

MINUTES

Executive Committee of the Academic Senate
CALIFORNIA STATE UNIVERSITY SAN MARCOS
Wednesday, November 13, 2013
12 – 2 p.m. ~ Kellogg 5207

Voters Present	Vivienne Bennett, Chair Chet Kumar, APC Marshall Whittlesey, GEC Linda Shaw, PAC Toni Olivas, Library	Laurie Stowell, Vice chair Staci Beavers, BLP Ed Price, LATAC Jay Robertson-Howell, SAC	Carmen Nava, FAC Richelle Swan, NEAC Matthew Escobar, UCC
Not represented	ASCSU, CFA, Provost		
Staff	Marcia Woolf		

I. Approval of agenda

Motion #1 M/S/P*
To approve the agenda as presented.

II. Approval of minutes of 11/06/2013 meeting

Motion #2 M/S/P*
To approve the minutes as presented.

III. Chair's report, Vivienne Bennett: • A list of referrals was printed on the agenda. • Bennett discussed the Diversity Strategic Plan as it relates to review of the curriculum. Ocampo was at a conference recently and saw demonstrated a curriculum mapping tool developed by a faculty member from San Jose State and available via a consultancy. The president has indicated her willingness to fund such an expense. The consultant will meet with AALC on December 17th. EC members were polled regarding their availability to meet with the consultant that same date. Bennett will confirm the time and location after discussing with Ocampo. EC members commented on the apparent binding nature of the Strategic Plan; it was noted that although forums were held during its development stage few faculty attended and weighed in. Concern was expressed about the ambitious nature of the plan, its significant impact on the faculty, that there is only one faculty member on the Advisory Committee, and the apparent fixed nature of the plan with no opportunity for modification.

IV. Vice chair's report, Laurie Stowell • Extended Learning: The call for the EL Commission grants has gone out. The EL Roles & Responsibilities policy is being reviewed for possible recommendations for modification. Part-time entitlements for lecturers are also being discussed. An FAQ for Cal State Online has just been published and is posted on the Senate's home page. • Advancement: An employees' retirement association is being created. Efforts are ongoing to build better relationships with the faculty. The capital campaign continues to be in development, and Advancement is considering plans for a 25th anniversary celebration.

V. Provost's report, Graham Oberem Unable to attend.

VI. Standing committee reports Each of the committees provided a brief update concerning current projects. **LATAC** is providing input on a new campus policy regarding use of social media, and is considering an "open access" policy to ensure access to works published by CSUSM faculty. **GEC** is putting together a task force to address the question of grade minima for the "Golden Four" courses. The comprehensive review of LDGE and Area E courses is underway. Effort continues on writing program SLOs for the GE program at various levels. **GEC** is discussing the fact that it has proven difficult to implement our requirement that students that have earned less than 60 units may not earn credit for UDGE; soft enforcement will continue for now. The committee is also

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looking at certifying CLEP exams for GE. **APC** is considering a new policy regarding requiring use of a computer to take a test. The Arts & Lectures Task Force has been convened. Modifications are being considered to a number of policies. Priorities for this semester include updating the guidelines for syllabi and defining online and hybrid courses. **PAC** is working on program reviews for Biotechnology and Literature & Writing Studies. **NEAC** has been collecting information regarding representation for Interdisciplinary Studies and provided this to PAC. A committee member has not yet been named for the Lecturer Representation Task Force which is being formed. The committee is discussing the notion of converting unfilled seats to "at large" seats following the spring election, and adding language to the Constitution regarding conflicts of interest. **SAC** will assist APC with the Arts & Lectures committee form, and is currently focused on developing an internship policy in consultation with a task force formed by President Haynes on internships and engaged learning chaired by Scott Gross. **FAC** will be discussing input from the Senate on the joint appointment language of the RTP policy in preparation for the second reading in December. Other policies on their agenda include Post-Tenure Periodic Evaluation, Emeritus Faculty, CHABSS lecturer evaluation (new), CEHHS Lecturer Evaluation, Sabbatical Leave, CSM nomination and election of PRCs (new), and the lecturer representation issue. **BLP** has completed its review of the Kinesiology P form and approved a CoBA A form for Health Information Management. Review of the EL Commission grant proposals will be undertaken in January, as will review of the three-year rolling plans. The committee is also working on a policy for moving programs from self-support to State-support. **UCC** is finishing its review of the MS in Kinesiology and will submit two Anthropology courses to EC next week for inclusion on the December Senate agenda (these courses are opposed by Native Studies). The committee is reviewing a P form to create a program in Biostatistics & Computational Biology. UCC has just begun reviewing curriculum submitted this academic year.

VII. Discussion items

A. ROTC program Bennett noted that the discussion in Senate last week regarding the proposed MILS courses showed concerns on the part of some faculty regarding the ROTC courses. EC members discussed at length whether it might be necessary to hold a special meeting to air these concerns, or to conduct a poll regarding bringing an ROTC program to campus. It was apparent that more information was needed to inform the ongoing discussion.

Remaining discussion items were postponed to the next EC meeting due to lack of time.

Meeting adjourned at 1:55 p.m.

Respectfully submitted by Marcia Woolf, Senate Coordinator

Approved by the Executive Committee _____
Linda Holt, Secretary Date

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