

MINUTES

Executive Committee of the Academic Senate
CALIFORNIA STATE UNIVERSITY SAN MARCOS
Wednesday, August 28, 2013
12 – 2 p.m. ~ Kellogg 5207

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| Voters Present | Vivienne Bennett, Chair Staci Beavers, BLP Richelle Swan, NEAC Matthew Escobar, UCC | Laurie Stowell, Vice chair Carmen Nava, FAC Linda Shaw, PAC Toni Olivas, Library | Linda Holt, Secretary Ed Price, LATAAC Jay Robertson-Howell, SAC Glen Brodowsky, ASCSU |
| Ex Officio Present | Graham Oberem, Provost; Garry Rolison, CFA | | |
| Parliamentarian | Beverlee Anderson | | |
| Not represented | APC, GEC | | |
| Guests | Bill Ward, IITS; Marshall Whittlesey, on behalf of GEC | | |
| Staff | Marcia Woolf | | |

I. Approval of agenda

Motion #1 M/S/P*
To approve the agenda as presented.

II. Chair's report, Vivienne Bennett: • Bennett requested that committee chairs notify her early on if they anticipate any difficulty getting through their workload this year. • Committee chairs will be invited to provide periodic, brief, two-minute status reports to the EC beginning September 11. This would be the time to advise of any difficulties in meeting the workload. • Last fall, the Senate surveyed faculty concerning parking concerns, and a summary was provided to Parking Services. This summer, many changes were made to address these concerns and most parking areas are now greatly improved and safer. FAS is also reviewing the campus skateboarding policy.

Referrals to committees: All committees: Review constitutional charge with an eye toward identifying areas of possible conflicts of interest on the part of committee members, as well as best means to mitigate same.

III. Provost's report, Graham Oberem: • LAMP: This fall, the colleges are preparing updates and prioritizing their academic master plans for the LAMP task force to review in the spring. Trischman has agreed to co-chair on behalf of the Senate, and Eisenbach will co-chair until the Vice Provost is named. AALC has endorsed the LAMP report, but the Senate has not yet done so. • The P&T celebration is scheduled for Tuesday, October 1st. • PRC workshop will be held Thursday, September 19th. • SoE and CSM will be collaborating on ways to strengthening teacher training in Math. They will hold a Discovery Café on October 25th. • The Assistant Professor annual luncheon will be moved from fall to spring, to provide the newly hired Assistant Professors some time to develop perspective and make the event more meaningful for both the provost and the faculty. There will be a lunch with the Provost for Associate Professors this fall. A similar luncheon for lecturer faculty will be considered. The original luncheon, pairing full professors with the president, was conceived of as a means of encouraging and supporting the service leadership of long-time faculty members. • The president and provost will be conducting a "listening tour" of the colleges/library regarding the impact of the restructuring. They will visit each college/library during the week of October 7th. • WASC: In the fall of 2014, we expect to receive instructions from WASC for our preliminary report; the report will likely be due in June 2015. In either spring or fall of 2015, there will be an off-site review. The onsite review will be conducted in spring of 2016. It is expected that

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Sharon Hamill will continue to lead this effort. Our WASC liaison is Chris Oberg, and he will visit campus on October 24th. • A Discovery Café on the meaning, quality, and integrity of the CSUSM degree will be held Friday, September 20th. This topic must be addressed for our upcoming accreditation effort. Hamill will lead this café. • Budget: AA received about \$2.2M of “new” money; however, it is mostly being used as reinvestment. We expect the budget upload to happen in a couple of weeks. The goal is to secure our budget over the next year or two so that we are positioned to move forward when we are funded for growth in future. • Faculty Searches: It is hoped there will be 20 or more faculty searches funded this year, including a few by Extended Learning. About half of the searches will be for replacement faculty; the instructional budget will not be reduced this year. Ocampo intends to ensure the adequacy of our policies and that search committees adequately address diversity. • No new MPP positions are being created in the Provost’s office. There is currently a search for a Vice Provost to replace the AVP-PAR position; other CSU campuses have such a position. We hope to fill this position by January 1. Following the listening tour referenced above, plans will be made for the dean searches in the Library and CEHHS. Additional searches anticipated are for AVP-FA and AVP-AP. Finally, Gonzalez is stepping down so a search will need to be undertaken next year for that position. • Advancement has provided funding from the Gala to support a Faculty Fellow for Undergraduate Research, which follows a recommendation from CUGR. • A contingent of lecturer faculty met with Oberem twice this summer and provided survey data and a position paper expressing a sense of marginalization at CSUSM. It is apparent that better communication is needed to ensure lecturers are aware of the ways they are valued and sought out at CSUSM. To this end, some assigned time will be provided for a lecturer liaison under the Faculty Center and Faculty Affairs to develop a newsletter or website to ensure lecturers are made aware of opportunities, as well as to make the roles that lecturers already have on campus more visible. • Enrollment: Due to our anticipated over enrollment this academic year (exceeding our target by more than 5%), we expect to have to return a substantial amount to the Chancellor’s Office. We are setting funds aside for this purpose, but expect to be able to fully fund the courses we need for our current students.

