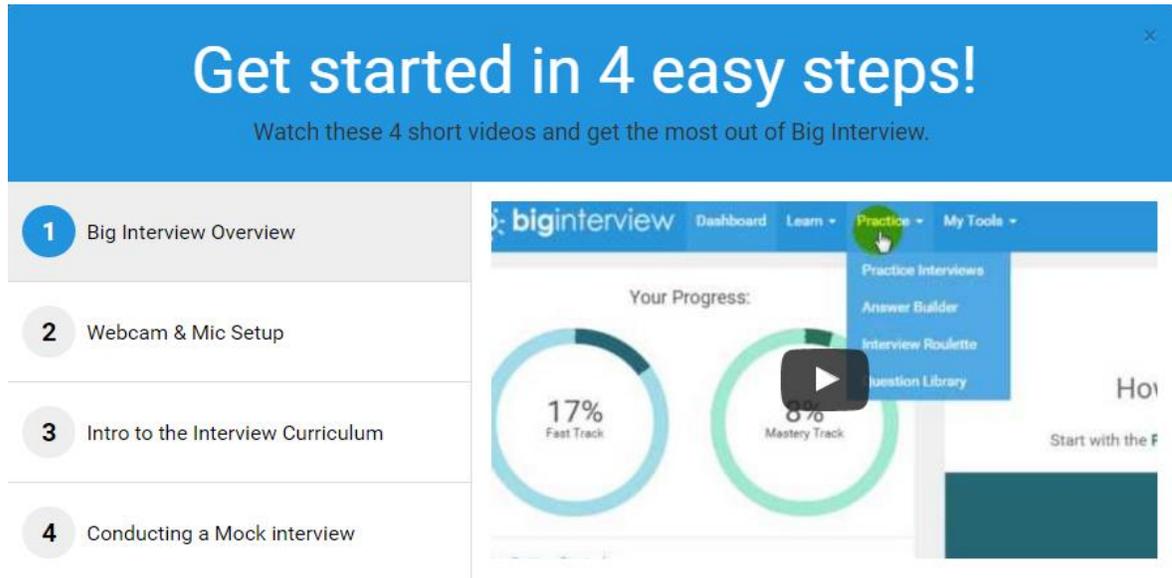


BPD Program - Big Interview Tips/Assignment

1. Register to create a free account, and log onto Big Interview through the Career Center site: <https://csusm.biginterview.com/>.
2. From the Dashboard, click **Getting Started** for a quick overview of Big Interview and technical setup.



3. Click on **Learn: Video Curriculum** to view short video clips that will help prepare you to interview.

Playlist	Transcript	Homework
Introduction to the Curriculum		
1. Job Interview Fundamentals 66:59		
▶ What You'll Learn in Lesson 1	✓	1:03
▶ Making the Most of the Big Interview Curriculum		5:28
▶ Job Interviews 101		4:09
▶ Your Approach -- Take Control		6:11
▶ Types of Job Interviews		4:44
▶ Acing the Phone Interview	✓	3:37
▶ Acing the Phone Interview Part 2	✓	6:02
▶ The 1-on-1, In-Person Interview		4:51
▶ The Video Interview	✓	7:50

We recommend you watch **Top 10 Interview Best Practices** and **Top 10 Best Practices Continued** under *Module 2: Job Interview Best Practices and Common Mistakes*.

For behavior-based or situational questions (such as *Tell me about a time when you demonstrated leadership skills*), review **Module 7: Behavioral Questions and Your Interview Stories** to learn the S.T.A.R. approach to creating compelling interview stories.

