

## DRAFT MINUTES

Executive Committee of the Academic Senate  
CALIFORNIA STATE UNIVERSITY SAN MARCOS  
Wednesday, March 5, 2014  
11:30 – 12:50 p.m. ~ Commons 206

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Voters present	Vivienne Bennett, Chair Chet Kumar, APC Marshall Whittlesey, GEC Jay Robertson-Howell, SAC Glen Brodowsky, ASCSU	Laurie Stowell, Vice chair Staci Beavers, BLP Richelle Swan, NEAC Matthew Escobar, UCC	Linda Holt, Secretary Carmen Nava, FAC Linda Shaw, PAC Yvonne Meulemans, Library
Ex officio present	Ann Fiegen, CFA; Graham Oberem, Provost		
Parliamentarian	Unable to attend		
Not represented	LATAC		
Staff	Marcia Woolf		

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### I. Approval of agenda

**Motion #1** M/S/P\*  
To approve the agenda as presented.

### II. Approval of minutes of 02/26/2014 meeting

**Motion #2** M/S/P\*  
To approve the minutes as presented.

**III. Chair's report, Vivienne Bennett:** •Yesterday's ROTC/MILS forum was well attended and people were very vocal and candid. The survey will be going out in the next few days and will be open for one week. •In regards to SDSU's plan to use their proposed student success fee to hire tenure-track faculty, the SDSU Senate chair has clarified that it is expected that revenues from that fee will free up other monies which may then be used to hire new tenure-track faculty. •Ocampo, Haynes, and Ceppi are working on a contract with Halualani & Associates (H&A). Work is expected to begin this month. Bennett and Ocampo are discussing the makeup of a coordinating committee to work with H&A on the diversity mapping project; the committee will include faculty and staff from across the campus. Shaw offered to provide input on methodologies to be used.

**IV. Provost's report, Graham Oberem** The Library Dean and AVP for Research/Dean of Graduate Studies searches are going well. Remaining remarks deferred to Senate.

**V. ASI Board Meeting report, Richelle Swan** The meeting began with an open forum where students were invited to comment on the two resolutions being considered: one in support of a center for Latino and Hispanic students, and one in support of sequential Military Science courses. The meeting had to be moved to a larger room to accommodate the number of students attending. The resolution on a new center for Latino and Hispanic students generated the most controversy. While both resolutions passed, the vote on the new center was much closer than the vote on the MILS courses. Other items discussed were changes to ASI's operating code and the upcoming ASI elections.

### VI. Consent Calendar items

NEAC Recommendations

*\*All motions were passed unanimously unless stated otherwise.*

Legend: M = Moved      S = Seconded      D = Defeated      P = Passed      L = Lost      W = Withdrawn

UCC Course and program change proposals, reconciliations

**Motion #3** M/S/P\*

To forward the Consent Calendar items as presented to today's Senate agenda.

**VII. Discussion items**

**A. UCC Opposition flow chart** Escobar noted that input on the chart was sought from the college curriculum committee chairs and the associate deans. Feedback received has been incorporated. EC comments included a concern about possible conflict with the Senate's Standing Rules regarding use of the Consent Calendar, and about changing the culture surrounding use of the Consent Calendar. Escobar accepted a suggestion to add a footnote/language specifying that the UCC chair will notify the proposer and opposer of UCC's approval and subsequent inclusion of an item on the Senate Consent Calendar.

A referral was made to NEAC to revise the Standing Rules to include a provision regarding the disposition of items removed from the Consent Calendar.

**Motion #4** M/S/P (1 abstention)

To forward the flow chart as amended to today's Senate agenda for discussion.

**B. NEAC Election rules revision** Swan explained that the revision updates and simplifies language concerning eligible voting groups (section V.C.).

**Motion #5** M/S/P (1 abstention)

To adopt the election rules as presented.

**C. NEAC Changes to Constitution & Bylaws** Swan reviewed the five proposed amendments. Feedback was provided regarding conflicts of interest in the standing committees.

**G. APC Graduate probation, disqualification & reinstatement policy revision (*taken out of order by consensus*)**

**Motion #6** M/S/P\*

To forward this item as presented to today's Senate agenda for a first reading.

**D. FAC Sabbatical leave policy revision**

**Motion #7** M/S/P\*

To forward this item as presented to today's Senate agenda for a first reading.

**E. FAC CEHHS RTP policy revision** This item was inadvertently omitted from the meeting materials and so was postponed to the March 12 meeting.

**F. NEAC Unfilled seats** NEAC has discussed the suggestions made earlier in the year for filling seats that remain vacant following the spring elections. The committee rejected all of the suggestions and is in favor of maintaining the status quo for the time being. Service demands on faculty as a whole seem to have increased over time without a corresponding increase in tenure track faculty hired. A longitudinal study of the numbers involved might help us assess what we can hope for in terms of service and how realistic we are being. Discussions about lecturer service are taking place and having more lecturers doing service may help. The committee also suggests reassessing the constitution of some of the standing committees (e.g., GEC) to determine whether some seats may not be needed. Bennett noted that requirements and expectations for RTP

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have changed over the years; in the first decade, one could achieve tenure with very little scholarship if they were very involved in service, and that is no longer the case—this could perhaps help explain why committee seats are harder to fill now. Comments included: (1) conduct a study of why people do not volunteer; and (2) if a unit is not represented on a committee, proposals for that unit will be considered last (would not work in all committees). Bennett suggested that NEAC put in its year-end report a request that NEAC continue to track empty CEHHS seats, especially on GEC, and the fill rate of committees in general over the next two years to see whether there are any patterns that need to be addressed.

**VIII. Information item**

**GEC Program student learning outcomes (*taken out of order by consensus*)** Whittlesey explained that we need to assess program student learning outcomes (SLOs) in addition to area SLOs.

The remaining discussion item was postponed to the next EC meeting due to lack of time.

Meeting adjourned at 12:55 p.m.  
Respectfully submitted by Marcia Woolf, Senate Coordinator