

MINUTES

**Executive Committee of the Academic Senate
CALIFORNIA STATE UNIVERSITY SAN MARCOS
Wednesday, March 13, 2002
Commons 206
12 noon**

Present: **Bud Morris, Chair** **Dick Montanari, Vice Chair** **Sharon Hamill, Secty./GEC**
 Shaun-inn Wu, APP **Janet Powell, BLP** **Janet McDaniel, FAC**
 Bonnie Biggs, LACAC **Kathy Norman, NEAC** **Sandy Parsons, ASCSU**

Ex-Officio: **George Diehr, CFA; Robert Sheath, Provost**

Absent: **Jackie Borin, SAC; Alexander Gonzalez, President**

Staff: **Marcia Woolf, AS Coordinator**

I. Approval of Agenda

ADD: **XI. Old Business, B., FAC RTP Document**

ADD: **XII. New Business, B., FAC Market/Equity Policy**

Motion #1 M/S/P

To approve the agenda as amended

II. Approval of Minutes of 3/6/02

CHANGES: **X. Committee Reports: BLP 1st paragraph,**

2nd sentence: "...came to a BLP meeting and we began discussion...."

3rd sentence: "...whether a BLP has looked at how...."

6th sentence: "...also involves BLP in the budget process,"

Motion #2 M/S/P

To approve the minutes as amended

III. Chair's Report, Bud Morris:

A. Announcements: At the April 10 AS meeting, we will conduct elections for the Vice-Chair/Chair-Elect and Secretary for 2002/03. The Senate office will send out a form requesting nominations prior to that meeting. Faculty may self-nominate.

B. Referrals to Committees:

NEAC Statewide ACIP Representative 02-05

IV. Vice Chair's Report: Dick Montanari Dick Montanari noted that, a few meetings ago, the Provost was discussing the "de-allocation" and indicated the systemwide total was \$29.5 million. George Diehr said at that time that he thought \$20 million of that would come from systemwide energy savings. The Provost responded that that \$20 million was not part of the \$29.5 million. The Chancellor's Office website contains a document dated February 11 which confirms what Diehr said earlier, and that the actual cut when energy savings are excluded is only \$9.5 million.

Montanari also requested that the EC discuss the Senate office budget. Bud Morris indicated that an agenda item today is the Executive Committee Retreat, which is also a budgetary matter and that the Senate office budget would be

discussed further when that item comes up.

V. Secretary's Report: Sharon Hamill No report.

VI. President's Report No report.

VII. Provost's Report: Robert Sheath The Trust Board meets tomorrow morning and will view two presentations: one on the Academic Blueprint, and a second to kick-off the campaign for the Sciences. This year's University Ball theme is "Salute to the Sciences," and through these efforts we hope to raise funding for outfitting Science 2 as well as to increase partnership opportunities with the growing local biotech industry while obtaining input for new curricular programs. Both Kathy Norman and Dick Montanari expressed interest in involving their colleges (COE and COBA, respectively) in this effort, and Bob Sheath suggested they contact Linda Fogerson in External Affairs to discuss further.

The Governor's economic incentive package is apparently not going to go forward and, if that is the case, our Business building project will be moved back to the Fall 2002 bond. In addition, the Chancellor's Office capital outlay list has just been issued and shows the Craven renovation and Humanities/Social Sciences building way down on the list, probably as a result of our getting other building projects recently. These projects may not be on a bond issue for several years. Efforts will be made to tie these projects to the Academic Blueprint in hopes of moving them up the ranks.

Sheath has arranged for Richard Riehl and others to attend EC on 3/27 to discuss enrollment increase strategies.

Steve Lilly has been made aware of a customer service problem discussed in EC a few weeks ago, and he will be looking into the matter.

The Budget Task Force will be visiting CSU Long Beach shortly to meet with their budget committee, their cabinet, as well as their counterparts to the members of our task force. Documentation provided thus far indicates their process to be very open and potentially a good model for our campus.

VIII. Statewide Senate Report: Sandy Parsons The Chancellor addressed the recent plenary session of the Statewide Senate, primarily regarding the recent tentative agreement with CFA and the state of the system's budget. In addition, he expressed his desire for a unified front between the faculty and administration at the upcoming Legislative Days on April 8-10.

