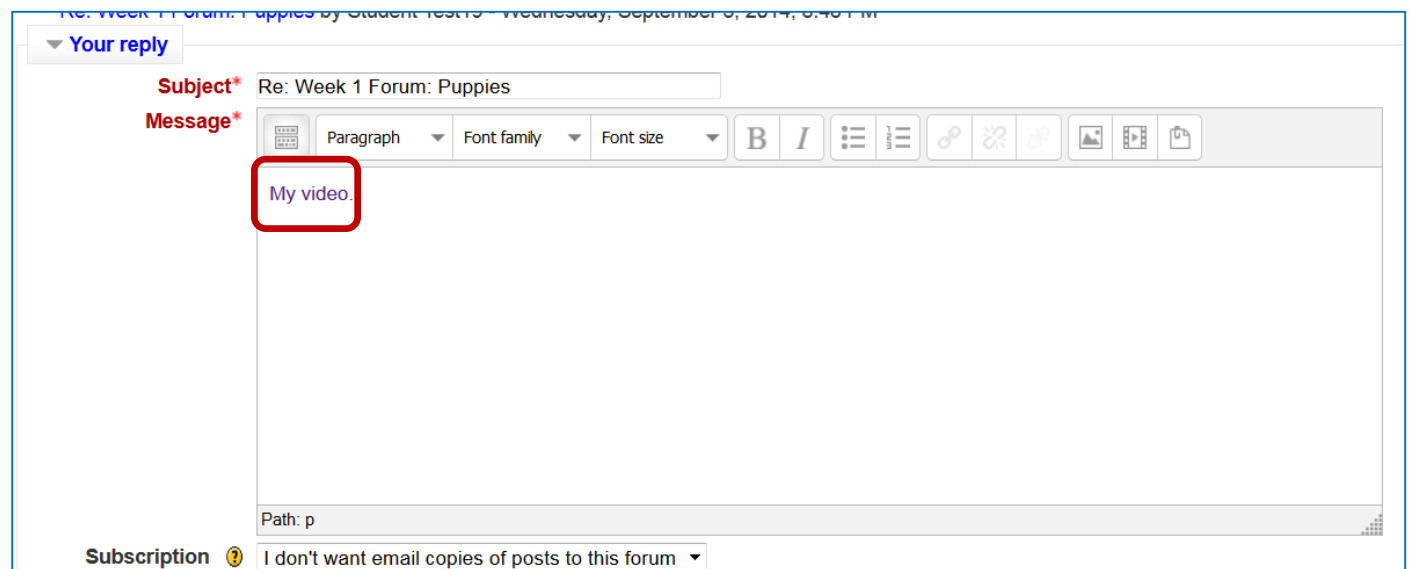
Path: p

Subscription ⓘ I don't want email copies of posts to this forum ▼

4. Paste the YouTube url into the "Link URL" field.
5. Set Target to "Open in a new window (_blank)"
6. Click Insert



7. Now you have a direct hyperlink to your YouTube video in your forum post.



Further Instructions

Instructions on uploading videos from a mobile device: <https://support.google.com/youtube/answer/57407>

Instructions on trimming and combining videos using the YouTube video editor:
<https://support.google.com/youtube/answer/4522397?hl=en&rd=1>