

**ACADEMIC SENATE  
OF  
CALIFORNIA STATE UNIVERSITY SAN MARCOS  
May 02, 2001**

**Draft Minutes**

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**Attendance**

**Present:** Gerardo Gonzalez, Chair, Bud Morris, V-Chair, Susan Thompson, Roger Arnold, Don Barret, David Chien, George Diehr, Sharon Elise, Vicki Fabry, Ann Fiegen, Dawn Formo, Denise Garcia, Rocio Guillen, Soheila Jorjani, Kimberley Knowles-Yanez, Ofer Meilich, Janet McDaniel, Michael McDuffie, Carmen Nava, Juan Necochea, Steve Nichols, Brian Norris, Graham Oberem, Eileen Oliver, K. Brooks Reid, Margo Roark, Laurie Stowell, Alan Styles, Jackie Trischman, Keith Trujillo, Sharon Ulanoff, Kathleen Watson, Jill Watts, Laura Wendling, Shaun-inn Wu, Rika Yoshi, Sally Wing

**Absent:** Dick Montanari, Secretary, Loni Berry, Robert Black, Rochelle Boehning, Humberto Garcia, Sharon Hamill, Linda Holt, Fritz Kreisler, Youwen Ouyang, Sandy Parsons, Janet Powell, Patricia Prado-Olmos, Ishpal Rekhi, Marcia Sawyer, George Vourlitis, Ernest Wendt, Anibal Yanez-Chavez

**Ex-Officio:** Alex Gonzalez, President, Pat Worden, Interim VPAA; Francine Martinez, VPSA, Terry Allison, Assistant to President; David Barsky, AVPAP; Mary Elizabeth Stivers, AVPAR; Norm Nicholson, IITS; Richard Riehl, Enrollment Services; Miriam Schustack, Dean CA&S; Paul Jasien, Associate Dean CA&S, Steve Lilly, Dean, COE, Mohamed Moustafa, Dean COBA,

**Guest:** Beverlee Anderson, YRO

**I. Approval of Agenda**

**ADD:** XII. Consent Calendar  
Move XIII. New Business Item E. APP Curriculum Approval Calendar to Consent Calendar

XII. Old Business  
Clarification that several items have been on the agenda for over 2 months

XIII. New Business  
Item F. GEC Revised ID-T from becomes Item E  
Add Item F. BLP University Academic Master Plan process  
Add Item G. Resolution on Collective Bargaining (G. Diehr  
Add Item H. Election of Academic Senate Officers by ballot (J. Necochea).

**Motion #1** M/S/P (Trischman/Roark)  
To approve the agenda as amended

**II. Approval of Minutes: 4/11/01**

**CHANGE:** Attendance  
Present: Vicki Fabry, Bettina Huber  
Absent: Susan Thompson

**Motion #2** M/S/P (Roark/Trischman)  
To approve the minutes as amended

**III. Chair's Report, Gerardo Gonzalez:**

**A. Report from Cabinet**

Tom Blair from Facility Services presented a Demand Reduction Program offered by the State of California. The program will provide refunds to the university for requested reductions in energy during the summer. Facility Services will inform the campus community of plans to participate in the program. Terry Allison presented a format for Action Plans progress reports. The Cabinet provided feedback. The report format will be very brief and will only involve mid-year and end of the year reports. Plans to hold the 2002 Commencement exercises at the Del Mar Fairgrounds fell through. Negotiations are underway to find a venue at Palomar College. The Cabinet discussed a proposal to change the Summer 2001 staff schedule in order to conserve energy. The proposal suggests starting and finishing the staff workday earlier (7 AM to 3:30 PM). The proposal would not be mandatory for faculty and may not be feasible for some units.

**B. Referrals to Committees**

**NEAC** Leadership Training Design Team. Request for a department chair to serve on a task group to make recommendations for enhancing leadership and management training on campus.

