

MINUTES

**Executive Committee Meeting
Academic Senate
CALIFORNIA STATE UNIVERSITY SAN MARCOS
Wednesday, February 6, 2002
Commons 206
12 noon**

Present: **Bud Morris, Chair** **Dick Montanari, Vice Chair** **Sharon Hamill, Secty./GEC**
 Shaun-inn Wu, APP **Janet Powell, BLP** **Janet McDaniel, FAC**
 Bonnie Biggs, LACAC **Kathy Norman, NEAC** **Sandy Parsons, ASCSU**

Ex-Officio: **George Diehr, CFA; Robert Sheath, Provost**

Guest: **David Barsky, AVP Academic Programs**

Staff: **Marcia Woolf, AS Coordinator**

Absent: **Alexander Gonzalez, President; Jackie Borin, SAC**

I. Approval of Agenda

CHANGE: XII. D. to E.

ADD: XII. D. BLP UAMP Submission

CHANGE: XII. B. time certain to 12:30 p.m.

Motion #1 M/S/P
To approve the agenda as amended

II. Approval of Minutes 12/5/01

Motion #2 M/S/P
To approve the minutes as presented

III. Chair's Report, Bud Morris:

A. Referrals:

APP Recommendation re Summer Instruction, Number of Units

NEAC Faculty Affairs Committee – Open Seat, LIS 01-03
 General Education Committee – Open Seat, COAS Hum/FA 00-02
 Faculty Center Advisory Council – Adjunct 01-03

IV. Vice Chair's Report: Dick Montanari No report.

V. Secretary's Report: Sharon Hamill

The following Academic Senate/Executive Committee items have been documented for the University and are being forwarded for Presidential approval or response:

FAC Collegial Governance Task Force
APP Grading Symbols

We have received responses from the President on the following items:

Approved:

GEC Resolution on LDGE – Area D (with form change) 00-01
 GEC University Computer Competency Graduation Requirement Resolution 00-01
 GEC ID-T Form Proposal 00-01
 APP Class Schedule Proposal 00-01

Returned for revision and referred back to committees:

APP Advanced Placement Credit Proposal 00-01
 FAC Market/Equity Salary Increase Procedure 00-01

VI. President's Report: Alexander Gonzalez Absent.

VIII. Statewide Senate Report: Sandy Parsons (taken out of order) A handout was provided which contained a letter from David Spence to the provosts systemwide. The letter directs campuses to appoint a campus coordinator to provide leadership in the implementation of CSU Subject Matter Studies. The coordinator will be selected from the College of Arts and Sciences.

The handouts also contained a letter addressed to the CSU Board of Trustees from the Chancellor. A budget chart attached to the letter for 2002/03 indicates a one percent increase for employees. The chart also indicates a four percent increase in enrollment. There was much discussion regarding recruitment difficulties anticipated in light of these increases.

The handout also included a report by Jacqueline Kegley entitled "A Strategic Multiyear Framework for Budget Decisions" as well as a progress report by the Task Force on Intellectual Property.

The larger campuses in the system have proposed a resolution which would change the ASCSU Constitution and have the effect of increasing their membership on the statewide Senate. The resolution requires ratification by two-thirds or three-fourths of campuses. Our Senate will have a chance to vote to endorse or not endorse the resolution.

Bonnie Biggs asked whether the intellectual property task force had made a recommendation for campuses currently without a policy. Sandy responded that there was no recommendation yet, and that the committee had requested and received funding to further their studies.

IX. CFA Report: George Diehr The CFA has a seat on the systemwide Budget Advisory Committee, and George attended a committee meeting recently on behalf of Susan Meisenhelder. Cuts in the systemwide budget for next year are anticipated to be about \$40 million. Richard West is advising campus presidents to take this out of growth funds. George noted that most campuses already have increased enrollment and are part way to reaching the four percent increase noted earlier.

Fact-finding will begin next week, and the outcome should be known by early March. Both the CFA and CSU have indicated interest in having Marty Morgenstern from the Governor's office act as fact finder.

