

MINUTES

Executive Committee of the Academic Senate
CALIFORNIA STATE UNIVERSITY SAN MARCOS
Wednesday, February 12, 2014
12 – 2 p.m. ~ Kellogg 5207

Voters present	Vivienne Bennett, Chair Chet Kumar, APC Marshall Whittlesey, GEC Jay Robertson-Howell, SAC Glen Brodowsky, ASCSU	Laurie Stowell, Vice chair Staci Beavers, BLP Ed Price, LATAC Matthew Escobar, UCC	Carmen Nava, FAC Linda Shaw, PAC Toni Olivas, Library
Ex officio present	Darel Engen & Ann Fiegen, CFA; Graham Oberem, Provost		
Not represented	NEAC		
Staff	Marcia Woolf		

I. Approval of agenda

CHANGE: Discussion item G to B, and renumber other Discussion items accordingly.

Motion #1 M/S/P*
To approve the agenda as amended.

II. Approval of minutes of 02/05/2014 meeting

Motion #2 M/S/P*
To approve the minutes as presented.

III. Chair's report, Vivienne Bennett: • Woolf will be asking committee chairs to provide a list of items expected to come before the Senate this term. • An open forum for faculty and staff is being planned for March 4th during University Hour in order to gather feedback concerning offering an ROTC program at CSUSM, and a fact sheet and survey are being developed. Feedback from students, faculty and staff may then be used to inform a discussion of ROTC in Senate on April 9th. • Trustee Norton will visit the campus tomorrow and meet with members of EC. • A joint AALC/BLP meeting was held last week to discuss the division's three-year rolling plan. AA units have urgent and varied needs which add up to more funding than we are likely to get. Oberem noted that a strategic planning subcommittee of AALC is discussing how to prioritize and present the division's plan to UBC.

IV. Vice chair's report, Laurie Stowell: • Stowell met with Hoss last week and talked about the colleges' Advancement liaisons who are available to meet with members of the college, participate in events, and help deans and faculty make connections with the community. The Advancement website includes a directory of the liaisons and a fundraising request form: <http://www.csusm.edu/advancement/facstaffservices.html>. • The community has expressed interest in a Hospitality Management degree and CoBA faculty are responding; a member of our Foundation Board secured \$75K to support development of the curriculum, and CoBA has put together a task force for this effort. Hoss indicated that the provost is involved at all decision points regarding curriculum. • CSM faculty are interested in training about Intellectual Property. A member of the community, Sandy Thompson, with expertise in this area has outlined some workshops that could be offered to faculty and administrators. The University Intellectual Property Committee is working on our current policy to outline steps needed to develop copyrights and patents; the committee is planning a town hall meeting on IP in early spring. Jill Watts, who has been the faculty representative on the Foundation Board, has stepped down; Sue Moineau who had expressed interest was invited to join the Board and has accepted. • CSUSM will celebrate its 25th anniversary in the 2015 calendar year. The first meeting of the planning committee will be held March 13th during

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University Hour. The planning committee will determine audiences and purposes for events. • Advancement is planning to fill its AVP for Development position. While the policy does not require faculty to participate, Gerardo Dominguez of Physics was invited to be on the search committee and he agreed. • Hoss will attend a statewide meeting of Advancement Officers this week in Long Beach.

V. Provost's report, Graham Oberem: • We received 25 applications for the AVP-Research/Dean of Graduate Studies position before the job announcement appeared in print, though it had appeared electronically in several places. The Library dean search applications are going through a first review. The search committee has completed its work on the Vice Provost search and the matter is now in Oberem's hands. Very good feedback was received for the two candidates who recently visited campus. • A town hall was held yesterday on WASC and Assessment; Eisenbach is willing to present on these topics to any groups that request it. Oberem explained the difference between the ad hoc WASC Accreditation Steering Committee and a new (and ongoing) University Assessment Council which will include an Associate Dean and faculty member from each college, as well as representatives from GEC, the Library, Extended Learning, Student Affairs, Institutional Planning, and the AVP-Academic Programs. Eisenbach will be invited to attend EC to make a brief presentation concerning WASC and assessment. • Faculty are encouraged to participate in the campus "open day" planned for April 12 (contact Scott Haag), and to support the Student Research Symposium scheduled for February 28.

VI. Discussion items

A. Discuss and finalize EC recommendations re Halualani & Associates Bennett explained that AVP Ocampo is waiting to get a sense of the EC concerning support for hiring Halualani & Assoc. to do the diversity mapping work. With EC's support, their work will likely start in March; Ocampo and Bennett are discussing development of a small campus steering committee to work with the firm. The question was called.

Motion #3 M/S/P (2 abstentions, none opposed)
To forward the EC's recommendation for extending a contract to Halualani & Associates to carry out the diversity mapping project as described, including ethnographic/qualitative methodology.

B. BLP Self-support delivery of existing programs Beavers explained that these procedures are being developed to guide the generation and review of existing *stateside* programs which are being expanded to include a *self-support component*—such as off-site delivery, or a fully online version—that does not supplant the stateside program. She noted that there are programs interested in or actively pursuing such an expansion currently. BLP believes there needs to be—at a minimum—a resource review. Comments included: (1) whether this procedure is directed toward only programs expanding in toto, or would apply to tracks of programs and other subsets as well; (2) while we appreciate Extended Learning's ability and willingness to fast-track popular programs, we still need to submit these expansions to BLP for a resource review; (3) some programs have already been programmed for expansion without Senate review; (4) there is a timing issue, since EL needs to market programs which are planned to be offered in the coming fall; (5) the current policy on EL Roles & Responsibilities calls for Senate approval and says in parentheses that the approval is via this yet-to-be-developed BLP policy; (6) we need to ensure that curriculum development remains within the purview of the faculty; and (7) there are faculty workload issues involved in the expansion of existing programs. Beavers will advise EL of the EC's position that such proposals are subject to Senate review, even in the absence of a policy addressing this. This item will be placed on next week's EC agenda for further discussion.

C. Bonnie Bade's email and draft replies EC members were afforded an opportunity to weigh in on two separate draft responses to Bade's email concerning the Senate's handling of the two ANTH courses: one prepared by the officers and the other by Escobar as chair of UCC. EC members supported both responses, which will be sent following today's EC meeting and will include a notation that they are sent with full EC support. Next week, EC will consider whether Escobar's response may be modified to use as a response to the communication signed by several CHABSS department chairs.

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D. Directors as eligible faculty This item was postponed to next week's EC meeting.

E. APC Graduate probation, disqualification, and reinstatement policy revisions Kumar noted that the revisions were brought to APC by the Graduate Studies Council. The revisions aim to clarify the distinction between academic and administrative probation, and clarify procedures based on Title 5 and Executive Order 1038. EC members provided feedback for APC's consideration.

F. FAC Sabbatical leave policy revisions Nava explained that this revision is proposed to clarify reporting requirements for a faculty member whose original plans for sabbatical undergo some change. EC members provided feedback for FAC's consideration.

G. FAC Brakebill award policy revisions Nava explained that this revision reflects current practice. FAC does not support the process as described in the original text; EC members concurred.

Motion #4 M/S/P*

To forward this revision to the Senate for a first reading in March.

Remaining discussion items were postponed to the next EC meeting due to lack of time.

Meeting adjourned at 2 p.m.

Respectfully submitted by Marcia Woolf, Senate Coordinator

Approved by the Executive Committee _____
Linda Holt, Secretary Date

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