

MINUTES

Executive Committee of the Academic Senate
CALIFORNIA STATE UNIVERSITY SAN MARCOS
Wednesday, January 22, 2014
12 – 2 p.m. ~ Kellogg 5207

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| Voters present | Vivienne Bennett, Chair Chet Kumar, APC Marshall Whittlesey, GEC Linda Shaw, PAC Yvonne Meulemans, Library | Laurie Stowell, Vice chair Staci Beavers, BLP Ed Price, LATAAC Jay Robertson-Howell, SAC David Barsky, ASCSU | Linda Holt, Secretary Carmen Nava, FAC Richelle Swan, NEAC Matthew Escobar, UCC |
| Not represented | CFA, Provost | | |
| Guest | Gerardo Gonzalez, AVP-R/Dean-GS | | |
| Staff | Marcia Woolf | | |

I. Approval of agenda

Motion #1 M/S/P*
To approve the agenda as presented.

II. Approval of minutes of 12/04/2013 meeting

Motion #2 M/S/P*
To approve the minutes as presented.

III. Chair's report, Vivienne Bennett: • All committee chairs will provide brief update reports at next week's EC meeting. • Two new Vice Provost candidates will visit the campus on January 27 and February 3. Times have been set aside for meetings with the Senate Executive Committee, as well as for open forums. • Next week, we will attempt to prioritize the items detailed in the Senate's "three year rolling plan." • Today is opening day for the new University Student Union. Tours are being offered regularly, and we are attempting to set up a special tour for the Senate officers and any members of EC available to attend. Details to follow.

Bennett provided details which have come to light regarding the **ANTH courses** matter which was discussed at the December 4 Senate meeting. In addition, several department chairs within CHABSS co-wrote a memo to Bennett concerning that first reading, and a response to that memo will be developed with EC members over coming weeks.

Bennett reported on follow-up conversations regarding the recent visit by Halualani & Associates, a firm being considered to undertake a campus **diversity mapping project**. Some faculty are concerned that the proposed methodology (enhanced search engine employed remotely to cull data from campus website) would miss significant efforts which could be discovered via a more qualitative approach. Other concerns expressed included: (1) it is important we understand why we are conducting this effort and how the results would be used; (2) whether the subject firm is able to produce a "comprehensive review of the curriculum," as called for in the Diversity Strategic Plan; and (3) it would be prudent to bring the firm back to campus to meet with EC and respond to concerns.

IV. Vice chair's report, Laurie Stowell This item was postponed to the January 29 EC meeting.

V. Provost's report, Graham Oberem Unable to attend.

**All motions were passed unanimously unless stated otherwise.*

Legend: M = Moved S = Seconded D = Defeated P = Passed L = Lost W = Withdrawn

VI. Discussion items

C. Addressing UCC's workload/creating Graduate Studies Program & Policies (*taken out of order for time certain*) Gerardo Gonzalez joined the meeting for this discussion. Bennett noted that UCC's workload continues to increase and shows no signs of slowing; either more resources must be provided to UCC, or its workload must be reduced. We may have reached the point where the campus would benefit from the addition of a Senate committee focused on graduate concerns; UCC would continue to focus on undergraduate curriculum. Escobar noted that graduate curriculum review account for 30-40% of the committee's current workload. Gonzalez is in his eighth year as Dean of Graduate Studies; he provided a handout regarding the Graduate Studies Council (GSC), which is made up of graduate program advisors and is charged with an advisory function, as well as assisting in curricular review and proposing policies. He noted that he has heard proposals over the years for a new senate committee focused on graduate studies, and he believes that such a committee and the GSC should remain distinct; he indicated that the Dean of Graduate Studies needs the GSC to help guide the graduate program on campus. Bennett remarked that a new Senate committee would have a charge distinct from that of the GSC, and that we would work together to ensure the two groups complemented one another. Escobar noted that having a dedicated committee to review graduate curricula and program proposals. It was noted that CoBA now has two curriculum committees: one for undergraduate and one for graduate curriculum. Further discussion of this item was postponed to next week's EC meeting.

D. Letter re discussion of ANTH courses during the Dec. 4th Senate meeting from group of CHABSS dept chairs (*taken out of order*) EC members discussed at length the concerns raised in the memo, and worked to identify subsidiary issues as well as discuss actions that can be taken to address the concerns spelled out by the dept chair. In addition, EC members began to frame draft responses to some of the specific issues contained in the letter. The discussion will be continued next week.

A. ROTC Bennett reported that she and Stowell met with Major Gino Orezza and learned additional information concerning the status of ROTC at CSUSM and the MILS course which were recently proposed. For example, they learned that the 100, 200, and 300 level courses are already being taught on campus, although students still have to go to SDSU to register for them and then transfer course credit to CSUSM; in addition some course activities still take place off campus. Bennett reminded EC members of the Senate resolution passed in December, which calls for feedback about ROTC from faculty, staff, and students. The Cougar Chronicle is conducting a survey of students and the results are expected around the time of the February meeting. At next week's EC meeting, we will discuss ideas for gathering feedback from the faculty; these ideas will be used as the starting point for discussion at the February Senate meeting.

B. Diversity mapping This topic was discussed under the chair's report, above.

Remaining discussion items were postponed to the next EC meeting due to lack of time.

Meeting adjourned at 2:05 p.m.
Respectfully submitted by Marcia Woolf, Senate Coordinator

Approved by the Executive Committee _____
Linda Holt, Secretary Date