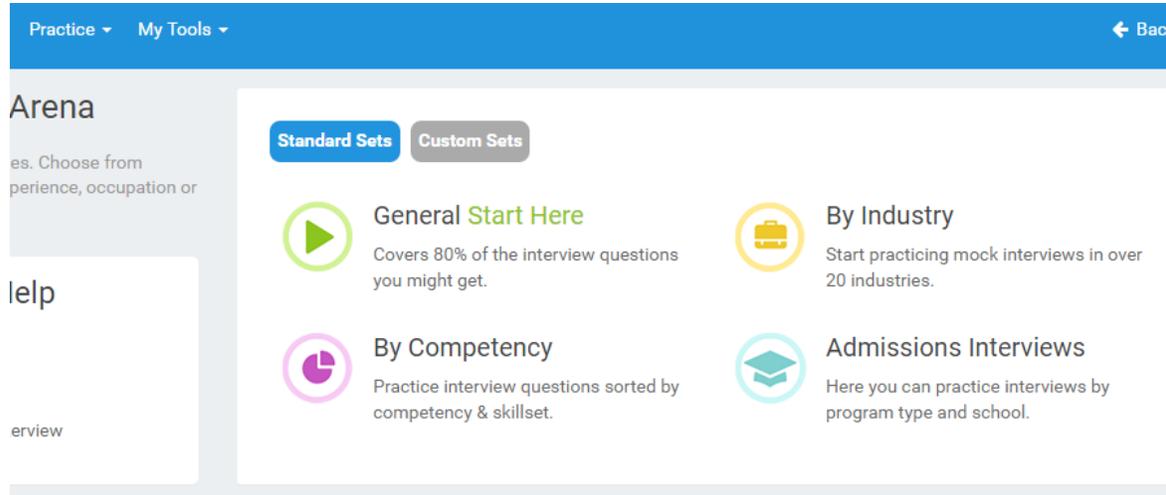
S.T.A.R. Overview:

Situation/Task: Start your story with a brief overview or background about the goal, challenge or problem to give the interviewer context regarding the situation.

Approach (Action): Then, focus on what you did to address the situation, including specific actions you took or ideas you developed and implemented.

Result: End your story by including the outcome of your actions. Focus on positive tangible accomplishments or results when possible. If asked about a mistake you made, discuss the lessons you learned and how these lessons affected your future behaviors.

4. Under **Practice: Practice Interviews**, click **Custom Sets**. Then, select **CoBA BPD - 2016-2017**. This will generate a custom set of six specific questions that you will answer and record to video, one at a time.
- a) Thanks for coming in. I have your resume here. Can you just walk me through your background?
 - b) What are your greatest strengths?
 - c) What are your weaknesses?
 - d) Where do you see yourself in five years?
 - e) Tell me about a recent team project? What was your role?
 - f) Describe a time when you had a heavy workload and competing deadlines. How did you set priorities?



- The left-hand column provides an interviewer profile, tips to answer the question, and a sample response. Be sure that your microphone and camera are set up and click Allow (Adobe Flash Player).

- To record your interview answers, first click **Play** to hear the avatar/interviewer ask the question. When you click **Record**, the system will start a 3-second preparation countdown before it starts recording your answer. After you press Stop to end your recording, three buttons will appear.



