

MINUTES

Executive Committee of the Academic Senate
CALIFORNIA STATE UNIVERSITY SAN MARCOS
Wednesday, September 11, 2013
12 – 2 p.m. ~ Kellogg 5207

Voters Present	Vivienne Bennett, Chair David Barsky, APC Ed Price, LATAC Jay Robertson-Howell, SAC Glen Brodowsky, ASCSU	Laurie Stowell, Vice chair Staci Beavers, BLP Richelle Swan, NEAC Matthew Escobar, UCC	Linda Holt, Secretary Carmen Nava, FAC Linda Shaw, PAC Yvonne Meulemans, Library
Ex Officio Present	Graham Oberem, Provost; Garry Rolison, CFA		
Not represented	GEC		
Staff	Marcia Woolf		

I. Approval of agenda

ADD: New item VI. ASCSU report, Glen Brodowsky

Motion #1 M/S/P*
To approve the agenda as amended.

II. Approval of minutes of 09/04/2013 meeting

Motion #2 M/S/P*
To approve the minutes as presented.

III. Chair's report, Vivienne Bennett: • Bennett has been meeting with AVP Ocampo and others about the campus Academic Freedom policy and will be creating a task force to develop the policy. Brodowsky will share with LATAC and Bennett the recent systemwide statement concerning Academic Freedom which has been vetted by General Counsel. • The LAMP report will be discussed at next week's EC meeting; we have invited this year's and last year's LAMP co-chairs to attend. • Following Ward's presentations to EC and Senate, Bennett recommends developing a resolution in support of the CALM program. It was agreed that LATAC would sponsor and draft the resolution.

Referrals to committees:

APC/GEC	Update syllabus guidelines resolution
LATAC	New open access policy for faculty publications

IV. Vice chair's report, Laurie Stowell: Last Friday Bennett and Stowell met with Dean Schroder to discuss the vice chair's new role as liaison to Extended Learning (EL is now supporting Senate with three units of release time for the vice chair.) We identified topics to be addressed through this academic year. First on the list was creating an EL Faculty Advisory Committee. We are currently drafting the committee representation and the charge. Bennett also talked with the provost about this advisory committee and he supports it. The dean of EL and the vice chair of senate would be the co-chairs. So far we have proposed that the membership be seven faculty and six administrators. Faculty members would be: Academic Senate vice chair, one each from CHABSS, CEHHS, CSM, CoBA, Library, a lecturer, and the Senate chair (ex officio). One of these faculty members should be from a department which offers a program through EL (i.e., someone very familiar with EL). A CFA representative and IITS representative can be brought in as needed to advise on relevant issues. Faculty members would serve

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staggered two-year terms. Ex officio and non-voting members would be: one associate dean from each of the colleges, the associate dean of EL, and the vice provost.

Other issues we identified to be discussed this year:

- Budget: Has EL's cut of earned profits gone up to 30%? How is that decided? Who makes those decisions?
- Part-time faculty entitlements.
- Grants program from the Commission on Extended University.
- Costs of EL programs over time for facilities, equipment, buildings, library collections, etc.
- Faculty teaching through EL: Benefits, student fees, stipends, workload inequities.
- Schroder is considering developing an "EL 101" presentation to bring to EC.
- Cal State Online.

V. Provost's report, Graham Oberem • As of yesterday, enrollment is over 9,100; we expect to be around 9,200 FTES for fall (headcount is over 12K, including about 600 EL students). The census date is September 24th. The average number of units taken per student is 12.4, which means the availability of classes is good since our long term average is 12.3. The new Academic Excellence & Student Success fee is being successfully used to meet course needs. We plan to argue to keep the tuition overage, since we acted in good faith and admitted the same number of students as last year but the yield rates were much higher; we do not yet know why that is. • The vice provost search committee will begin reviewing applications shortly; the pool thus far appears to be robust and diverse. Committee members are Shapiro (chair), Eisenbach, Hunt, Kathy Martin (staff), Grant-Vallone, and Kündgen. • The reviews of Kantardjieff and Schroder will begin this semester; Shapiro's will begin next semester. The policy calls for reviews to be conducted "in the third year," and this schedule meets that requirement. Faculty members will be requested from the Senate for each review committee. A review of Veres, initiated last academic year, will be concluded shortly. • Concerning faculty searches, there is a provision for admitting junior faculty to a search committee, providing adequate rationale is provided and the president/designee approves (such as in the case of unique experience/diversity). Requests and rationales for such exceptions should be submitted to Hunt. • Flags are at half-staff today in memory of those we lost on 9/11.