**NEAC** Faculty representation on five 2001-02 YRO task groups.

**C. Announcements**

A ceremony honoring 2000-01 Harry E. Brakebill Distinguished Professor Dr. Susie Lan Cassel will be held on Thursday May 3 in COM 206. CSU Academic Senate Chairs met on April 19 in Long Beach. Among the systemwide issues discussed were intellectual property, a common calendar, and the CSU proposal seeking authorization to offer the Ed.D. Academic Senates that have not drafted a campus intellectual property policy are strongly encouraged to initiate the process. It was clarified that CFA has not taken over complete jurisdiction of this area. It is up to campus Academic Senates to draft such policies. The item is on today's EC agenda. The group also met with Executive Vice Chancellor of Academic Affairs Dr. David Spence. Dr. Spence clarified that the Board of Trustees and Chancellor Reed are not requiring that all CSU campuses have a common calendar. That is, all campuses are not expected to start and end the academic year at the same time nor will quarter-term campuses be required to change to semester terms. The Chancellor's Office has set aside \$12 million to assist quarter-term campuses to make the transition to semester terms within the next couple of years. Quarter-term campuses that decide against semester terms must provide a strong justification. Dr. Spence reported on the status of the Ed.D. proposal. The UC system has presented heavy resistance in the legislative process. Nothing firm is expected to occur in the legislature for a couple years. Senate EC representatives met with Executive Vice Chancellor of Academic Affairs, Dr. David Spence, during his visit to our campus on Monday April 30. Dr. Spence and EC members discussed improvement of communication between the Chancellor's Office and faculty. Ballots for the faculty referendum on proposed amendments to the Academic Senate Constitution & Bylaws are due in the Senate Office by Monday, May 7 at 3:00 PM. To consider the referendum valid, two-thirds of the eligible faculty must vote. Please encourage your colleagues to vote. Congratulations to newly elected senators and Senate standing committee members. The extant and incoming senators will convene at our May 16 Senate meeting. All documents for the May 16 Senate agenda including standing committee annual reports are due in the Senate Office by noon Monday May 7. The Senate Office is currently operating under reduced staffing. We are seeking to fill the full-time Administrative Analyst position by the end of May. In the meantime, please bear with the transition.

**IV. Vice-Chair's Report, Bud Morris:** No report

**V. Secretary's Report, Dick Montanari:** Absent

**VI. President's Report, Alexander Gonzalez:**

Twin Oaks Valley Road overpass will be dedicated to former City Council person Vince Andrade. The overpass will open two months early. Luxury apartments will be developed near campus. Dr. Bob Sheath has accepted Provost/VPAA position. Dr. Spencer McWilliams has accepted the Dean COAS position. A groundbreaking ceremony for the Library took place this past Sunday. President Gonzalez invited faculty to Commencement 2001 ceremonies. Construction of new buildings is on schedule. New faculty offices will be available. Tours of the buildings will be scheduled next year.

**VII. VPAA Report, Pat Worden:**

Search for Dean of Extended Studies is almost complete. This was a good year for successful faculty searches.

**IX. Associated Students Report, Humberto Garcia JR.:** Absent

**X. Statewide Senate Report, Dick Montanari:** Absent

**XI. CFA Report, Keith Trujillo/George Diehr:**

G. Diehr reviewed his objections to Chancellor Charles Reed's letter printed in North County Times. In collective bargaining, workload has been discussed and compensation is next on the table. CFA proposes that CSU return to Student Faculty Ratios (SFR) of the early 1990's (pre-recession). CFA is proposing reallocation of significant funds to instruction. This is a change from previous CFA position on legislative budget. During Lobby Day, CFA proposed that tenure-track proportion be increased to 75% of faculty. CFA seeks accountability of allocation of funds towards faculty salaries. Bargaining continues at the CSU, Fresno campus.

**XII. Committee Reports: APP, BLP, FAC, GEC, LACAC, NEAC, SAC**

**APP:** No report.

**BLP:** No report.

**FAC:** No report.

**GEC:** LDGE area D – GEC has received paperwork for several courses seeking area D credit for disciplinary courses under the new guidelines passed last Fall. Some were given provisional approval for next fall, have not submitted paperwork. GEC agreed to extend the deadline till Monday, May 07, 2001, 10 AM. GEC discussed possible guidelines for advisors regarding which transfer students will be required to complete an interdisciplinary course for area D. Requests for re-certification of courses for Critical thinking credit were due Mon. April 30. The committee will finish its consideration of these by May 28. A resolution on a recommendation for changes to the Computer Competency graduation requirement (CCR) is on today's agenda for consideration. LDGE –area C – The committee has decided to defer action on revision of this requirement until next year. LDGE has reached a consensus on a framework for a revision which will appear in our year-end report. Coordinators' job description the committee gave its input on the nature of the GE coordinators job to the AVP-AP. Those suggestions were incorporated and the call has gone out. GEAR – The committee has decided to defer discussion and action on his item until next year. UDC ID-T form – It was discovered that when the UDC forms were revised by last year's GEC, this form was not. The attempt is to bring it into line with the other UDC forms. See today's agenda.

