

**ACADEMIC SENATE
OF
CALIFORNIA STATE UNIVERSITY SAN MARCOS
April 11, 2001**

Approved Minutes

Attendance

Present: Gerardo Gonzalez, Chair, Bud Morris, V-Chair, Dick Montanari, Secretary, Roger Arnold, Don Barret, David Chien, George Diehr, Vicki Fabry, Ann Fiegen, Dawn Formo, Denise Garcia, Rocio Guillen, Soheila Jorjani, Kimberley Knowles-Yanez, Ofer Meilich, Janet McDaniel, Michael McDuffie, Carmen Nava, Steve Nichols, Brian Norris, Graham Oberem, K. Brooks Reid, Margo Roark, Laurie Stowell, Alan Styles, Jackie Trischman, Keith Trujillo, Kathleen Watson, Laura Wendling, Rika Yoshi, Beverlee Anderson

Absent: Loni Berry, Robert Black, Rochelle Boehning, Sharon Elise, Vicki Fabry, Humberto Garcia, Sharon Hamill, Linda Holt, Fritz Kreisler, Juan Necochea, Youwen Ouyang, Sandy Parsons, Janet Powell, Patricia Prado-Olmos, Ishpal Rekhi, Marcia Sawyer, Susan Thompson, Sharon Ulanoff, George Vourlitis, Ernest Wendt, Jill Watts, Shaun-inn Wu, Anibal Yanez-Chavez

Ex-Officio: Pat Worden, Interim VPAA; Miriam Schustack, Dean CA&S; Terry Allison, Assistant to President; David Barsky, AVPAP; Mary Elizabeth, AVPAR; Norm Nicholson, C&T; Richard Riehl, Enrollment Services; Paul Jasien, Associate Dean CA&S, Bettina Huber, Analytic Studies

I. Approval of Agenda

ADD: XII. Consent Calendar
GEC Resolution on CCR
APP Course Proposals included Advanced Placement Credit
XIII. New Business
Computer Competency Requirement

Motion #1 M/S/P (Trischman/Roark)
To approve the agenda as amended

II. Approval of Minutes: 3/7/01

ADD: Consent Calendar
IRA "Instructionally not Institutionally"

CHANGE: Attendance
K. Trujillo to senator list not ex-officio CFA rep.

Motion #2 M/S/P (Roark/Trischman)
To approve the minutes as amended

III. Chair's Report, Gerardo Gonzalez:

A. Report from Cabinet

Executive Vice Chancellor of Academic Affairs David Spence will visit our campus on April 30. The visit will be hosted by the President's Office. The latest YRO operating procedures were approved. A proposal for next year's YRO task group structure is being discussed at EC. An update will be presented at today's senate meeting. The CSU Board of Trustees

approved the 2001-02 Capital Outlay Plan. The plan calls for funding of our Business Building, if the necessary state bond passes. The draft administrative Public Assembly, Posting Informational Material, and Alcohol Use policies were presented. The Public Assembly and Posting policies are on the EC agenda for feedback. The Alcohol Use policy will be brought back to the Cabinet for further discussion.

B. Referrals to Committees

NEAC University and Telecommunications Committee.
University Niche Committee

FAC Non-standard Instruction Policy

C. Announcements

Dr. Susie Lan Cassel, Assistant Professor of Literature and Writing, was selected as the Harry E. Brakebill Distinguished Professor for 2000-01. A ceremony honoring Dr. Cassel will held on Thursday May 3 in COM 206. Congratulations to the six student winners of the CSUSM Research Competition (Dawn Albertson - Experimental Psychology, Damon Brown - Computer Science, Suzanne Hizer - Biology, Azar M. Khazian - Psychology, Piper Ann Walsh - Literature and Writing, and Kathleen Warmouth - Experimental Psychology). The students will represent our campus at the CSU Student Research Competition at SJSU on April 27-28. The Teacher-Scholar Summer Institute will be held June 25-27 at Cal Poly, San Luis Obispo.

