

## MINUTES

**Executive Committee Meeting  
Academic Senate  
Wednesday, August 23, 2000  
Commons 206  
12 noon**

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**Present:**     **G. Gonzalez, Chair**           **B. Morris, Vice-chair**           **D. Montanari, Secretary**  
                   **D. Garcia, APP**                   **G. Diehr, BLP**                   **L. Stowell, FAC**  
                   **D. Formo, LACAC**               **M. Roark, GEC**                   **J. Powell, NEAC**  
                   **S. Parsons, Statewide Senate Rep**

**Ex-Officio:**     **A. Gonzalez, President, P. Worden, VPAA, Brian Norris, CFA**

**Absent:**         **Jennifer Carroll, ASI Rep.**

**Guest:**         **Mary Elizabeth Stivers, AVPAA**

**I.       Approval of Agenda**

**ADD:**           Chair's Report:   C. Announcements  
                   Secretary's Report:       Received responses (notes were not clear on this)  
                   Statewide Senate Representative report  
                   IX.       Committee Reports  
                   X.       New Business

**DELETE:**       Secretary's Report: LACAC Fair-use Policy attached with the minutes

**Motion #1       M/S/P** (Powell/Roark)  
 To approve the agenda as amended

**II.      Approval of Minutes 5/30/00 (Retreat)**

**ADD:**           XI. Old Business: NEAC  
                   Approval of NEAC Recommendations for Strategic Planning Task Force  
                   Peter Arnade  
                   Michael McDuffie  
                   Isabel Schon

**Motion #2       M/S/P**  
 To approve the minutes as amended

**III.     Chair's Report, Gerardo Gonzalez:**

**A.       Report from Cabinet**

**Leadership Institute:** The campus will hold a leadership training program this Fall. Major topics include risk management and diversity. Various faculty (e.g. department chairs) will be invited to participate. **Parking:** The deadline for exchange of parking permits has been extended to mid-September. The campus is exploring the construction of a parking structure. Cost analyses suggest that annual parking fees will have to increase in order to offset the expenditures. **Faculty Housing:** The campus is exploring the possibility of developing faculty housing. Preliminary discussions with potential developers will be scheduled.

**B.       Referral to Committee: NEAC**

Risk Management Advisory Committee

**C.       Announcements**

The Tracks newsletter will be published on a weekly basis. Faculty are encouraged to send submissions. The Second Annual CSUSM Cougar Chase 5K Walk/Run will be held on October 1. The CSU Institute for Teaching and Learning (ITL) invites CSU faculty to send submissions for the January 2001 inaugural issue of the exchanges journal. The Chancellor's Office has made \$2.2 million dollars available for the development of service learning courses. The campus statement of intent is due Friday September 15. Academic Senate budget includes one course release each for the chairs of FAC, GEC, and SAC. The calendar for submitting documentation for EC/ Senate agendas was distributed. New copier codes will be issued to standing committee chairs.

**IV. Vice-Chair's Report, Bud Morris:** No report

**V. Secretary's Report, Dick Montanari:**

**The following Academic Senate/Executive Committee items have been documented for the university and are awaiting Presidential approval or response:**

APP Resolution on the SP Grading Symbol  
 APP Graduate Admission Policy  
 APP Graduate Student Leave of Absence Policy  
 APP Guidelines for the Library Placement of Master's These and Master's Project Abstract Policy  
 APP Program Evaluation and Planning (PEP) Policy  
 FAC Retention, Tenure, and Promotion Standards for SSP-AR  
 FAC Harry Brakebill Distinguished Professor Award Policy  
 FAC Evaluation of Temporary Faculty Unit Employees Policy  
 FAC Sabbatical Leave Policy  
 GEC Resolution on the Study Abroad Policy  
 Academic Senate Executive Committee Resolution on an Interim RTP Policy

**We have received responses from the President on the following items:**

Approved:  
 LACAC Fair-Use Policy attached  
 Referred to LACAC for follow-up on President's suggestions

**VI. President's Report, Alexander Gonzalez:**

President Gonzalez welcomed all members of the AS EC back. Construction is continuing on the new buildings and be prepared for occasional road closings. WASC meeting attended in June, 2000 to discuss CSUSM self-study report. Full accreditation was awarded to CSUSM. Several issues were highlighted in the accreditation letter attached. A large scale training initiative will be started in the Fall, 2000 semester to extend over several years. Several topics relating to campus operations and management will be covered including diversity. Please encourage all members of the campus community to attend the safety training seminars. Initial discussions for parking structure are underway. All administrative searches will be governed by campus policies for these searches. The EC will be provided with a copy of these policies. *Tracks* will be published weekly with an added section for faculty information and accomplishments. President Gonzales will host a series of informal faculty lunches throughout the academic year. These will be open discussions of topics of interest to those faculty in attendance. Vice Chair Morris suggested to the President that eight days for training may be too long for many campus personnel to be away from their jobs. The President stated that the training sessions were spaced over a period of time and not eight continuous days. He also agreed to look into ways to shorten the amount of time required for this training.

**VII. VPAA Report, Pat Worden:**

VPAA announced that planning for YRO has started with Beverlee Anderson as the lead person for this effort. Eight teams including five faculty will consider several aspects of YRO implementation.

**VIII. Associated Students Report:** No report

**IX. Statewide Senate Report:**

First ASCSU Plenary Meeting will be held September 13-15, 2000.

**X. Committee Reports**

Forward NEAC recommended for Strategic Planning Task force to the Senate

Task Group 1. Peter Arnade

Task Group 3A. Michael McDuffie

Task Group 3B. Isabel Schon

Chair Gonzalez reminded all standing Committee chairs that EC voted at the retreat for all chairs to forward suggested constitutional amendments on committee responsibilities to NEAC by September 15<sup>th</sup>, 2000.

**XI. New Business**

**A. Interim Range Evaluation Policy** Attached in orchid

Referred to FAC for further review and consideration.

**B. Staff Telecommuting Proposal**

Senate staff person seeks to telecommute. Chair Gonzalez ask the EC input. VPAA Warden reminded the EC that the campus has specific policies and procedures for requesting and approving telecommuting. These policies require that the applicant submit a proposal outlining the benefits and conditions of telecommuting. The EC agreed to postpone discussion of this issue until the proposal has been submitted and reviewed.

**C. Nominations for Faculty Trustees**

Place on next EC agenda 8/30/00.

**D. CSUSM visit by Faculty Trustee**

Place on next EC agenda 8/30/00.

**E. FMI/FAR**

AVPAA Stivers reported on the status of the FMI process given current contract delays. The recommendation of the EC, after a short discussion, was to continue with the FAR policy and procedures used last year at CSUSM. Dr. Stivers assured the EC that a few obvious shortcomings of last year's process require only minor administrative correction. FAR documentation will be due October 2, 2000.

The meeting was adjourned at: 1:15PM.

The next Executive Meeting will be August 30, 12:00-2:00 in Commons 206

Barbara Ivis/Dick Montanari

Staff Secretary, Academic Senate

APPROVED:

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Dick Montanari, Secretary 00-01

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DATE