IV. ASCSU report, Glen Brodowsky: The Executive Committee held a retreat this summer at Brodowsky’s home and discussed a major effort for the coming year: the restoration of the annual Academic Conference to be held in March 2014 to coincide with the Board of Trustees meeting, a day-long gathering of some 300 people including presidents, trustees, statewide senators, and campus delegations. Chancellor White has provided \$50K for this event. White has been making himself accessible to the ASCSU; he phoned in from a family vacation to a recent retreat held in Long Beach between ASCSU leadership and Chancellor’s Office staff. Issues of concern include the CSU’s identity as a system: Are we one system or 23 individual campuses? Understanding this will help us present a more united front to the public and legislature. Thanks to the efforts of the Senate’s Fiscal & Governmental Affairs Committee, senators’ efforts during spring Lobby Days, and the Legislative Analyst’s office, amendments were made to SB 440 to overcome several serious objections. After significant effort and expense, Cal State Online has generated 29 FTES in its first year. A second full-time support person is being hired for the ASCSU office in Long Beach. The governor has yet to appoint a faculty trustee. Brodowsky is serving as Secretary again this year.

V. CFA report, Garry Rolison: CFA appreciates being welcomed to share office and conference space with the Academic Senate. Darel Engen will act as co-president of CFA with Rolison. CFA is seeking a new faculty rights person. A survey is being developed to determine what faculty want to see in the new contract. Some of the bargaining team members will be visiting our campus. Faculty have received a minimal raise, after 6 years without an increase. Salary will be high on the list of priorities for bargaining, along with salary inversion and other issues. There is a membership drive underway and get-togethers will be planned.

VI. Discussion items

A. Filling vacant Senate and committee seats Bennett asked committee chairs to encourage their committee members to encourage colleagues to volunteer for the many vacant seats. It was suggested that the EC reconsider the practice of appointing new committee members mid-year, since this can be disruptive to a committee’s efforts. Anderson noted that our Constitution does not require that a quorum be based on available seats, but rather on filled seats.

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VII. Presentation (taken out of order for time certain)

Cougars Affordable Learning Materials (CALM) program, Bill Ward Ward provided a handout and described this program which provides professional development funding to faculty as well as assistance from IITS and librarians to find affordable alternatives to more expensive instructional materials. Ward asked that the EC consider developing a resolution expressing support for the program, for which \$25K is currently available. Bennett will consult with LATAAC chair Price concerning development of a resolution, and this discussion will be continued at an upcoming EC meeting.

VI. Discussion items, continued

B. Interdisciplinary Studies representation on Senate committees This item was postponed to the next EC meeting.

C. Counting abstention votes EC members along with Parliamentarian Anderson discussed the rules concerning counting abstentions as well as the CSUSM Senate's history of doing so, and the pros and cons of continuing that practice. This discussion will be continued at an upcoming EC meeting.

VIII. EC members' concerns & announcements None.

Meeting adjourned at 2:05 p.m.

Respectfully submitted by Marcia Woolf, Senate Coordinator

Approved by the Executive Committee _____

Linda Holt, Secretary

Date