IV. Vice-Chair's Report, Bud Morris: No report

V. Secretary's Report, Dick Montanari: No report

Senate officers elections today at 2:40 pm.

VI. President's Report, Alexander Gonzalez/Terry Allison:

T. Allison reported that the announcements for the President's award for Innovative Teaching and Research & Creative Activity will go out next week. T. Allison will be sending out information regarding the Panetta Institute Student Summer Internship and will place a full-page advertisement in the *Pride* newspaper. Faculty are encouraged to advise their students to apply. T. Allison extended his gratitude to Dr. Pat Worden on behalf of President Gonzalez for a job well done as Interim VPAA. T. Allison presented the 2000-01 University Financial Budget Plan.

VII. VPAA Report, Pat Worden: No report

IX. Associated Students Report, Humberto Garcia JR.: Absent

X. Statewide Senate Report, Dick Montanari: No report

XI. CFA Report, Keith Trujillo:

CFA will be disseminating information regarding upcoming collective bargaining between CSU and CFA. On April 17th, CFA plans to have an information table by the Dome.

XII. Committee Reports: APP, BLP, FAC, GEC, LACAC, NEAC, SAC

APP: APP reported that the description on General Electives units (GEUs) has been clarified for the university in the past, students were confused by the of GEUs.

BLP: No report.

FAC: FAC is revising the procedures for the University RTP Policy. FAC plans on bringing this item to the May 2nd Senate meeting. Currently, they are looking at performance plans from other campuses and how this idea might be integrated into the procedures. FAC may not tackle the issue this year but wait to give it careful

consideration next year. FAC is also considering how to limit the size of files, perhaps the size of the “box”. FAC received 30 University & Professional Development Grants and Research & Creative Activity Grants requesting a total of roughly \$132,000. The University has approximately \$111,210 to spend. This was an unusual year (with respect to the amount of money available) because money was rolled over from the previous year. FAC finished reviewing the proposals March 28th and made their recommendations to VPAA Worden. VPAA will issue the official letters. FAC reviewed and recommended the RTP Timetable for academic year 2001-02. FAC has been asked to draft a policy on non-standard instruction (independent studies) for summer session under YRO. FAC is revisiting the Sabbatical Leave Policy. FAC may make changes about rank ordering within the categories of recommendation (highly recommended, recommended subject to funding and recommended against). FAC will be working on writing a policy for the Wang Family Excellence Award and recommendation from CSUSM.

GEC: GEC has completed assessment of all 7 courses currently carrying Critical Thinking credit. None were found to fully meet the established criteria. GEC is awaiting re-submission of materials for possible certification of courses. The Critical Thinking Assessment Working Team and Critical Thinking Assessment Implementation Team were active during AY 1998-1999 and AY 1999-2000 in discussing critical thinking offerings on our campus. Pursuant to their recommendations, the GEC undertook this semester an assessment of all courses currently carrying Critical Thinking credit for compliance with requirements explicitly stated in Executive Order 595, issued by the CSU Chancellor pursuant to California Code of Regulations Title 5. This order requires that all CSU students receive instruction in CT as part of their General Education breadth requirements. The first step of the Review was the solicitation of textbooks, syllabi, course assignments, exams etc., from you and the other seven department chairs/PDs. Meanwhile, the GEC delineated seven requirements for CT courses (listed below); these were taken directly from Title 5, EO 595, and the 1994 CSUSM General Education Program Philosophy Statement. Each course was then evaluated for compliance with these requirements based on the material available to the committee, first by individual members of the committee separately, and then in committee. To ensure an equal application of standards across the board, the committee discussion was organized around the requirements, not the courses; that is to say, we began with requirement A and discussed whether each course met it, then moved on to requirement B, etc. The committee was able to reach consensus on every item under discussion. GEC requests to agendize for full Senate today a resolution. Revisions to the Computer Competency Requirement. This item is new business A.