A question was raised about the loss of 24 faculty/staff parking spaces in the area of the new student health facility. Parking Services has apparently now designated 24 spaces in the parking structure for faculty/staff.

VI. ASCSU report, Glen Brodowsky The governor has not yet appointed a faculty trustee. The scheduling of the Academic Conference is up in the air right now but will likely be held in March 2014. The group conducted a SWAT analysis which Brodowsky shared with his students who are studying such analyses; the students' efforts yielded helpful feedback which will be shared with the Chancellor's Office.

VII. Discussion items

A. Counting abstention votes Bennett shared with EC members a note from the parliamentarian indicating that—according to Roberts' Rules—abstentions (a) are not to be counted (unless there is a roll call ballot), or (b) may be counted if the Senate's standing rules are changed to make this allowance. EC members discussed the pros and cons of counting abstentions as well as the possibility of using clickers for more anonymous voting during Senate, at least in the moment of the vote. Paper ballots were then used to determine whether to add a standing rule to allow for the counting of abstentions; the "yes" votes prevailed, 9-3, with one blank ballot. Bennett will draft a new standing rule for consideration at next week's meeting. EC members also agreed to pilot the use of clickers in Senate and to discuss the program in the spring in order to determine whether to continue their use. Oberem suggested offering four voting options: yes, no, abstain, and not vote.

B. Standing committees: adding seats for CHABSS/Interdisciplinary Studies Since many chairs had not yet had a chance to discuss this issue with their committees, the topic was postponed to the September 25 EC meeting.

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C. Resolution on CALM This item was addressed during the chair's report, above.

D. Lecturer representation issues Following their meetings with the provost this summer, a group of lecturers sent one of their number to meet with Bennett recently to discuss issues which might be addressed by the Senate. Documents they provided to Bennett included a survey they conducted of CSUSM lecturers, a paper they developed based on that survey, and a 2012 AAUP statement concerning expanding the role of contingent faculty in college governance. This group has proposed a list of ideas aimed at increasing their voice in governance, making their contributions more visible, and acknowledging their unique knowledge and perspective as valuable to the work that we do. Their suggestions included: (1) increasing the number of lecturer seats on the Academic Senate—currently just one—and this service must be compensated; (2) that the Senate issue a resolution about lecturer inclusion in campus culture; (3) consideration of lecturer participation in evaluations of department chairs; (4) representation on Senate for both part-time and full-time lecturers; and Bennett added a 5th suggestion, a lecturer representative on the Executive Committee. Bennett will ask the lecturers to clarify their fourth suggestion, above.

Bennett noted that this effort by this group of lecturers—which does not purport to represent CSUSM lecturers at large—grew out of a lecturer advisory board begun last year by the CHABSS dean. It is unclear whether the lecturers consulted with Mayra Besosa, CSUSM/CFA lecturer representative. The survey they conducted seems to have achieved a good response rate—over 100 responses.

Bennett described some of the lecturers' concerns regarding department chairs and the lack of opportunity for feedback, but noted that faculty volunteer to run for these positions; most faculty do not want to serve as chair and adding evaluation to the position would likely be resisted.

It was noted that there may be language in the collective bargaining agreement which addresses lecturer service and compensation. It was also noted that adding units to their contracts for service may impact lecturer's entitlements and must be carefully considered. Similarly, there is a limit to service which may be taken on by lecturers already working full time. Rolison will consult the CBA and the statewide CFA office regarding the issues surrounding service for lecturers and report back to the EC.

It may help to look at the issues of inclusion/service by lecturers on other CSU campuses and the strategies and processes employed. Oberem noted that he reminded the lecturers he met with that consideration for rehiring of lecturers is based on teaching alone; whereas, the university has an obligation to ensure service and development opportunities for tenure-track faculty who are evaluated based on their accomplishments in instruction, scholarship/creative activity, and service. Bennett will suggest the lecturers meet with Rolison and Besosa as soon as possible.

VIII. EC members' concerns & announcements Nava raised the issue of CSUSM's tenure-track to lecturer ratio, noting that whatever gains may have been made by recent hirings have been nullified by the increased enrollment and concurrent influx of lecturer faculty to meet these demands. Oberem noted that our ratio may be better than recently reported, since faculty who are bought-out due to grants, for instance, may not have been included appropriately in those counts. Nava asked whether the data could be improved in order to include such information in our strategic planning, since our enrollment growth poses significant challenges in planning curriculum at the department level. Bennett offered to work with Oberem to develop a standard metric for making these calculations and Oberem agreed to work on this as well.

Meeting adjourned at 2 p.m.

Respectfully submitted by Marcia Woolf, Senate Coordinator

Approved by the Executive Committee _____
Linda Holt, Secretary Date

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