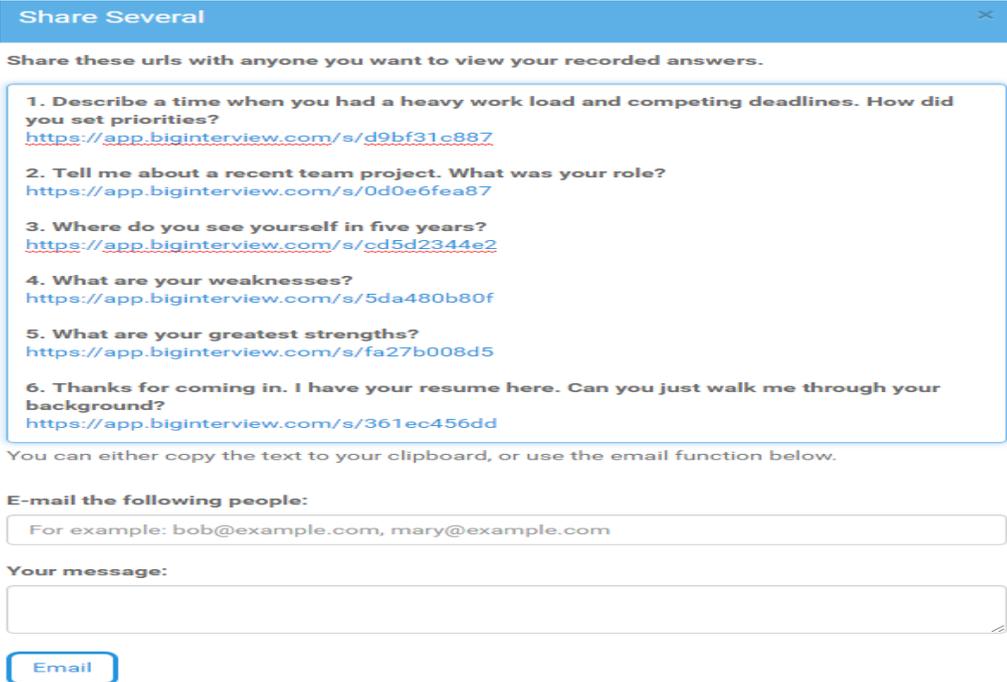
Press **Play** to review your answer. If you are unhappy with your answer, click **Record** to try again. If you are satisfied with your answer, click **Save** to store your recording in the Video Library. Then click **Next Question**. *Note: If you forget to save your recording, you will not be able to retrieve it later.*

- Continue through the Custom Set until you have completed all six interview questions, then click Finish Interview.
- Once you are satisfied with your six saved answers, click **My Tools > My Videos**. You can click **Self Rating** to rate your interview performance.

My Videos

	Date	Title	Question	Edit	Rating
<input checked="" type="checkbox"/>	08/19/2016	Custom Set - CoBA BPD - 2016-2017	Describe a time when you had a heavy work load and competing deadlines. How did you set priorities?		Self Rating ☆☆☆☆ Private Video
<input checked="" type="checkbox"/>	08/19/2016	Custom Set - CoBA BPD - 2016-2017	Tell me about a recent team project. What was your role?		Self Rating ☆☆☆☆ Private Video
<input checked="" type="checkbox"/>	08/19/2016	Custom Set - CoBA BPD - 2016-2017	Where do you see yourself in five years?		Self Rating ☆☆☆☆ Private Video
<input checked="" type="checkbox"/>	08/19/2016	Custom Set - CoBA BPD - 2016-2017	What are your weaknesses?		Self Rating ☆☆☆☆ Private Video
<input checked="" type="checkbox"/>	08/19/2016	Custom Set - CoBA BPD - 2016-2017	What are your greatest strengths?		Self Rating ☆☆☆☆ Private Video
<input checked="" type="checkbox"/>	08/19/2016	Custom Set - CoBA BPD - 2016-2017	Thanks for coming in. I have your resume here. Can you just walk me through your background?		Self Rating ☆☆☆☆ Private Video

9. Click **Select All**, then **Share Selected**. Then copy and paste the information in the blue box into a Word document, and upload to Community Courses.



Share Several ×

Share these urls with anyone you want to view your recorded answers.

1. Describe a time when you had a heavy work load and competing deadlines. How did you set priorities?
<https://app.biginterview.com/s/d9bf31c887>
2. Tell me about a recent team project. What was your role?
<https://app.biginterview.com/s/0d0e6fea87>
3. Where do you see yourself in five years?
<https://app.biginterview.com/s/cd5d2344e2>
4. What are your weaknesses?
<https://app.biginterview.com/s/5da480b80f>
5. What are your greatest strengths?
<https://app.biginterview.com/s/fa27b008d5>
6. Thanks for coming in. I have your resume here. Can you just walk me through your background?
<https://app.biginterview.com/s/361ec456dd>

You can either copy the text to your clipboard, or use the email function below.

E-mail the following people:

For example: bob@example.com, mary@example.com

Your message:

Email