

**ACADEMIC SENATE  
OF  
CALIFORNIA STATE UNIVERSITY SAN MARCOS  
December 6, 2000**

**Draft Minutes**

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**Attendance**

**Present:** Gerardo Gonzalez, Chair, Bud Morris, Vice-chair, Dick Montanari, Secretary, Roger Arnold, Don Barrett, Loni Berry, Robert Black, Rochelle Boehning, David Chien, Sharon Elise, Vicki Fabry, Ann Fiegen, Dawn Formo, Rocio Guillen, Linda Holt, Soheila Jorjani, Fritz Kreisler, Ofer Meilich, Janet McDaniel, Michael McDuffie, Carmen Nava, Juan Necochea,, Brian Norris, Graham Oberem, Sandy Parsons, Ishpal Rekhi, K. Brooks Reid, Margo Roark, Marcia Sawyer, Laurie Stowell, Alan Styles, Sharon Ulanoff, Jill Watts, Kathleen Watson, Laura Wendling, Ernest Wendt, Anibal Yáñez-Chavez

**Absent:** George Diehr, Denise Garcia, Sharon Hamill, Kimberly Knowles-Yáñez, Steve Nichols, Youwen Ouyang, Janet Powell, Patricia Prado-Olmos, George Vourlitis, Shaun-inn Wu, Rika Yoshii

**Ex-Officio:** Pat Worden, Interim VPAA; Terry Allison, Assistant to the President; Miriam Schustack, Interim Dean COAS; Sally Wing, Staff Rep.

**Guests:** David Barsky, AVPAP; Mary Elizabeth Stivers, AVPAR; Bettina Huber, Institutional Research; Ken Mendoza, Acting Dean Extended Studies; Richard Riehl, Dir. Enrollment Services; Paul Jasien, Assoc. Dean CA&S; Jonathon Poullard, Dean of Students, Lora Coad, SW Riverside Project; Beverlee Anderson, COBA; Susan Mitchell, HCDS

**I. Approval of Agenda**

**ADD:** NEAC President's Award for Teaching  
XII. Consent Calendar  
Robert Black Faculty Trustee Nominating Committee  
XIII. New Business  
G. Evaluation of the President

**Motion #1** M/S/P (McDuffie/Arnold)  
To approve the agenda as amended

**II. Approval of Minutes: 11/1/00**

**ADD:** XII. President's Report  
Marie Thomas VPAA Search Committee

**DELETE:** Necochea, McDaniel, and Stowell from the present attendance list

**Motion #2** M/S/P (Stowell/Barrett)  
To approve the minutes as amended

**III. Chair's Report, Gerardo Gonzalez:**

**A. Report from Cabinet**

Academic Assembly is scheduled for Jan. 31. The Academic Assembly serves as the second of two senate-sponsored all-faculty meetings. President Gonzalez will give a brief presentation. Agenda items include updates on YRO, strategic planning, and a report from the Academic Program Marketing Task Force. President Gonzalez suggested that the Senate invite Bettina Huber from Analytic Studies to present a report on the demographics of CSUSM faculty and students. Chair Gonzalez will entertain other agenda possibilities from faculty. The cabinet drafted action plans of its own and reviewed the draft action plans of other divisions. Academic-related action plans are included on the Senate agenda. The CSUSM FTES

target for 2001-02 is 5160 (60 more than requested). The Chancellor's Office believes that our campus can sustain the growth. Details on Chancellor's Office rationale for the increase in growth were deferred to the President's/VPAA report. The Cabinet received a presentation on disability case management. Guidelines for managing occupational and non-occupational illness/injuries for faculty were discussed and will be reviewed at a future cabinet meeting. Please forward questions about short-term disability, injury, and parental leave to Chair Gonzalez.

#### **B. Referrals to Committees**

See additions to agenda.

#### **C. Announcements**

On Tuesday, November 14<sup>th</sup>, Trustee Harold Goldwhite, Trustee Ralph Pesquiera, and ASCSU Chair Jacqueline Kegley visited our campus. Our guests met with EC members and participated in a forum. Thanks to all faculty who participated. The Senate office received an announcement for a Workshop on Faculty Development in Service Learning to be held July 18-20 at Cal Poly SLO. The workshop is sponsored by the CSU Institute for Teaching and Learning (ITL). Request for proposals from CSU ITL - Systemwide or Multi-campus Discipline and Program Initiatives were due Dec. 4. Purpose of the program is to enable faculty on different campuses who teach in the same or different discipline to develop more effective courses/instructional approaches. Results will be announced Dec. 15. Call for proposals for University Professional Development grants and Research, Scholarship, & Creative Activities grants for 2001-02 have been disseminated. Proposals are due Feb. 7, 2001. Chair Gonzalez attended an Academic Senate Chairs' meeting in Long Beach on Nov. 30. The meeting served as a clearinghouse and point of discussion for common campus issues. AB 1773 on intellectual property rights of faculty lectures will take effect Jan. 1, 2001 (text e-mailed to faculty). CSU Academic Conference will be held Feb. 28-Mar. 2, 2001 in San Diego. The Workload Group comprised of CFA, ASCSU, and CSU representatives will conduct a study on the changing role of faculty workload. Although enrollments are down throughout the CSU, student enrollment is still expected to grow at a rate of 3% a year. The predicted growth is a basis for pursuing YRO. The draft CSU Master Plan is still under discussion. A second ASCSU response to the Master Plan will be sent to campus senates after the January plenary session. A study of department chairs roles will be undertaken by CSU and ASCSU representatives. CFA will be asked to participate. The study will NOT be used as data for proposing changes in collective bargaining. The ASCSU chairs are concerned about the costs of CMS. The chairs will request a detailed report on the impact of CMS for each campus. The chairs are concerned about the shared governance environment on each campus. Chairs will gather initial data on shared governance for the next meeting. The chairs have asked Dr. David Spence to add an accountability measure on shared governance. The Ninth Annual Conference of the American Association for Higher Education will be held at Tampa, FL on Feb. 1-2, 2001. Congratulations to Denise Garcia on her newborn baby. We hope that all is well for mother and child.

