

## MINUTES

**Executive Committee Meeting  
Academic Senate  
Wednesday, May 16, 2001  
Commons 206  
12 noon**

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**Present:**      **G. Gonzalez, Chair**                      **B. Morris, Vice-chair**                      **D. Montanari, Secretary**  
                   **D. Garcia, APP**                                      **G. Diehr, BLP**                                      **L. Stowell, FAC**  
                   **D. Formo, LACAC**                                      **M. Roark, GEC**                                      **J. Powell, NEAC**  
                   **A. Styles, SAC**

**Ex-Officio:**      **P. Worden, VPAA, Keith Trujillo, CFA, T. Allison, Assistant to the President**

**Absent:**            **Humberto Garcia, Jr., ASI Rep., Alexander Gonzalez, President**

**Guest:**            **David Barsky, AVPAA - Academic Programs**

**I.        Approval of Agenda:**

**ADD:**            **XIII. New Business:**

A. NEAC Recommendations:

University Niche committee: Ann Fiegen

YRO Teams: Academic Policy, Curriculum and Calendar Team Glen Brodowsky (CoBA)

Communications Team Kent Bolton

Labor Relations Team Sandy Parsons

Institutional Review Board: Karno Ng (At-Large 01-03), Valerie Callanan (COAS 01-03)

B. APP Two Courses Proposals: PSCI 494 (deletion), PSCI P Form B.S. in Political Sciences (change)

C. Resolution in Support of ASCSU Resolution AS-2539-01/FA Seeking Responsible Communication

D. Extended Studies Online Evaluation Form

E. Time Certain 12:15, David Barsky on PEP process changes

**Motion #1** M/S/P (Stowell/Thompson)

Approve agenda as amended

**II.        Approval of Minutes 5/9/01:**

**Motion #2** M/S/P (Stowell/Garcia)

Approve minutes

**III.      Chair's Report, Gerardo Gonzalez:**

**A.        Report from Cabinet:**

The Cabinet is exploring a staff schedule proposal to save energy costs for summer 2001 (mid-June to Mid-August). The new proposal is a 4/10 workweek whereby campus offices are closed on Fridays. Exemptions for summer faculty research projects are being considered. The campus community is reminded that the university adopted official graphics for letterheads, memos, publication, etc. Templates of the graphics are available on the campus website at [www.csusm.edu/images](http://www.csusm.edu/images).

**B.        Referrals to Committees: -**

NEAC                CSU Review of Entry Level Math (ELM)

**C. Announcements: -**

EC members should RSVP for the Academic Senate Executive Committee retreat on Wednesday June 6 from 8:30 AM to 3 PM. The retreat will be held at the Bridge Room, Quail's Inn, Lake San Marcos. Invited administrative representatives will join the retreat at noon for lunch and dialogue. The Senate office still needs to hear from newly elected Standing Committee chairs. All documents that need to be forwarded for administrative review should be sent electronically to the Senate Office with a copy to the Academic Senate Chair as soon as possible. As part of the Senate's annual report, the outgoing Senate Chair recommends that the Senate take up several issues for consideration next year. Among the issues are drafting policies for off-campus instruction and intellectual property and consideration of two-year terms for Senate officers. Finally, Chair Gonzalez stated that it was a pleasure to serve the faculty. Chair Gonzalez looks forward to a positive year for the Senate in capable hands of incoming Chair Bud Morris.

**IV. Vice-Chair's Report, Bud Morris:** No report

**V. Secretary's Report, Dick Montanari** No report

**VI. President's Report, Alexander Gonzalez: Terry Allison reported for the President**

Please RSVP for President's EC dinner. The initiative to facilitate faculty housing is on hold because the developer has proposed to increase costs. The Chancellor's Office has hired a consulting firm to further examine the housing issue. A focus group will be held on campus this summer.

**VII VPAA Report, Pat Worden:**

VPAA Worden reported that Robert Stakes is the new Dean of Extended Studies and will join the campus sometime in July, 2001

**VIII. Associated Students report: Humberto Garcia (Absent)**

**IX. Statewide Senate report: Dick Montanari**

The last Academic Senate, CSU Plenary meeting of the 2000/2001 AY was held on May 9-11, 2001. A Summary of the Meeting of the Academic Senate, CSU was provided. Dick Montanari, Statewide AS Representative, proposed that the CSUSM Academic Senate prepare a motion to support AS CSU Resolution AS-2539-01/FA Seeking Responsible Communication. (Discussed under New Business)

**X. CFA Report: Keith Trujillo** No report

**XI. Committee Reports:**

**SAC:** No report

**APP:** No report.

**XII. Old Business**

**A. PAC Resolution on PEP process: D. Barsky Time Certain 12:15**

David Barsky was 12:15 Time Certain to discuss the revisions to the PEP process reflected in this resolution. He stated that the modifications were minor except for the Item "e" under the Design of the Degree Program section that requires justification for programs exceeding the 120 units.

**XIII. New Business:**

**A. NEAC Recommendations**

**University Niche Committee**

Ann Fiegen

**YRO Teams:****Academic Policy, Curriculum and Calendar Team**

Glen Brodowsky (CoBA)

**Communications Team**

Kent Bolton

**Labor Relations Team**

Sandy Parsons

**Institutional Review Board**

Kamo Ng (At-Large 01-03), Valerie Callanan (COAS 01-03)

**Motion #3:** M/S/P (Stowell/Formo)

Add to Consent Calendar for Senate 5/16/01 agenda

**B. APP Two Courses Proposals:**

PSCI 494 (deletion), PSCI P Form B.S. in Political Sciences (change).

**Motion # 4:** M/S/P (Thompson/ Stowell)

Add to Consent Calendar for Senate 5/16/01 agenda

**C. Resolution in support of ASCSU Resolution AS-2539-01/FA (D. Montanari)**

Distributed at EC meeting. Essentially, D. Montanari is requesting endorsement of resolution seeking responsible communication. Resolution amended by George Diehr to broaden dissemination of the resolution.

**Motion #5:** M/S/P

To endorse amended resolution and place on Senate 5/16/01 agenda

**D. Extended Studies Online Evaluation Form**

Proposed items to be added to the Spring 2001 Extended Studies online evaluation form were distributed. No representative from Extended Studies was available. Several questions were raised about the nature and purpose of the additions. EC felt that the proposed changes were substantial and that a review by FAC would be appropriate. Chair Gonzalez will inform Extended Studies that the proposal should be brought back to the Senate in early Fall 2001 for a formal review and recommendation.

The meeting was adjourned at: 1:05PM.

This is the last Executive Meeting for the 2000/2001 AY

Dick Montanari

Secretary, Academic Senate