

MINUTES

**Executive Committee Meeting
Academic Senate
Wednesday, October 25, 2000
Commons 206
12 noon**

Present: **G. Gonzalez, Chair** **B. Morris, Vice-chair** **D. Montanari, Secretary**
 D. Garcia, APP **G. Diehr, BLP** **L. Stowell, FAC**
 M. Roark, GEC **D. Formo, LACAC** **J. Powell, NEAC**
 A. Styles, SAC **S. Parsons, ASCSU**

Ex-Officio: **Keith Trujillo, CFA; Terry Allison, Asst. to the President; Humberto Garcia, Jr., ASI Rep.**

Absent: **Sue Thompson, LIS; Pat Worden, VPAA**

Guest: **Edward Thompson**

I. Approval of Agenda

ADD: XI. Committee Reports
 FAC/NEAC

CHANGE: Action Plan “Indicators” to “Considerations”

Motion #1 M/S/P (Formo/Stowell)
 To approve the agenda as amended

II. Approval of Minutes 10/18/00

ADD: “Flora Aguiña” as minute recorder

Motion #2 M/S/P (Stowell/Formo)
 To approve the minutes as amended

III. Chair’s Report, Gerardo Gonzalez:

A. Report from Cabinet:

YRO Recommendations presented. Copy attached to the agenda. Student Fee Advisory guidelines presented. Policy was modified to reflect new executive order. Guidelines will be shared with SAC. Draft of academic calendar for 2001-02 presented. Calendar will be presented at next senate EC meeting.

B. Referrals to Committees:

NEAC Advisory Committee for Service Learning

C. Announcements:

Chair Gonzalez thanked Statewide Senator Sandy Parsons for her contributions to the ASCSU Constitutional Review Committee. ASCSU Constitutional Review Committee questions were addressed by Sandy Parsons.

IV. Vice-Chair’s Report, Bud Morris: No report

V. Secretary’s Report, Dick Montanari No report

VI. President's Report, Terry Allison:

The President's Office reported that the Panetta Institute Congressional Internship program is currently searching for a student intern from CSUSM. Advertisement for the position of Provost and Vice President for Academic Affairs was distributed and presented an informational item that will be distributed November 10th –17th. Allison also shared a letter from the Chancellor's Office responding to CFA Director Jim Semelroth's letter dated October 9, 2000 regarding workload and collective bargaining issues.

VII. VPAA Report, Edward Thompson: No report**VIII. Associated Student Inc., Humberto Garcia Jr.:**

CSUSM ASI is sponsoring a college bowl on Saturday, November 4th. Associated Students Inc.'s Early Learning Center, taking part in the 2nd Annual Child Trot at Mangrum Track and Field on Saturday, October 21st and raised \$1,400. ASI encourages departments on campus to get involved in the 2nd Annual Holiday Basket Drive November 16th.

XI. Statewide Senate Report: Sandy Parsons

Strongly encourages EC members to keep the October 18th EC agenda due to the importance of the attached documentation on the CSU Master Plan.

X. CFA Report, Keith Trujillo:

CFA reported that based on the CFA forum last week it was concluded that CFA would look into creative ways to account for workload responsibilities and FTES. Overall, the forum was very positive.

XI. Committee Reports: APP, BLP, FAC, and NEAC

APP: Distributed a handout discussing Title 5 on the Committee of Educational Policy. Currently most Baccalaureate degree programs consist of 124 units. Degree programs that exceed 120 units (with exception of several degree programs) will have to justify the increase in units. Presented a resolution on class scheduling, EC did not move on the resolution. Currently classes at CSUSM run in blocks of 75 minutes. Not all classes are utilizing the 75-minute block time. APP and Academic Programs are seeking ways to utilize time allocated to classes. Scheduling block time to 50 minutes classes rather than 75 minute classes. Curriculum tracking proposal brought forth by APP.

Motion #3 M/S/P (Stowell/Formo)
Curriculum Tracking 2000/01 added to the Senate agenda 11/1/00

BLP: A one time \$5 million award from the Chancellor's Office was given to CSU campuses. CSUSM will receive approximately \$77,000. BLP suggested that the TULIP program receive the \$15,000. Faculty Center to receive \$15,000 to be utilized for faculty travel, professional development, and workshops. Colleges/Departments receive \$47,000 based on their FTEF. Also encourages colleges to consider allocating funds to their part-time faculty.

Motion #4 M/S/P (Roark/Stowell)
To endorse the preceding proposal by BLP

FAC: Report Attached. FAC brought forward a resolution to create a task force to address issues surrounding workload.

EC form a task force with representation from APP, GEC, BLP, FAC, CFA and other appropriate bodies to study and make recommendations regarding accounting for faculty professional responsibilities. Recommendations could consider issues such as the writing requirement, service learning, innovative curriculum, scholarship, creative activity, and service.

Motion #5 M/S/P (Stowell/Morris)
To approve the preceding resolution

A question was raised on whether the Senate could be an intermediary for ensuring anonymity of those who write letters as part of the President's review. It was unclear whether the Senate could have such a role in the procedure. VPAA needs to clarify the procedure.

NEAC Recommendation:

Betsy Read Search Committee for Dean of Extended Studies

XII. Old Business

A. CSU Master Plan Response

Deferred to next EC meeting.

B. CSUSM Accountability Report

Deferred to next EC meeting.

C. Guidelines for Writing Letter of Recommendations

Deferred to next EC meeting.

D. Honorary Degree Policy

Taken out of order. Terry Allison requested feedback from EC on the process of Honorary Degree Policy. Call for nominees will go out soon.

E. Year Round Operation Recommendation (YRO)

Deferred to next EC meeting.

F. Action Plan Consideration

Taken out of order. LACAC presented two action plans. Renovate campus website to promote and demonstrate the excellence of CSUSM's high quality technology. Develop a plan for CSUSM use of technology to increase availability of instruction to students.

Motion #6 M/S/P (Formo/Roark)

Action Plan Considerations added to the Senate agenda 11/1/00 with the amendment that LACAC consult with BLP

XIII. New Business

A. Market Equity Policy

Moved that the policy be placed on the Senate agenda for first reading 11/1/00.

Motion #7 M/S/P (Stowell/Montanari)

Added to Senate agenda 11/1/00

The meeting was adjourned at 2:07 PM.

The next Executive Meeting will be November 1, 12:00-1:00 in Commons 206

Barbara Ivis/ Flora Aguiña

Staff Secretary, Academic Senate

APPROVED: _____