**IV. Vice-Chair's Report, Bud Morris:** No report

**V. Secretary's Report, Dick Montanari:** No report

**VI. President's Report, Alexander Gonzalez / Terry Allison:**

The president is at a Board of Trustees meeting today. There will be an open meeting in his office today at 3:00PM in reference to a letter and newspaper article.

**VII. VPAA Report, Pat Worden:**

The FMI awards have been allocated. Notifications should be received shortly.

**IX. Associated Students Report, Humberto Garcia:**

H. Garcia expressed concern that the student fee deadline has been moved up to December 19<sup>th</sup>. After the December 19<sup>th</sup> deadline, those person(s) who have not paid their fees will have their class reservations cancelled. R. Riehl clarified the new changes. The Cabinet approved the deadline in order to be in compliance with the fee regulations. H. Garcia also expressed concern with available course offerings for Spring 2001, especially in COBA.

**X. Statewide Senate Report, Sandy Parsons:** No report

**XI. CFA Report, Keith Trujillo:** Absent**XII. Committee Reports: APP, BLP, FAC, GEC, LACAC, NEAC, SAC**

**APP:** No report. D. Barsky was provided the opportunity to present the list of courses subject to inactivation. The list was distributed at the Senate meeting.

**BLP:** BLP received a number of program and course proposals for review and recommendation. Minor in French- BLP would like to receive enrollments in current classes required for minor, estimates of enrollments in new courses, rough quantification of impact on the Library (for example, the Library does not currently subscribe to any French business journals). In the event these data are not available to BLP in time to meet deadlines for approval, BLP will agree to the proposal. Minor in Physics approved. Minor in Philosophy- BLP does not believe the large number of new courses, which serve only as electives, should be approved at this time. These courses include: Phil 210, 311, 314, and 315. BLP recommends that these courses should be offered as "topics" courses until demand materializes.

The New course, GRMN 318, Business German approved. New course, ID 381, Natural Science for Teachers approved.

**FAC:** University Professional Development Grants & Creative Activity Grants are Due February 7<sup>th</sup>.

**GEC:** Defer to old business item E. GEC Resolution Regarding Changes to LDGE, Area D Requirement

**LACAC:** Will begin revising the Fair Use Policy. It was clarified that the policy passed last year has been returned by President Gonzalez to the Senate for reconsideration on specific issues.

**NEAC:** Absent

**SAC:** Information about the Student Research Competition has been sent out. Proposals are due February 15<sup>th</sup>. SAC has asked the faculty to encourage their students to apply. Currently reviewing the campus alcohol policy.

**XI. Consent Calendar: Consent Calendar items are presented to the Senate for a single vote of approval without discussion. Any item can be removed for particular consideration by request of a senator prior to the vote.**

NEAC and APP items were considered separately.

**NEAC**

Academic Senate David Chien 00-02 (Replacing Bonnie Bade)

FAC Jackie Trischman 99-01 (Replacing Barbara Chapman)

OPA Selection Comm. Sharon Ulanoff 00-01 (Replacing Alice Quiocho)

FAC Trustee Nom. Comm. Robert Black 00-01

**Motion #3** M/S/P Unanimous  
To approve the NEAC recommendations

**APP** Additional courses for consideration were distributed at the meeting. A vote was taken on the course proposals that were not related to new program proposals (the first three pages of the APP consent calendar document).

**Motion # 4** M/S/P Unanimous  
To approve the course proposals and courses not related to new program proposals

**XII. Old Business****A. FAC Market Equity Policy (2<sup>nd</sup> Reading)**

FAC clarified the wording of dept. chairs and deans roles in the policy. The role of dean replaces department chair when the department has no chair. There was a suggestion that there should be two sets of procedures for Departments and Programs.

FAC will come back to the Academic Senate for a third reading of the policy.

## **B. APP Class Schedules Resolution (2<sup>nd</sup> Reading)**

Changes were made to the original APP resolution and proposed class schedule from the first reading. Senate overview of class schedule will continue. Some evening classes will now start from 5:30 –8:15 to better accommodate evening students schedules.