XII. New Business (taken out of order for time certain)

B. APP Course Withdrawal Policy

Executive Order 792, which was recently issued by the Chancellor's office, resulted in a change to our grading policy. One aspect of this order which was not addressed when we adopted the new grading symbols recently is the system for allowing withdrawals. In order to be in compliance with this order, our policy regarding withdrawals must be revised. APP has considered the issue and proposes a resolution (see attached) to revise the current procedure. The Executive Committee requested that the resolution be amended by striking new language "The request is reviewed by the executive director of Enrollment Services. If the request is approved, a grade of 'W' appears on student records" and replaced

by "Given approval, a grade of "W" appears on student records."

Motion #3 M/S/P

To approve the resolution as amended, pending the President's approval

Motion #4 M/S/P

To place the item on today's Senate agenda as a first reading

X. Committee Reports (Please see written reports attached to today's agendas.)

XI. Old Business

A. Faculty Awards Policy – McDaniel

A draft of the new faculty awards policy has been completed and is attached to the agenda.

Motion #5 M/S/P

To forward the policy to the Senate for a first reading

XII. New Business

A. APP Course/Program Proposals

Shaun-inn Wu presented the consent calendar which included several items for the College of Education to comply with CCTC, and a Dance course to be cross listed as a Women's Studies course. Dick Montanari noted that the Masters Project Extension was proposed by a staff member rather than faculty member, and requested clarification regarding this item. David Barsky indicated that he would bring a copy of the form to the Senate meeting for discussion. Dick indicated that he would request that the item be pulled from the consent calendar at the Senate meeting.

Motion #6 M/S/P

To forward the consent calendar to the Senate

C. APP Scholastic Probation and Disqualification Policy

David Barsky reported that the Chancellor's office is reviewing a very old policy on scholastic probation and academic disqualification and has requested input from the campuses, including administrators, faculty, and students. A response is due next week. Input has been sought from administration and students and this is the first opportunity to request input from faculty. The action necessary is for us to give feedback to a Chancellor's Office letter which expresses campus opinions about what is good and bad about the Executive Order. APP has reviewed the letter and made comments. Currently students are subject to disqualification if their record doesn't improve enough, and the measure is in terms of "quality point deficit," an abstract notion since students don't know how many quality points they have. One recommendation is to rewrite the policy so that the criteria is in terms of grade point average rather than quality point deficit. Another recommendation is that students not be allowed to stay on probation for long periods of time.

Our students have recommended that that GPA remain at 1.75 to 1.85 for lower division students, and then from 1.85 to 1.95 for juniors, and from 1.95 to 2.0 for seniors. APP recommends not only adopting the changes proposed by the Chancellor's office, but also those proposed by our students. They also recommend putting a cap of two semesters on the probation period.

Motion #7 M/S/P

To endorse APP's judgment regarding this feedback to the Chancellor's office

D. BLP UAMP Submission

Janet Powell indicated that she was concerned about submitting the UAMP without a resolution by the Senate. She noted that BLP had only one or two meetings before the UAMP was due in December. David Barsky noted that BLP's actions merely enabled proposals that were already in the works to move forward. Bud Morris noted that the UAMP does not obligate the University, but rather serves to notify the Chancellor's office of what the campus is contemplating. The

Senate ultimately decides whether the programs are approved. David further noted that the system for forwarding the UAMP through the Senate is fairly new.

E. Naming of the Field House

Bob Sheath stated that the donor who provided funding for the new Field House donated the money in honor of her late husband, M. Gordon Clarke, and it is proposed that the project be named "The M. Gordon Clarke Fieldhouse/University Student Union" in his honor. Bonnie Biggs noted that she was aware of Helene Clarke's strong desire that the donation be recognized in her late husband's honor, and recommended that the committee approved the name, especially if it falls within current CSU naming conventions. Bob Sheath noted that it does.

Motion #8 M/S/P

To endorse the naming of the Field House in honor of M. Gordon Clarke

The meeting was adjourned at 1:10 p.m.

The next Executive Committee meeting will be held February 13, 12:00-2:00 in Commons 206

Marcia Woolf, Academic Senate Coordinator

APPROVED:

Sharon Hamill, Secretary 01-02

Date