The Statewide Senate is also conducting a systemwide vote regarding two proposed changes to its constitution with regard to tying the number of Senators per campus to FTEF. The Chancellor's Office has indicated that funding for the ASCSU would not be increased in the event the measures pass. The issue of the vote on our campus will be addressed by EC next week.

Dick Montanari noted that he had provided the Senate office with a copy of the summary of the plenary session which will be made available to the EC. He also commented on a presentation provided at the session by Richard Serpe regarding the recently conducted faculty workload study, which was a very lively and informative session.

IX. CFA Report: George Diehr Voting on the new tentative agreement must be completed by March 22, the polls on our campus will be open from 10 a.m. – 1 p.m. and 4 p.m. – 6 p.m. March 18 through the 21st. Faculty may join the CFA and then vote immediately afterwards. Interested faculty are invited to attend informational meetings which will be held today in UH 460 at 1:30 p.m., and tomorrow at 3:30 in the same room. If ratified, the provost's office and CFA will conduct joint presentations summarizing the changes in the new agreement and their effect on campus processes.

X. Committee Reports

APP: The committee is discussing possible changes to APP's name and charge. They will bring a proposal to EC when that item comes up for discussion in the Constitutional revision effort.

The committee has now met with Lynda Gaynor regarding new service learning courses but has not yet formulated a proposal for EC.

GEC: Sharon Hamill and others attended a systemwide embedded assessment conference at CSU Fullerton last

week. There were several good ideas which the committee is discussing as they work to revise the lower division GE form C to go along with the proposal they will be bringing to the Senate regarding revision of Area C. They are also reconsidering the recertification process in light of this year's events and some of the things learned at the assessment conference.

SAC: Bonnie Biggs noted that chair Jackie Borin is preparing for this afternoon's annual Student Research Competition.

XI. Old Business

A. NEAC Constitutional Amendments 4-7

Amendment 4: This amendment concerns when during the year faculty are counted for purposes of determining membership numbers, and a provision for appointing replacements for Senators on leave. Discussion centered around the notion of appointing rather than electing, and whether NEAC or the college/unit would conduct such an election. It was suggested that alternates be elected each spring to serve as temporary replacements on an as-needed basis, and that the number of alternates be based on the size of the unit. Please send additional comments to Kathy Norman.

Amendment 5: The amendment would add Associate VPs within Academic Affairs as ex-officio members. There was discussion regarding the necessity for and the effect of this change, as well as whether to also add other VPs. In addition, there were suggestions regarding ways to clarify the existing language, as well as changing "CFA President" to "representative selected by the CFA." In the spirit of shared governance, it was agreed to propose including all VPs as ex-officio members.

Discussion regarding amendments 6-7 is postponed until next week's meeting.

B. FAC RTP Document

FAC considered feedback it received from the Senate at the first reading and incorporated some of the suggestions. Language regarding the WPAF was changed from "5-7 items" to "up to 7 items." Definition of the term "item" remains an issue. A suggestion was made to add the words "such as" prior to each list of items.

The committee is concerned about the list of exemplars for research and creative activity, especially with regard to those fields within the Visual and Performing Arts.

The committee has noted a possible issue regarding the PTC (at IV. F. 3) and ensuring that it have adequate membership. They will explore this further with NEAC to determine whether a constitutional change is necessary.

The committee is also considering changes to III. D. regarding early tenure, to conform to language within the CBA.

There was discussion regarding the issue of newly hired faculty who are appointed with rank and tenure, and the lack of faculty review in this process. It was determined that the RTP document is the appropriate place to address this issue. The committee will look into this. The issue of retreat rights for administrators was also discussed, and the committee will look at CBA language regarding this issue.

It was suggested the committee talk to the current chair of RTP to discuss how process is working.

The document will be sent electronically to all tenure track faculty for review and input prior to the next AS meeting.

The meeting was adjourned at 2:00 p.m.

The next Executive Committee meeting will be held March 20, 12:00-2:00 in Commons 206

Marcia Woolf, Academic Senate Coordinator

APPROVED:

Sharon Hamill, Secretary 2002/03

Date