

## MINUTES

**Executive Committee Meeting  
Academic Senate  
Wednesday, November 7, 2001  
Commons 206  
12 noon**

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**Present:**        **Bud Morris, Chair**                      **Dick Montanari, Vice Chair**    **Sharon Hamill, Secty./GEC**  
                          **Shaun-inn Wu, APP**                      **Janet Powell, BLP**                      **Janet McDaniel, FAC**  
                          **Bonnie Biggs, LACAC**                      **Kathy Norman, NEAC**                      **Jackie Borin, SAC**  
                          **Sandy Parsons, ASCSU**

**Ex-Officio:**        **George Diehr, CFA; Robert Sheath, Provost**

**Staff:**             **Marcia Woolf, AS Coordinator**

**Absent:**           **Alexander Gonzalez, President**

**I.        Approval of Agenda**

**Motion #1**                      M/S/P  
                          To approve the agenda as presented

**II.       Approval of Minutes 10/24/01**

**CHANGE:**        “Absent” notation for D. Montanari and S. Parsons to “Attending ASCSU Plenary session.”

**Motion #2**                      M/S/P  
                          To approve the minutes as amended

**III.      Chair’s Report, Bud Morris:**

**A.       Academic Roundtable:** No report

**B.       Referrals:** None

**C.       Announcements:** The first of two town hall meetings to discuss the RTP document was held this morning. The second meeting will be held tomorrow at noon in Academic Hall 102.

The Academic Senate office has received twelve nominations for the Harry E. Brakebill Distinguished Professor Award. Nominees must accept or decline the nomination by November 12th.

The YRO calendar was approved by Cabinet, as well as the summer fee schedule for the next two years. In the second year, the fee structure will be that regulated by the state University system. In the first year, fees will be \$414 for 1-6 units, and \$714 for 7-12 units for undergraduates; and for graduates, \$438 for 1-6 units, and \$753 for 7-12 units. Sandy Parsons noted that there is variation between undergraduates and graduate fees, but no distinction in faculty load/WTUs. In addition, the Senate has not endorsed a 12 credit limit yet; and she noted that there are times when a student needs to take more than 12 units. Bud Morris said he would bring those concerns to the YRO committee. Dick Montanari asked whether these matters should be debated by the Senate or some other faculty body rather than referred to YRO. Sandy Parsons noted that working papers should not reflect a 12 unit limit when this matter has not been decided.

**IV.      Vice Chair's Report, Dick Montanari:** No report.

**V.       Secretary's Report, Sharon Hamill:** No report.

**VI. President's Report, Alexander Gonzalez:** Bob Sheath reported that the president is in Washington, serving on a national panel.

**VII. Provost's Report, Bob Sheath:** Regarding the academic blueprint project, invitations have been sent to faculty to attend one of several focus groups being conducted.

He and the president met with their counterparts at SDSU on Monday and had a very constructive conversation. The discussion focused on setting up service areas for each campus. A proposal to the Chancellor's office is being developed which will feature a one-way filter for North County students. Any North County students who applied to SDSU would be redirected to CSUSM. CSUSM would be the primary service center for North County in the academic areas we offer.

He has requested of the Provost at SDSU permission to survey first year and transfer students from the North County area to learn why they chose SDSU. Main reasons are expected to be name recognition/prestige, facilities, and programs offered. He hopes to learn what programs they are choosing which we do not offer.

SDSU is very interested in cooperating with us. They are seeking to minimize their service area. The one-way filter will allow us to draw from any area.

Sharon Hamill asked for an update regarding our budget/FTES shortfall situation. The President will meet with the Chancellor again next week to discuss this, during the Board of Trustees' meeting. The Chancellor's Office is aware that we are working with SDSU, and this should prove favorable to us in these discussions.

Bud Morris asked whether there were plans for similar discussions with Cal State Fullerton. Bob Sheath responded that enrollment staff from both campuses were communicating, but there are no plans for he and the president to visit there.

Janet McDaniel asked about the Chancellor's Office being asked to return \$25 million by the Governor. Bob Sheath said that there had been some kind of request and that the Chancellor's office is trying to mitigate that request.

The provost also reported that the campus emergency plan which was discussed at the Provost's Council was in line with what other campuses have in place, and that he recommended to the chief of police that the emergency committee should meet to continue developing the plan.

The provost asked the Executive Committee to consider resurrecting a subcommittee of APP called SOAP (Subcommittee on Assessment Planning) which was formed a couple of years ago to address assessment issues. He stated that this is important now because an interim report is due to WASC in 2004, and assessment was a key improvement area identified by WASC. Bud Morris indicated that it would be considered and asked that the provost provide any available information regarding this committee.