**LACAC:** "The Intellectual Freedom Principles" come to the EC and Senate moved and seconded by LACAC. LACAC looks forward to the Senate's endorsement of these principles. LACAC is consulting with IITS Staff Chuck Allen regarding a web module to inform/train the faculty and staff with regard to Fair-Use. LACAC chair will be meeting with Pat Worden this month to work out budget details for the project. C. Allen intends to work with staff and faculty to design the Fair-Use site this summer. The plan is to have the site up by Fall 2001.

**NEAC:** Absent.

**SAC:** CSU Student Competition. Two teams received runner-up awards.

**XI. Consent Calendar: Consent Calendar items are presented to the Senate for a single vote of approval without discussion. Any item can be removed for particular consideration by request of a senator prior to the vote.**

**APP Course Proposals**

**APP Curriculum Approval Calendar**

**Motion # 3** M/S/P Unanimous  
To approve the preceding consent items

**XII. Old Business****A. Report on University Niche Committee**

The University Niche Committee has met twice. The committee has been developing a process for collecting data on possible niches. Faculty can expect an electronic survey soon that will ask them to assess several possible niches and provide other comments.

**B. FAC Administrative Faculty Search Procedures & Guidelines 2<sup>nd</sup> Reading**

Several faculty expressed severe reservations about the guidelines as presented. For example, the guidelines add a barrier to the hiring of quality faculty, the Equal Opportunity Assistant (EOA) does not have clear responsibilities, impose liabilities on EOA, and the VPAA office should not approve job descriptions. Faculty also felt that we needed a policy that helps to insure diversity and that all faculty should receive EOA training.

**Motion # 4** (K. Trujillo, G. Diehr) M/S/Failed  
To refer the guidelines back to FAC for further review

**C. FAC Roles & Responsibilities of Department Chairs 2<sup>nd</sup> Reading**

Among the issues discussed were term limits and the applicability to programs. A straw poll of the senators indicated that the present language on term limits was acceptable.

**D. APP Course Expectations Resolution 1<sup>st</sup> Reading**

The resolution was formally presented to the Senate. A motion was made to endorse the resolution.

**Motion # 5** M/S/P  
To endorse the resolution

**E. GEC Resolution on Computer Competency Requirement 1<sup>st</sup> Reading**

The GEC resolution was formally presented to the Senate. In general, feedback on the resolution involved the name of the upper-division requirement, the inclusion of a segment of ethical use to the basic skills requirement, the extension to one year to fulfill the basic requirement, and clarify how objectives will be met. It was recommended that comments be sent to GEC Coordinator Peter Arnade. There is some concern that the new requirement may adversely affect retention. The resolution will return for another reading.

**XIII. New Business****A. FAC RTP Procedures 1<sup>st</sup> Reading**

Deferred to next AS meeting.

**B. LACAC Intellectual Freedom Principles 1<sup>st</sup> Reading**

Deferred to next AS meeting.

**C. APP Graduate Studies Academic Probation/Disqualification 1<sup>st</sup> Reading**

Deferred to next AS meeting.

**D. APP Graduate Studies Project Thesis Committee Makeup 1<sup>st</sup> Reading**

Deferred to next AS meeting.

**E. GEC Revised ID-T Form 1<sup>st</sup> Reading**

Deferred to next AS meeting.

**F. BLP University Academic Master Plan Process 1<sup>st</sup> Reading**

Deferred to next AS meeting.

**G. Resolution on Collective Bargaining 1<sup>st</sup> Reading (G. Diehr)**

Deferred to next AS meeting.

**H. Election of Senate Officers 1<sup>st</sup> Reading (J. Necochea)**

Deferred to next EC meeting.

Meeting adjourned at 3:00 p.m.

The next Senate meeting will be on May 16, 2001, 1:15-3:00 p.m. in Commons 206.

Gerardo Gonzalez and Bud Morris

Chair and Co-Chair, respectively, Academic Senate