MINUTES

Executive Committee Meeting
Academic Senate
Wednesday, November 15, 2000
Commons 206
12 noon

Present: **G. Gonzalez, Chair** **B. Morris, Vice-chair** **G. Diehr, BLP** **M. Roark, GEC** **D. Formo, LACAC** **J. Powell, NEAC**
A. Styles, SAC

Ex-Officio: **Alexander Gonzalez, President; Pat Worden, VPAA; Terry Allison, Asst. to the President; Keith Trujillo, CFA; Humberto Garcia Jr., ASI**

Absent: **D. Garcia, APP; D. Montanari, Secretary; L. Stowell, FAC; S. Parsons, ASCSU; Sue Thompson; LIS**

I. Approval of Agenda

ADD: XIII. New Business
Executive Committee Meeting scheduled for 11/22/00

Motion #1 **M/S/P** (Morris/Styles) (1) abstention
To approve the agenda as amended

II. Approval of Minutes 11/8/00

CHANGE: II. Approval of Agenda 11/8/00

Motion #2 **M/S/P** (Powell/Formo)
To approve the agenda as amended

III. Chair's Report, Gerardo Gonzalez:

A. Report from Cabinet:

Academic Assembly is tentatively scheduled for Jan. 31. The Academic Assembly serves as the second of two senate-sponsored all-faculty meetings. In the past, President Gonzalez has given a brief presentation. Possible agenda items include updates on YRO, strategic planning, and a report from the academic program marketing task force. Chair Gonzalez will entertain other agenda possibilities. The cabinet has drafted some action plans of its own. Terry Allison will share the academic-related action plans with the senate. President Gonzalez suggested that the senate invite Bettina Huber from Analytic Studies to present her report on the demographics of CSUSM faculty and students. Chair Gonzalez will follow-up the suggestion. The CSUSM FTES target for 2001-02 is 5160. Details on determining the goal will be deferred to the President's/VPAA's report.

B. Referrals to Committees:

None.

C. Announcements:

Congratulations to Denise Garcia on her newborn baby. We hope that all is well for mother and baby. Chair Gonzalez thanks everyone for their participation in the meetings on November 14th with Trustee Harold Goldwhite, Trustee Ralph Pesqueira, and ASCSU Chair Jacqueline Kegley. YRO briefing is Thursday Nov. 16 at 10 AM in COM 206.

IV. Vice-Chair's Report, Bud Morris: No report
V. Secretary's Report, Dick Montanari Absent

VI. President's Report, Alexander Gonzalez:

César Chavez bill passed and will be celebrated on his birthday March 31st. Minor adjustments to the calendar will be made, because of the additional day off. Bettina Huber, Director of Institutional Studies conducted a study focusing on ethnicity that included staff, faculty, and students. The study concluded that 54% of faculty on campus are women compared to 22% system wide. There has been a steady increase of Latino students' enrollment 18.5% compared to last year 17.7%. African American population has shown no increase. President Gonzalez suggested that since 1992 there has been a steady decline in minority group hiring among faculty. T. Allison stated that Friday, November 10th, was the deadline for the first draft on Action Plan Task. The search committee for the Vice President for Academic Affairs/ Provost will start reviewing applications in late January early February. In March, the final candidates will then visit the campus and by the end of March early April there should be a final decision.

VII. VPAA Report, Pat Worden:

The enrollment target for CSUSM next year is 5160 FTES (60 more than requested). The Chancellor's office believes we can handle more enrollment. Year Round Operations (YRO) will be conducting a forum on November 16th with each of the eight-team leaders presenting. YRO website is available. Accountability #11 on faculty Research & Scholarship was requested by the Chancellor's office. Each campus has also been asked to submit achievement goals for key performance areas and indicators for the academic years 2002-03 and 2004-05. The deadline for these goals is March 5th. The request will be agendized for the next available EC meeting.

VIII. Associated Student Inc.: Humberto Garcia, Jr.

The ASI 2nd Annual Holiday drive will be this Thursday, November 16th. On November 18th, CSUSM MEChA will be hosting their 3rd Annual High School Conference to over 300 hundred high school students. Garcia suggested that the Senate consider student needs when looking for ways to maximize the use of classrooms (e.g., Friday offerings may post a hardship).

IX. Statewide Senate Report, Sandy Parsons: Absent

X. CFA Report, Keith Trujillo: No report

XI. Committee Reports: SAC/APP

SAC: Guidelines for Letters of Recommendation will be distributed to the appropriate departments. Phi Kappa Phi Letter and the Student Research Competition letter was sent to VPAA Worden. SAC would like to get the Student Research Competition letter out before the end of the semester.

APP: Absent

XII. Old Business

A. Math Competencies for CSU

At this point there are no new details. The Executive Committee is still waiting on the Math Department's and AVPAA's input.

B. LACAC / UCTC Update

LACAC presented feedback from the senate office regarding LACAC role on UCTC. LACAC is currently a non-voting member on UCTC. UCTC is concerned that if LACAC become a voting member it is possible to create an imbalance in voting and representation. Formo will continue to review the roles and responsibilities of both committees and LACAC's role on UCTC.

C. Senate Task For on Accounting

The Task Force will convene on Thursday, November 16th in CRA 1258 at 1pm. The task force will try to recommend ways to account for faculties' 12 WTU's and review other CSU campus' policies. The following documents were distributed: the FAC Workload Report and several resolutions approved by FAC. Particular issues to focus on were accounting for scholarly research, writing requirement, and benchmarking.

D. CSU Master Plan

There was a preliminary discussion regarding the CSU Master Plan. The ASCSU requested that our campus senate respond to the draft Master Plan document. Executive Committee requested that a follow-up discussion take place at the next EC meeting with our Statewide Senate representatives present.

XIII. New Business

A. Senate Action Plans

GEC action plan proposal was moved to the next EC agenda. EC recommends that GEC chair Roark develop draft action plans in a formal format and distribute to Terry Allison and EC. Goal 1 Objective action plan may parallel action plans drafted by other divisions. Executive Committee members wanted clarification on whether GEC planned to work in conjunction with other divisions. URBR document was finalized and approved.

B. Executive Committee Meeting for 11/22/00

Given that several EC members will not be available next week, the Executive Committee unanimously agreed to cancel the next EC meeting for 11/22/00.

Motion #3 **M/S/P** (Powell/ Formo)
Cancellation of EC meeting for 11/22/00

The meeting was adjourned at 2:04 PM.
The next Executive Meeting will be November 29, 12:00-2:00 in Commons 206
Barbara Ivis/ Flora Aguiña
Staff Secretary, Academic Senate

APPROVED: _____ _____
Dick Montanari, Secretary 00-01 DATE