

**MINUTES**

**Executive Committee Meeting  
Academic Senate  
Wednesday, March 7, 2001  
Commons 206  
12 noon**

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**Present:**      **G. Gonzalez, Chair**      **B. Morris, Vice-chair**      **D. Montanari, Secretary/ASCSU Rep.**      **D. Ga**  
**APP L. Stowell, FAC**      **M. Roark, GEC**  
                  **D. Formo, LACAC**      **J. Powell, NEAC**      **A. Styles, SAC**  
                  **S. Thompson, LIS**

**Ex-Officio:**      **P. Worden, VPAA; T. Allison, Asst. to the President; K. Trujillo, CFA; Humberto Garcia Jr, ASI Rep.; R. Wertz, ASI Rep.**

**Absent:**      **G. Diehr, BLP**

**I.      Approval of Agenda**

**Motion #1**      M/S/P (Styles/Formo)  
To approve the agenda as presented

**II.      Approval of Minutes      2/28/01**

**Motion #2**      M/S/P (Garcia/Stowell)  
To approve the minutes as presented

**III.      Chair's Report, Gerardo Gonzalez:**

**A.      Report from Cabinet**

Commencement 2002 ceremonies will be held off campus because of space constraints on campus. The most suitable venue is the Del Mar Fairgrounds. There will be a review of options to return commencement exercises to campus in 2003 or 2004 after the completion of new construction.

**B.      Referrals to Committees**

None.

**C.      Announcements**

Chair Gonzalez attended a portion of the 2001 CSU Academic Conference held February 28 to March 2 in San Diego. The conference is a gathering of academic senate chairs, statewide academic senators, and administrators from throughout the CSU to discuss strategies for facilitating partnerships between the CSU, K-12, community colleges, and the community at large. CSUSM sponsored a presentation on the partnership between the North County Professional Development Federation and our campus. In light of possible YRO changes, the academic senate chairs passed a resolution reaffirming campus academic senate's primary role in determining the campus academic calendar. The call for Discretionary Lottery Funds proposals has been distributed. Proposals are due to the College/LIS/Unit Dean or Director by March 26. A survey of interest in faculty/staff housing has been distributed. Surveys should be returned to the President's Office by March 16. Faculty are encouraged to take the time to complete the survey. The Senate Office is received official notice of the resignation of Barbara Ivis. Barbara served as the senate's Executive Director since 1997. She was on leave since last April. Our office wishes Barbara the best of luck and thanks her for her service. Preference forms for senate committees and positions are being distributed this week. Forms are due in the senate office by Monday March 19. Faculty are encouraged to self-nominate.

**IV.      Vice-Chair's Report, Bud Morris:**

On June 6<sup>th</sup> the Executive Committee will hold its annual retreat at Lake San Marcos's Bridge Room. Information regarding the retreat and a formal invitation will be given at a later time.

**V. Secretary's Report, Dick Montanari:** No Report**VI. President's Report, Terry Allison:**

T. Allison reported that the VPAA/Provost search is in its final stage. The week of March 19<sup>th</sup> – 26<sup>th</sup> there will be 5 or 6 candidates on campus. The interview process should be completed by Spring Break. EC members will be included in the interview process of the VPAA/Provost finalists.

**VII. VPAA Report, Pat Worden:**

There were 58 applications for the Dean of CA&S. Four finalists have been scheduled for interviews. Flyers will be circulating the campus indicating the times of the open forums.

**VIII. Associated Students Report, Humberto Garcia Jr.:**

On-line voting will take place this semester.

**IX. Statewide Senate Report, Dick Montanari:** No report**X. CFA Report, Keith Trujillo:**

CFA will be sending out a call for the evaluation of the Chancellor. All faculty are encouraged to express their opinion regarding the Chancellor's evaluation.

**XI. Committee Report: BLP/FAC**

**BLP:** Absent

**FAC:** FAC plans to send the recommendations for the University Professional Development Grants and the Research, Scholarships, and Creative Activity Grants to VPAA office by Spring Break. The RTP Policy & Procedures will be on April's Senate agenda. Will defer rest of report to AS.

Chair Gonzalez requested that standing committee chairs forward a list of pending draft policies, resolutions, and all issues for the remainder of the year.

**XII. Old Business****A. FAC Department Chair Job Descriptions**

FAC is seeking feedback regarding the following policy. Since this is an administrative policy, L. Stowell indicated that Senate will not have the opportunity to approve the policy. However, Senate input has been requested. Suggestions and comments were made regarding the rotation of faculty chairs. It was noted that as responsibilities become more extensive there should be more compensation. FAC will bring back a revised document to the Senate for another reading.

**XIII. New Business****A. Alignment of Core Lower-Level Major Requirements**

The Senate received a request for proposals on lower division major requirements. Several disciplines are under-taking a process to develop a common core of lower division courses for their respective major. The RFP seeks faculty to guide the process in specific disciplines. Faculty are encouraged to join the process. The request was not appropriate for referral to committee. Chair Gonzalez will disseminate the RFP to faculty.

**B. NEAC Recommendations****Nominations, Elections, Appointments, & Constitutions (NEAC)**

Larry Detzel, COBA 00-02  
(Replacing Ishpal Rekhi)

**Motion #3** M/S/P  
Move to put on the Consent Calendar

The meeting was adjourned at 1:12 PM.

The next Executive Committee Meeting will be March 14, 12:00-2:00 in Commons 206

Flora Aguiña

Staff Secretary, Academic

Senate