

**ACADEMIC SENATE  
OF  
CALIFORNIA STATE UNIVERSITY SAN MARCOS  
November 1, 2000**

**Minutes**

**Attendance**

**Present:** Gerardo Gonzalez, Chair, Bud Morris, Vice-chair, Dick Montanari, Secretary, Don Barrett, Robert Black, Rochelle Boehning, George Diehr, Ann Fiegen, Dawn Formo, Denise Garcia, Rocio Guillen, Soheila Jorjani, Fritz Kreisler, Ofer Meilich, Michael McDuffie, Carmen Nava, Juan Necochea, Steve Nichols, Brian Norris, Graham Oberem, Janet Powell, Patricia Prado-Olmos, Margo Roark, Laurie Stowell, Alan Styles, Sue Thompson, Sharon Ulanoff, Kathleen Watson, Jill Watts, Ernest Wendt, Rika Yoshii

**Absent:** Roger Arnold, Bonnie Bade, Sharon Elise, Vicki Fabry, Sharon Hamill, Linda Holt, Kimberley Knowles-Yañez, Janet McDaniel, Youwen Ouyang, Sandy Parsons, Ishpal Rekhi, K. Brooks Reid, Marcia Sawyer, Jacqueline Trischman, Keith Trujillo, George Vourlitis, , Laura Wendling, Shaun-inn, Wu, Anibal Yañez-Chavez

**Ex-Officio:** Pat Worden, Interim VPAA; Francine Martinez, VPSA; Steven Garcia, VPFA; Miriam Schustack, Acting Dean COAS; Marion Reid, Dean LIS; Mohamed Moustafa, Dean COBA; Sally Wing, Staff

**Guests:** Terry Allison, Asst. to the President; David Barsky, AVPAP; Mary Elizabeth Stivers, AVPAR; Norm Nicholson; Richard Riehl, Enrollment Services; Paul Jasien, Associate Dean CA&S; Jonathon Poullard, Dean VPSA; Beverlee Anderson, COBA; Susan Mitchell, HCDS

**I. Approval of Agenda**

**ADD:** III. Consent Calendar Items  
NEAC Recommendations                      Advisory Committee for Service Learning  
XII. New Business  
A. FAC Market Equity Policy 1<sup>st</sup> reading  
B. APP Class Schedule Resolution 1<sup>st</sup> reading  
C. Academic Calendar 2001-2002

**DELETE:** A. Action Plan Consideration

**Motion #1**              M/S/P (Powell/ Formo)  
To approve the agenda as amended

**III. Approval of Minutes              10/4/00**

**CHANGE:** Janet Powell as present  
Childcare Scholarship Committee J. Borin

**Motion #2**              M/S/P (Powell/Norris)  
To approve the minutes as amended

**IV. Chair's Report, Gerardo Gonzalez:**

There is an administrative proposal for renovation of Craven Hall. The proposal recognizes the need for a "one-stop" shop for student services. State revenues will fund the renovation. Passage of the Herzberg bill would determine funding. FERPA (Family Educational Rights & Privacy Act). SSN cannot be utilized for grade posting. There is a need to inform and advise faculty on FERPA regulations. Honorary degree policy was discussed at the Cabinet and is on the senate agenda. Discussion on proposal for leasing facilities for SW Riverside courses. Proposal is being analyzed. Issues brings to the attention the need

for the Senate to develop off-campus instructional policies. YRO Recommendations presented. Report is on the senate agenda. Student Fee Advisory guidelines presented. Policy was modified to reflect new executive order. Guidelines will be shared with SAC. Draft of academic calendar for 2001-02 presented. Calendar will be presented at today's senate meeting. Calendar reflects no formal finals week. Accounting of 12 WTUs expected for Fall 2000. Explanations deferred to VPAA Worden. EC voted to form a task force to make recommendations on accounting of WTUs. Trustee Stanley Wang is sponsoring scholarships for one faculty and four students to attend Taiwan National University (one semester). Questions should be referred to President's office.

**B. Referrals to Committees**

None.

**C. Announcements**

All-faculty meeting was held on Oct. 18. The meeting discussed several important issues including YRO, Strategic Planning, and workload accounting. There will be an International Faculty Partnership Conference at the University of Tübingen, Germany in June 2001. The International Business Association will be hosting their annual conference at Cabo San Lucas, Mexico in May 2001. The CSU Office of International Programs is seeking faculty to serve as Resident Directors. For more information contact the Senate Office. CSU Channel Islands has announced 23 faculty openings. CSUCI is seeking consultants for searches. On Tuesday, November 14th, Trustee Goldwhite and ASCSU Chair Kegely will be on campus. The Faculty Forum will be in Commons 206 from 2:00-3:30. Fifteenth Annual CSU Student Research Competition will be held at San Jose State on April 27 & 28, 2000. SAC will lead the application and evaluation process. Flora Aguiña, who will temporarily assume Barbara Ivis's responsibilities, and Ernest Wendt, adjunct faculty representative to the Senate, were introduced.

**V. Vice-Chair's Report, Bud Morris:** No report

**VI. Secretary's Report: Dick Montanari:** Absent

**VII. President's Report, Alexander Gonzalez/ Terry Allison:**

The search committee for the Provost and Vice President for Academic Affairs has been seated. The search committee consists of the following members: Kathleen Watson, Alison King, Kathy Martin, Dean Manship, Tony Evans, Ken Mendoza, Edward Thompson. Draft action plans deadline will be distributed soon. The Honorary Degree Policy awarded by the CSU system is expanding their recipient list in an effort to recognize humanitarian services and monetary contributions. The draft policy was presented to the Senate for feedback.

