

## MINUTES

Executive Committee of the Academic Senate  
CALIFORNIA STATE UNIVERSITY SAN MARCOS  
Wednesday, September 25, 2013  
12 – 2 p.m. ~ Kellogg 5207

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<b>Voters Present</b>	<b>Vivienne Bennett, Chair</b> <b>David Barsky, APC</b> <b>Marshall Whittlesey, GEC</b> <b>Linda Shaw, PAC</b> <b>Toni Olivas, Library</b>	<b>Laurie Stowell, Vice chair</b> <b>Staci Beavers, BLP</b> <b>Ed Price, LATAAC</b> <b>Jay Robertson-Howell, SAC</b> <b>Glen Brodowsky, ASCSU</b>	<b>Linda Holt, Secretary</b> <b>Carmen Nava, FAC</b> <b>Richelle Swan, NEAC</b> <b>Matthew Escobar, UCC</b>
<b>Ex Officio Present</b>	<b>Graham Oberem, Provost</b>		
<b>Not represented</b>	<b>CFA</b>		
<b>Guests</b>	<b>Rika Yoshii</b>		
<b>Staff</b>	<b>Marcia Woolf</b>		

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### I. Approval of agenda

**Motion #1** M/S/P\*  
To approve the agenda as presented.

### II. Approval of minutes of 09/18/2013 meeting

**Motion #2** M/S/P\*  
To approve the minutes as presented.

**III. Chair's report, Vivienne Bennett:** • The following faculty members have agreed to join the Academic Scheduling task force: Patricia Prado-Olmos, CEHHS; Miriam Schustack, CHABSS; Ben Cherry, CoBA; and David Barsky, CSM/APC. Both Bennett and Oberem expressed appreciation for their willingness to serve on this important project. • The EC's resolution endorsing the Sonoma State University Academic Senate's resolution regarding the appointment of faculty trustees is currently under consideration by our Senators. Brodowsky noted that the Governor is attending today's Board of Trustees' meeting in Long Beach, and that Chancellor White personally invited the immediate past faculty trustee, Bernadette Cheyne, to attend. • The standing committee chairs will be asked to provide brief committee updates beginning October 9<sup>th</sup>.

**IV. Vice chair's report, Laurie Stowell** In the new role of Senate liaison to University Advancement, Stowell, along with Bennett, attended a meeting with VP Hoss and Margaret Lutz, who was representing Cathy Baur from Communications. Discussion centered on the role of the new Senate liaison and plans for this academic year. Hoss noted that UA staff began visiting departments last year and will continue doing so this year for the purpose of improving the connection between faculty and Advancement. They are listening to the faculty, answering questions, and promoting a new form (available on their website) for proposing fundraising projects.

**V. Provost's report, Graham Oberem** • At census, our FTES was less than originally projected: 9,076. As a result, spring will not be quite as difficult to manage. We are still likely to exceed the 5% target overage allowed by the Chancellor's Office. The average student load is 12.41, up from our historic average of 12.3 (compared to around 11.8, when we were using caps in recent years). A member of EC suggested that we ask students during orientation why they chose CSUSM. We are looking at best practices in the system concerning enrollment in order to improve our enrollment projections. • Following meetings held over the summer with a small group of

*\*All motions were passed unanimously unless stated otherwise.*

Legend: M = Moved      S = Seconded      D = Defeated      P = Passed      L = Lost      W = Withdrawn

lecturers to discuss lecturer issues, Oberem asked for a pool of five lecturers from which he will select a lecturer liaison. An update on this may be available next week.

**VI. ASCSU report, Glen Brodowsky** Matters discussed at last week's plenary session included the following: (1) passage of a resolution concerning the delay in appointment of a faculty trustee by the governor; (2) a need for renewed commitment by the system to hiring tenure-line faculty in light of our current all-time low and the fact that we are facing a large number of retirements in the coming years; (3) general opposition to the community college system proposal to offer bachelor's degrees; (4) support for the Early Assessment Program, STAR assessment, and College & Career Readiness until K-12 public schools fully transition to the Smarter Balanced Common Core assessments; (5) an update from Jim Postma on SB 1440 and SB 440 who reported a ten-fold increase in SB 1440 transfers and portends that all transfers will eventually be SB 1440 transfers; (6) the Inter-campus Concurrent Enrollment initiative (ICE) which requires the set-aside of spaces in on-line courses to allow students from other campuses to enroll; (7) advice to the Chancellor concerning proposed changes to the presidential review policy, which currently calls for a 3 year review cycle; (8) a new full-time hire for the statewide Senate office; and (9) postponement of the Academic Conference to AY 14/15 since none of the preferred venues are available.

**VII. CFA report, Vivienne Bennett for Garry Rolison (added to agenda by consensus)** A CFA "road trip" event is being held this afternoon with members of the bargaining team.

**VIII. Discussion items**

**B. FAC Lecturer evaluation policy revision (taken out of order by consensus)** Nava explained that the most of the changes are relatively minor and were agreed to last year; but FAC decided to save them for action this year since the policy was already implemented by the administration before it was approved by the Senate. EC members discussed the one substantive change, which was proposed language concerning lecturer WPAF materials, and recommended that FAC remove the proposed phrase which would provide lecturers eligible for an initial three-year appointment the option to include only materials from year six of their evaluation cycle.

**C. GEC General Education program mission statement (taken out of order by consensus)** Whittlesey noted that the proposed mission statement is based on language originally appearing in the philosophy statement in the Introduction to the GE Handbook as well as the University's original mission statement. The document was originally approved by GEC in fall of 2011, but had not yet been submitted for Senate review. EC members discussed the statement and made a number of suggestions for GEC's consideration.

**D. Graduation Initiative Steering Committee update (taken out of order due to time certain)** Yoshii has been a member of the GISC since its inception: originally as the Senate chair and subsequently as the Senate chair's designee. She provided EC members with an overview of the current goals of the committee as well as data concerning CSUSM's retention and graduation rates. She requested the Senate's support in promoting the efforts of the committee, and noted that there are 66 students in the Faculty Mentoring Program this fall with no faculty to mentor them.

The remaining agenda items were postponed to the October 2<sup>nd</sup> EC meeting due to lack of time.

Meeting adjourned at 2 p.m.  
Respectfully submitted by Marcia Woolf, Senate Coordinator

Approved by the Executive Committee \_\_\_\_\_  
Linda Holt, Secretary Date

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