**Motion #5** M/S/P  
To approve the class schedule presented

**Motion #6** M/S/P  
Reconsideration of the above motion because several Senators did not understand the implications of the motion

Further discussion on the proposed schedule involved clarifying the intent of the resolution.

**Motion #7** M/S/P (Necochea/Montanari) (6) opposed & (3) abstentions  
To approve the class schedule resolution as presented

## **C. Year Round Operation (YRO) Report Beverlee Anderson Time Certain 2:30**

One change has been made since the last YRO update. CSUSM will not be FTE funded this summer; there will be no Open University. For planning purposes, it was suggested that the FTE be allocated as follows CA&S 60%, COBA 15%, and COE 25% based on past enrollments. Preference for courses will be based on following criteria in ranked descending order: demonstrated record of enrollment, upper division core and gateway courses, GE requirements (particularly upper division), and those that contribute to a balanced curriculum. YRO Curriculum and Academic Policy team will remain available to help with schedule building. YRO open forum was well attended.

## **XIII. New Business**

### **A. Nominations for Faculty Trustee**

Larry Cohen was nominated to serve a 2-year term as the Faculty Trustee. This nomination came moved and seconded by NEAC.

**Motion #8** M/S/P (McDuffie/Necochea) Unanimous  
To waive the rules

**Motion #9** M/S/P (McDuffie/Stowell) Unanimous  
To endorse the nomination of Larry Cohen as the Faculty Trustee

### **B. Draft Action Plans for 2000-01 and 2001-02**

Draft documents presented for comments. There are several gaps in the 2001-02 action plans (e.g. goal 3B, Recognize and support faculty Research and Creative Activity). Suggestions to improve the document included units responsibilities and unit summaries. T. Allison asked that further comments on the draft action plans should be forwarded to Senate Chair Gonzalez. The timetable for finalizing action plans has moved beyond December 18<sup>th</sup>.

### **C. Senate Task Force on Accounting for Faculty Work**

The Task Force on Accounting for Faculty Work hopes to develop a way to inform faculty of categories of assigned time that may be available that match the work they do. There has also been discussion of using FAR or other documents as basis for assigned time. A study will be conducted comparing FAD and FAR data for AY 1999-00. Only faculty members who agree to release FAR information will be included in this study. Vice Chair Morris will continue to update the Senate regarding future outcomes.

**D. APP Course / Programs Proposals****Motion # 10**

Motion to divide programs for consideration and approval

**Motion #11** M/S/P (McDuffie/Necochea) (1) opposed

To waive the rules for a 1<sup>st</sup> reading

**Motion #12** M/S/P (Stowell/Barrett) Unanimous

To approve the Minor in Physics – second reading

There was discussion of BLP's request for data on the Minor in French proposals.

**Motion #13** M/S/P

To waive the rules for a 1<sup>st</sup> reading for the minor in French

**Motion #14** M/S/P (Stowell/McDaniel) (3) opposed & (3) abstentions

To approve the Minor in French

**Motion #15** M/S/P

To waive the rules for a 1<sup>st</sup> reading for the minor in philosophy

There was discussion of BLP's inquiries on the Minor in Philosophy proposal.

**Motion #16** M/S/P (Necochea/Norris) (2) abstentions

To approve the Minor in Philosophy

**Motion #17** M/S/P

To waive the rules for a 1<sup>st</sup> reading for the Masters in Math, Science, and Educational Technology

**Motion #18** M/S/P (Stowell/McDaniel) (3) opposed

To approve the Masters in Math, Science, and Educational Technology

**Motion #19** M/S/P (1) abstention

Motion was moved and seconded to waive the rules for a 1<sup>st</sup> reading of the Business German and Natural Science for Teachers new course proposals

**Motion #20** M/S/P

To approve the aforementioned new course proposals

**E. GEC Resolution Regarding Changes to LDGE, Area D Requirement**

GEC presented a resolution on changes to LDGE Area D requirements and course approval forms adding introductory and interdisciplinary courses as alternatives to GESS. Courses may either be an introduction to disciplines or interdisciplinary social science courses.

**Motion #21** M/S/P (1) opposed

To waive the rules for a 1<sup>st</sup> reading

**Motion #22** M/S/P

To approve the GEC change to Area D

**F. Wang Family Excellence Award**

The Wang award will honor four faculty and one administrator each year (\$20,000 per awardees). President Gonzalez has asked for input on nominations for Wang award. EC moved that NEAC immediately call for faculty to volunteer for a nominating committee to meet in January to identify faculty nominees for the Wang award. FAC will draft a long-term policy on the guidelines and process for recommending future nominees.

**G. Evaluation of the President**

Deferred to next AS meeting.

Meeting adjourned at 3:02 p.m.

The next Senate meeting will be on February 7, 2001, 1:15-3:00 p.m. in Commons 206.

Barbara Ivis/ Flora Aguiña  
Staff Secretary, Academic Senate