**VIII. VPAA Report, Pat Worden:**

Workload targets will be assigned to colleges/ departments to meet their FTES goals; however, there will be flexibility within each department. The administration believes that faculty workload is too high across all CSU campuses and will work vigorously towards lowering workload. The National Latino Research Institute on campus received a \$500,000 grant from the National Institute of Justice. CSUSM will receive approximately \$77,000 in one-time Lottery funds. VPAA will allocate the money in accordance with BLP's proposal. The TULIP program receive the \$15,000. Faculty Center to receive \$15,000 to be utilized for faculty travel, professional development, and workshops. Colleges/ Departments receive \$47,000 based on their FTEF. Also encourages colleges to consider allocating funds to their part-time faculty.

**IX. Associated Students Inc., Humberto Garcia, Jr.:** Absent

**X. Statewide Senate Report, Sandy Parsons:** Absent

**XI. CFA Report, Keith Trujillo:** Absent

**XII. Committee Reports: APP, BLP, FAC, GEC, LACAC, NEAC, SAC**

**APP** Currently most Baccalaureate degree programs consist of 124 units in accordance with new Board of Trustees' policy. Degree programs that exceed 120 units (with exception of several degree programs) will have to justify the

increase in units.

<b>BLP</b>	No report.
<b>FAC</b>	See attached.
<b>GEC</b>	No report.
<b>LACAC</b>	No report.
<b>NEAC</b>	The FMI/SSI Appeals Panel needs to consist of 5 elected members drawn at random. A call will be going out shortly.
<b>SAC</b>	No report.

**XIII. Consent Calendar: Consent Calendar items are presented to the Senate for a single vote of approval without discussion. Any item can be removed for particular consideration by request of a senator prior to the vote.**

**APP Curriculum Item**

Several questions were raised regarding new courses and new program proposals. Normally, new programs proposals undergo first and second readings. In addition, APP and BLP normally present at the first reading their respective evaluations of program proposals (and new course proposals, in certain cases); however, BLP was not present to comment. A motion was presented to remove new courses and program proposals from the consent calendar.

**Motion # 3** M/S/P (1) opposed  
To remove new courses and program proposals from the consent calendar.

**Motion #4** M/S/P  
To vote on the consent calendar minus the new course and program proposals.

**Motion #5** M/S/P  
To waive the rules and vote on the new courses, with the exception of the physics minor.

**Motion #6** M/S/P (2) opposed, (1) abstention  
To approve the new courses as presented, minus the physics minor.

**NEAC Recommendation**

Outstanding Professor Award Selection Award Committee	Elizabeth Ostrom, COE Part-Time 00-01
Search Committee for Dean of Extended Studies	E.A. Schwartz K. Bolton (Chair, Political Science)
University Student Grievance Committee	Dreama Moon, CA&S 99-01 (Replacing Roger Arnold)
Advisory Committee for Service Learning	Gloria Rhodes, LIS 00-02 Robin Marion, At-large 00-02 Laurie Stowell, At-large 00-01

**XIV. Old Business**

**A. FAC Range Elevation Policy**

A submission was made to change the heading from *Administrative Services* to *Academic Affairs*. A call to question was

made.

**Motion #7** M/S/P  
To approve the policy as amended

**B. Year Round Operation (YRO) Update** Time Certain 2:30  
**Beverlee Anderson**

The summer 2001 session will be funded, per the Chancellor's Office, by the "fee buy-down" method. CSUSM will offer a summer session in 2001 of roughly the same size as summer 2000. Summer 2001 will be a single session with course lasting 4 and/or 8 weeks. Open University will continue to operate during the summer, as it currently does. The academic support services (Library, IITS, and Faculty Center) are ready for summer 2001; no major changes are anticipated in their operations. November 16<sup>th</sup> there will be an Open Forum on YRO in Commons 206 from 10:00-11:30. Information on YRO can be accessed through the web at [www.csusm.edu/yro](http://www.csusm.edu/yro).

**XV. New Business**

**A. FAC Market/Equity Policy**

A proposal was made to modify language and editorial changes (e.g., the use of marketing vs. equity).

**B. APP Class Schedule Resolution 1<sup>st</sup> Reading**

Presented a resolution on class scheduling. Currently classes at CSUSM run in blocks of 75 minutes. Not all classes are utilizing the 75-minute block time. APP and Academic Programs are seeking ways to utilize time allocated to classes. Scheduling block time to 50 minutes classes rather than 75 minute classes. APP Class Schedule Resolution will be brought back to the Senate for a second reading.

**C. Academic Calendar 2001-2002**

Academic Calendar was approved by the President's cabinet pending the clarification of the César Chavez holiday (3/31/00). A copy was distributed to the Senate. APP will assess the results of having no formal finals week this year and will make recommendations to the Senate.

**Motion #8** M/S/P  
To approve the calendar as presented

Meeting adjourned at 3:04 p.m.

The next Academic Senate meeting will be on December 1, 2000, 1:15-3:00 p.m. in Commons 206.

Barbara Ivis/ Flora Aguiña  
Staff Secretary, Academic Senate