Bud Morris asked about the EOA program, which he heard was faltering. The provost responded that the program was having mixed success, and that he had relayed to Mary Elizabeth Stivers the EC's desire to use EOAs from the same department as the search committee. Sharon Hamill noted that her search committee was waiting for an EOA, having been assigned two EOAs, neither of which had been trained. She was concerned about losing candidates while waiting for an EOA to be assigned, but noted that Mary Elizabeth Stivers had agreed to allow a same-department EOA to serve on an interim basis. The provost acknowledged that it has been difficult to get volunteers for this duty. Bud Morris noted that earlier discussions in the Senate warned of lack of interest on the part of faculty to commit time and effort to searches in other departments. The provost said he would relay these comments to Mary Elizabeth Stivers. George Diehr noted that this requirement is not part of the CBA, and that the CFA and faculty should have been more involved in determining the need for and design of this program.

**VIII. Statewide Senate Report, Sandy Parsons:** She attended the statewide Senate's plenary session on October 31, 2001, in Long Beach. Chancellor Reed addressed the group and focused on the system's budget. The text of his message was sent to the Senate by e-mail. The system is currently over enrolled by 4,400. During his address, he received a telephone call from the governor's office asking that the system budget be reduced by \$25 million this fiscal year. The Chancellor indicated that a budget cut of five percent or less next year would have no impact on staffing. If budget cut is greater, personnel may

be affected however he indicated that "tenure-earning" faculty would be protected.

He also indicated that he plans to expand faculty input at the system level and include faculty representation in the budget process over the next few years. He was asked to encourage the campus Presidents to follow suit.

Regarding the EDD, an MOU is being drafted between UC and the CSU to offer joint EDDs and addresses how faculty in those programs would be treated. Efforts to expand the CSU's charter to offer the EDD independently have been suspended, because there is concern about a lack of legislative and budgetary support. CSU faculty involved would be subject to UC workload provisions (currently, 6 units).

David Spence and TEKRS (Teacher Education and K-12 Relations Committee) are offering a jointly sponsored workshop at the Crowne Plaza in Los Angeles in December. The workshop is for subject matter faculty, and not teacher educators. It is meant to assist the CSU in meeting the mandates of AB 2042, which provides new teacher preparation standards aligned with performance standards for K-12 students. The provost noted that he and CSUSM Deans Lilly and McWilliams were putting together a team to attend from CSUSM, to likely include Vivienne Bennett who has been significantly involved in this issue.

In regard to the Chancellor's address, Dick Montanari said that the Chancellor indicated that CMS implementation would not be impacted by any budget cuts. Richard West, Vice Chancellor for Finance, also addressed the group and indicated that this year's budget cuts would probably stay at 1%, but did not indicate where cuts would be made.

## **XI. New Business (taken out of order)**

### **Consent Calendar**

APP Course Proposals

NEAC Recommendations: Outstanding Professor Award Selection Committee  
Jeff Kohles, COBA 01-02

APP Chair Shaun-inn Wu asked that the course at line numbered 55 be struck because it was not yet approved by GEC.

**Motion #3** M/S/P (unanimously)  
To approve the consent calendar as amended

**IX. CFA Report, George Diehr:** With regard to the faculty workload issue, George Diehr requested that the Senate consider sponsoring a forum on workload and schedule the forum to be held following Richard Serpe's completion of the systemwide workload survey he is currently conducting (a follow-up survey to one he conducted ten years ago). He also suggested that the Senate invite campus administration, CFA, and Richard Serpe to the forum to discuss contract interpretation and practices within the CSU. Richard Serpe has agreed to take part in such a forum once his survey is complete and the final report has been accepted. Bud Morris indicated that this suggestion would be taken up at a subsequent meeting.

Shaun-inn Wu expressed concern about a workload report which some faculty have been asked to complete which makes no provision for reporting research/scholarly efforts, and which equates one WTU with three hours, resulting in a 45 hour workweek.

Bud Morris said that his understanding was that this was a rehearsal exercise for reporting that is to be done next semester. This is a trial run which gives chairs an opportunity to determine how to assign workload next semester. George Diehr suggested that the exercise is based on misinformation and inappropriate guidelines, and that the process would benefit from the forum he suggested earlier. Bud Morris noted that the chairs had met with Richard Serpe and have an understanding about workload practices systemwide. He added that the Deans have been asked to provide this information next semester, so the issue now is how to collect the information and how are we going to account for faculty members' time, and what kind of documentation should be required. George Diehr said that the contract does not require this type of reporting.

## **X. Committee Reports:**

**BLP:** No report.

**FAC:** Janet McDaniel noted that the matter of the University Professional Development Grants discussed at the last EC meeting does not require EC and Senate consideration, and the committee is moving forward to issue the announcement.

**LACAC:** No report.

**NEAC:** No report.

The meeting was adjourned at 1:10 p.m.

The next Executive Committee meeting will be held November 14, 12:00-2:00 in Commons 206

Marcia Woolf, Academic Senate Coordinator

APPROVED:

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Sharon Hamill, Secretary 01-02

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Date