

ACADEMIC SENATE MEETING

Wednesday, September 4, 2012

1 – 2:50 p.m. (approx.)

Commons 206

- I. Group photo of voting senators
- II. Approval of agenda
- III. Chair's report: [Vivienne Bennett](#)
Referrals to committees: All committees: Review cmte duties vis a vis conflicts of interest
- IV. Secretary's report: [Linda Holt](#) Status of AY 12/13 Senate items *attached*
- V. [President's](#) report: Karen Haynes
- VI. [Provost's](#) report: Graham Oberem
- VII. [ASCSU](#) report: [Brodowsky](#)
- VIII. [CFA](#) report: [Garry Rolison](#)
- IX. [ASI](#) report: Matthew Walsh
- X. [Standing Committee](#) Chair Introductions
- XI. Consent Calendar
NEAC Recommendations
- XII. Action items *These are items scheduled for a vote, including second reading items.*
None.
- XIII. Discussion items *These are items scheduled for discussion, including first reading items.*
None.
- XIV. Presentations
Affordable Learning Solutions program, Bill Ward
- XV. Information items
Student Grade Appeals Committee annual report, AY 2012/13 *attached*
- XVI. Senators' concerns and announcements

Next meeting: October 2, 2013

SECRETARY'S REPORT

Committee	Policies, Forms & Resolutions passed by the Senate in AY 12/13	Response
AS	Resolution in support of Prop 30	<i>acknowledged</i>
AS	Resolution re Transparency in the search for the Chancellor	<i>acknowledged</i>
APC	Latin honors policy revision	<i>approved</i>
AS	Resolution honoring Don Barrett	<i>acknowledged</i>
FAC	College of Science & Math RTP policy	<i>approved</i>
EC	Resolution opposing removal of GE guideline in WASC handbook	<i>acknowledged</i>
FAC	Lecturer evaluation policy	<i>approved</i>
SAC	Student course grade appeals policy revision	<i>approved</i>
FAC	Department chair selection policy revision	<i>approved</i>
FAC	Faculty awards policy revision	<i>approved</i>
GEC	All-university writing requirement policy revision	<i>approved</i>
APC	Graduation requirements policy revision	<i>approved</i>
EC	Resolution urging amendments to SB 520	<i>acknowledged</i>
FAC	SSP-AR RTP policy revision	<i>approved</i>
GEC	LDGE certification forms revisions	<i>approved</i>
GEC	Upper division GE learning outcomes	<i>approved</i>
FAC	Library RTP policy revision	<i>approved</i>
APC	Academic calendars for AY 2014/15 through AY 2017/18	<i>approved</i>
AS	Resolution honoring Steven Welch	<i>acknowledged</i>
GEC	Resolution calling for task force on grade requirements for Golden Four	<i>acknowledged</i>
APC	Winter intersession policy	<i>approved</i>
APC	Resolution re priorities for classroom assignment	<i>acknowledged</i>
UCC	Course proposal form ("C form") revision	<i>approved</i>
FAC	University RTP policy revision	<i>approved</i>

In addition, numerous course and program change proposals, new programs, and committee appointments were approved by the Senate. Committees also conducted program reviews and reviewed courses for GE credit.

CONSENT CALENDAR

NEAC Recommendations

Committee	Seat & Term	Name(s)
Academic Senate	CHABSS 13-15	Sandra Doller, Vincent Pham
APC	CSM 13-15	David Barsky
APC	Library 13-15	Talitha Matlin
GEC	CHABSS-BSS 13-15	Joely Proudfit
GEC	CSM 13-15	Julie Jameson
LATAC	CoBA 13-15	James Kohlmeyer
PAC	CoBA 13-15	Catalin Ratiu
PAC	CHABSS-HA 13-15	Michelle Ramos Pellicia
SAC	At-large 13-15	Vincent Pham (Comm)
UCC	CoBA 13-15	Fang Fang
Faculty Awards Selection Cmte	Lecturer 13/14	Randy Woodward (Math)
Faculty Grants Committee	CoBA 13/14	Eun Kang
Professional Leave Committee	At-large 13/14	Marcos Martinez (VPA)
Student Grade Appeals Cmte	At-large 13-15	Karno Ng (Chem & Biochem)
Student Grade Appeals Cmte	At-large 13-15	Kent Bolton (Poli Sci)

August 30, 2013

To: Dr. Karen Haynes, President
Dr. Jackie Trischman, Chair, Academic Senate

From: Dr. Karno Ng, Chair, Student Grade Appeals Committee

Re: **Student Grade Appeal Committee 2012/13 AY Annual Report**

The CSUSM Student Grades Appeals Policy states that “The SGAC Chair shall report to the President of Cal State San Marcos and Academic Senate by September 1 the number and disposition of cases heard the previous academic year. (See CSU Exec Order 792, p.10).” (approved 07/14/2009,
http://www.csusm.edu/policies/active/documents/student_grade_appeals.html;
http://www.csusm.edu/policies/active/pdf/StudentGradeAppealsPolicy_eff101609_071509.pdf)

During the Academic Year 2012/13, the Student Grades Appeal Committee (SGAC) has received and considered two cases. All are considered now closed, as detailed below:

Case	Dated	Date Received by SGAC	Disposition
1	10/12/12	10/24/12	SGAC Chair reviewed the file. A memo was sent to the student on 10/29/12 notifying the acceptance of the case. On 11/5/12, students file a request for replacement of one of the committee member with an alternative member. The request was granted. SGAC reviewed the student’s grade appeal material and professor’s reply. SGAC determined that the original grade was properly assigned. A memo dated 11/19/12 was sent to student notifying the student the SGAC’s decision.
2	3/15/13	3/17/13	SGAC Chair reviewed the file. Because the informal process was not completed, the student was instructed to pursue the informal process and file the formal appeal by the deadline (as stated in the SGAC policy) if needed after the completion of the informal process. No information is received from the student concerning the result of the informal process. No request was received from the student concerning reinstatement of the formal appeal. Thus, this case was considered close.

In addition, during the Academic Year 2013/13, SGAC worked with IITS to develop the on-line submission process for students to submit their appeal cases fully on-line via Moodle. All the logistic and privacy issues have been worked out and the beta version of the on-line submission form in Moodle was tested out and reviewed by the committee members. Co-ordination with corresponding parties, such as Dean of Students, Academic Senate, etc. will be carried out in AY 13-14 concerning this new on-line filing process. The developed on –line filing mechanism stream-line the appeal case filing process and provides mechanisms for the corresponding parties to check if the informal process has been completed prior to the submission of formal appeal case.

I would like to take this opportunity to thank the committee members for the care and effort in ensuring that our students receive fair and equitable treatment.

cc: Dr. Graham Oberem, Provost and Vice President for Academic Affairs
Scott Silveira, ASI President
Marcia Wolf, Office of the CSUSM Academic Senate
Dr. Ahmad Hadaegh , Dr. Chetan Kumar, , Dr. Sheryl Lutjens , SGAC members

The California State University