

## MINUTES

Executive Committee of the Academic Senate  
CALIFORNIA STATE UNIVERSITY SAN MARCOS  
Wednesday, September 18, 2013  
12 – 2 p.m. ~ Kellogg 5207

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<b>Voters Present</b>	<b>Vivienne Bennett, Chair</b> <b>Salah Moukhlis, APC</b> <b>Ed Price, LATAAC</b> <b>Jay Robertson-Howell, SAC</b>	<b>Laurie Stowell, Vice chair</b> <b>Staci Beavers, BLP</b> <b>Richelle Swan, NEAC</b> <b>Matthew Escobar, UCC</b>	<b>Linda Holt, Secretary</b> <b>Carmen Nava, FAC</b> <b>Linda Shaw, PAC</b> <b>Toni Olivas, Library</b>
<b>Ex Officio Present</b>	<b>Graham Oberem, Provost; Garry Rolison, CFA</b>		
<b>Not represented</b>	<b>GEC, ASCSU</b>		
<b>Guests</b>	<b>Regina Eisenbach, Dawn Formo, Jackie Trischman, Kathleen Watson</b>		
<b>Staff</b>	<b>Marcia Woolf</b>		

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### I. Approval of agenda

**Motion #1** M/S/P\*  
To approve the agenda as presented.

### II. Approval of minutes of 09/11/2013 meeting

**Motion #2** M/S/P\*  
To approve the minutes as presented.

**III. Chair's report, Vivienne Bennett:** • Bennett noted that the campus General Education program website needs updating; Oberem suggested she advise Eisenbach about this. There may be needed updates on other websites associated with Senate committees (Program Assessment, Curriculum). • Bennett noted that a call will go out shortly for faculty to serve on the periodic review committees for the deans of the College of Science & Mathematics and Extended Learning. • The Senate and CFA now plan to hold their joint "open house" reception in the new Kellogg space following the Senate meeting on December 4<sup>th</sup>. • The Sonoma State University Academic Senate has issued a resolution calling for the governor to (1) appoint a faculty trustee in time for the September Board of Trustees meeting, and (2) create a second faculty trustee seat. Bennett asked EC members for input regarding whether to develop a similar resolution for the CSUSM Senate or to endorse the Sonoma resolution.

**Motion #3** M/S/P\* (Beavers)  
Bennett to draft a resolution endorsing the Sonoma State resolution.

**Motion #4** M/S/P\* (Nava)  
To forward the resolution to the Senate as soon as possible for an electronic vote, along with a request for suspension of the rules.

**IV. Provost's report, Graham Oberem** • Deans Kantardjieff and Schroder have been notified of their scheduled reviews and committees are being formed for this purpose. • Administrators have now been appointed to the President's faculty award committees: Rick Fierro—Outstanding Lecturer committee; Katherine Kantardjieff—Scholarship & Creative Activity; Janet Powell—Service Leadership; and Regina Eisenbach—Teaching Innovation & Excellence. • Notices have now gone out about the upcoming "listening tour" by Haynes

*\*All motions were passed unanimously unless stated otherwise.*

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and Oberem. These visits will be streamed live by college, but there will be no interactive feature for those viewing remotely. Online access to the recordings will be available by college for 48 hours following each visit. Handheld microphones will be made available and volunteer mic runners will be needed at each session. • The scheduling task force is being formed and we expect their work will take most of the year. It is anticipated that a sub-group (representative of the full task force) will be created to do some of the data crunching in between meetings of the full task force. The full task force (some 15 people) will likely meet face to face 4-5 times this academic year; much of the work may be conducted electronically.

**V. Consent Calendar item**

**NEAC Recommendations** A list of recommendations was made available.

**Motion #5** M/S/P\*

To forward the recommendations as presented to the October Senate Consent Calendar.

**VI. Discussion items**

**A. Standing Rules: Provision for counting abstention votes** EC members discussed and modified some draft language which would make an allowance for the counting of abstention votes in Senate.

**Motion #6** M/S/P (Escobar) (1 opposed)

To amend the Standing Rules by the addition of language concerning the counting of abstention votes in Senate.

**B. Lecturer representation issues and the CBA** Rolison reported on information from the CFA lecturer handbook, which is based on the CBA and which includes a section about lecturers serving on committees. There was discussion about when and where lecturer service is appropriate, the option of volunteerism, and factors related to compensation of lecturers for committee service. The conclusion was that a white paper is needed that lays out clearly the rules concerning lecturer service and compensation for service.

**C. LAMP report** EC members were joined by AY 12/13 and 13/14 LAMP co-chairs for a discussion of the May 2013 LAMP report, with a goal of Senate endorsement of the report. Issues discussed included: (1) EL course/programs were listed twice in Appendix A; (2) the appropriate level of course release for this effort; (3) whether stipends are justified for faculty serving on the task force; (4) the appropriate means of selecting faculty to serve on the LAMP task force, and how to ensure that a voting BLP member serves at least as liaison if not as a voting member; (5) AALC's endorsement this summer of the report; (6) Trischman contextualized the wide-ranging discussion by AALC; and (7) the best process for submission/review of the LAMP report in future years. Oberem offered assurance that staff support will be provided for the continuing LAMP effort.

It was agreed that a resolution endorsing the report should come from EC. Beavers will provide a draft resolution to include suggested changes since the report cannot now be modified.

**VIII. EC members' concerns & announcements** None.

Meeting adjourned at 2 p.m.  
Respectfully submitted by Marcia Woolf, Senate Coordinator

Approved by the Executive Committee \_\_\_\_\_  
Linda Holt, Secretary Date

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