LACAC: No report.

NEAC: Absent.

SAC: No report.

XI. Consent Calendar: Consent Calendar items are presented to the Senate for a single vote of approval without discussion. Any item can be removed for particular consideration by request of a senator prior to the vote.

FAC RTP Timetable

APP Course Proposals & Advanced Placement Credit

NEAC

Budget & Long-Range Planning (BLP)

Janet Powell, COE 99-01 (Replacing Kathy Norman)

University “Niche” Committee

Jack Leu, COBA

Richard Bray, CA&S

Alison King, COE

Motion # 3 M/S/P Unanimous

To approve the preceding consent items

XII. Old Business**A. Evaluation of the President 2nd Reading**

Discussion continued regarding a review of the President. There was a motion to convene an executive session.

Motion #4 M/S/P (Arnold/Montanari)
Motion to convene in Executive Session

Upon returning from Executive Session the following amended motion was presented. The Academic Senate will work with the president's office to devise a procedure by which the Academic Senate will conduct a review of the president to coincide with the system mandated evaluation of the president. The reviewers will consist of all full-time, tenure track faculty. A process for maintaining the anonymity of reviewers will be instituted. All reviews will be returned to the Academic Senate Office and Senate Officers will provide a detailed summary report of the reviews to the Chancellor's Office and to the campus president. In addition, the detailed summary report will be placed in the Senate Office for any tenure-track faculty member to review. The campus president may call for a full-faculty evaluation at any time he or she deems appropriate and only he or she shall see the results of this evaluation.

Motion #5 M/S/P (Arnold/Montanari)
To amend the original motion

B. Report on University Niche Process

Deferred to next AS meeting.

C. FAC Administrative Procedures & Guidelines 2nd Reading

Deferred to next AS meeting.

D. FAC Roles & Responsibilities of Department Chairs 2nd Reading

Deferred to next AS meeting.

E. Campus Accountability Goals for 2002-03 and 2004-05 Bettina Huber Time Certain 2:15

CSUSM set very conservative goals for the future. A full report was included in the March senate agenda and can be requested from the Office of Analytic Studies.

F. APP Course Expectations Resolution

Deferred to next AS meeting.

G. YRO Update Beverlee Anderson Time Certain 2:30

Faculty will be paid using the 2357 code, which will allow faculty to be paid at the end of their summer appointment and will not aggregate the summer salary and tax withholding with their fall/spring salary. Schedules came out on Monday- registration is proceeding on schedule. Rumor that some faculty have the idea that YRO means all faculty will be on 12 month contracts — not so! The contract indicates that the work year of an academic year employee shall not exceed 180 days. Planning for post summer 2001 has begun. Of particular note is the future calendar. YRO committee is proposing that 7 teams be organized, similar to the current structure to address the future issues. For the latest YRO Operating Decisions, please visit the website at www.csusm.edu/yro.

XIII. New Business**A. Senate Officers Elections Time Certain 2:40**

In addition to candidates on the ballot, nominations were taken from the floor. Dick Montanari accepted a nomination for Vice-Chair. Results of the election:

Chair	Bud Morris	(25 votes)	
Vice Chair	Dick Montanari	(13 votes)	Steve Nichols (12 votes)
Secretary	Sharon Hamill	(25 votes)	

B. Athletics Director's Report Barbara Bashein Time Certain 2:50

B. Bashein presented an audiotape of a news report on the CSUSM athletic program which aired on KPBS last year. CSUSM are members of the National Association of Intercollegiate Athletics (NAIA). CSUSM currently has men's and women's track and golf teams.

C. GEC resolution on Computer Competency Requirement

Deferred to next EC meeting.

Meeting adjourned at 3:24 p.m.

The next Senate meeting will be on May 2, 2001, 1:15-3:00 p.m. in Commons 206.

Flora Aguiña

Staff Secretary, Academic Senate