

MINUTES

**Executive Committee Meeting
Academic Senate
Wednesday, September 26, 2001
Commons 206
12 noon**

Present: **B. Morris, Chair** **D. Montanari, Vice Chair** **S. Hamill, Secretary/GEC**
 S. Wu, APP **J. McDaniel, FAC** **B. Biggs, for LACAC**
 K. Norman, NEAC **J. Borin, SAC** **M. Woolf, AS**

Coordinator

Ex-Officio: **Alexander Gonzalez, President; Robert Sheath, Provost; G. Diehr, CFA**

Absent: **S. Parsons**

Guests:

I. Approval of Agenda

Motion #1 M/S/P
To approve the agenda as presented

II. Approval of Minutes 9/19/01

CHANGE: Provost's Report: "Enrollment for fall is not within 2% of target FTE...."

Motion #2 M/S/P
To approve the minutes as amended

III. Chair's Report, Bud Morris:

A. Academic Roundtable: Has not met yet.

B. Referrals to Committees: None.

C. Announcements: University Niche Committee held open forum last week. A document was distributed which outlined the areas currently under focus. The Committee continues its work to whittle down its list of niche possibilities. The students will be surveyed next, and then input will be sought from University councils for an "outside" perspective.

Regarding the faculty absences agenda item, this will be placed on next week's agenda and a risk management staff person will be available to answer questions.

IV. Vice-Chair's Report, Dick Montanari: No report.

V. Secretary's Report, Sharon Hamill: No report.

VI. President's Report, Alexander Gonzalez: Board of Trustees held teleconference this morning, and the capital outlay program was approved. This means that if bond funding achieved, COBA building will be built; Craven renovation less likely since it is further down on list. State budget outlook is quite bad for next year. Low Fall enrollment is also serious issue for us which may also impact budget next year.

VII. Provost's Report, Robert Sheath: The budget committee met and explored how to get needed data and which institutions to use for comparison. Committee will also visit some campuses.

VIII. Statewide Senate Report, Sandy Parsons: Absent**IX. CFA Report, George Diehr:** No report.**X. Committee Reports:**

APP: Committee plans to address multiple use of courses issue after GEC, and then combine both issues into one policy.

YRO calendar will be brought to next Senate meeting. President Gonzalez noted that Chancellor's Office is now open to idea of trimesters.

Committee is reviewing course proposals and will send in batches to Senate office in time for each Senate meeting.

GEC: Committee plans to propose test out by exam or one unit credit course for CCR.

A schedule has been developed for the recertification process which provides for decertifications to take effect in Fall, and allows departments time to respond to decertification.

SAC: Committee is working on student grade appeals policy and procedure for retention of student records.

XI. Old Business

A. FAC Shared Governance Task Force: J. McDaniel provided a handout outlining a recommendation for the formation of a Shared Governance Task Force. There was discussion concerning selection of members, and it was agreed that NEAC should have oversight for this process. There was also discussion concerning the inclusion of staff in a University-wide task force. It was recommended that task force should be a faculty governance task force, and FAC will revise its recommendation.

XIII. New Business

B. Deaf Culture Course (taken out of order)

K. Igasaki addressed the group and explained that this course is required when taking American Sign Language as a Language-Other-Than-English, but that this requirement does not exist for other languages. In addition, ASL students receive instruction in Deaf Culture through their language studies. He was advised to submit a program change proposal, originating from the Foreign Language Committee.

XI. Old Business

B/C. SAC Review of Grade Grievance Policy: Last year, it was decided to break out the grade appeals part of the student grievance policy. SAC has a draft policy reflecting this. There was discussion regarding the lack of direction provided by the old policy, and the inconsistent way it is applied. The issues are many and the matter will be put on the next agenda for further discussion.

XIII. New Business

A. NEAC Recommendations

Motion #3 M/S/P (Biggs/McDaniel)
To forward the following NEAC recommendations to the Senate:

Academic Senate	Soheila Jorjani, COBA 01-02
APP	Gilbert Valadez, COE 01-03
GEC	Michael McDuffie, COAS (HUM/FA) 01-02
LACAC	Bonnie Biggs, LIS 01-02
PAC	Mark Stengel, LIS 01-02

Other Committees:**University Global Affairs Committee**

Hua Yi, LIS 01-03

Professional Leave Committee

Miriam Schustack, At-Large 01-03

Vivienne Bennett, COAS (SS) 01-03

Faculty Center Advisory Committee

Charles J. DeLeone, COAS (ID) 01-03

Judith Downie, LIS 01-03

Institutional Review Board for Human Subjects

Joan Hanor, COE 01-03

Outstanding Professor Award Selection Committee

Donna Goyer, 01-02

Disability Issues Advisory Committee

Carlos Bonson

Substance Abuse Advisory Council

Dreama Moon

Search Committee, Director of Financial Aid & Scholarships

Reuben Mekenye

University Niche Committee

Jennifer Jeffries, COE

University Student Scholarship Committee

Toni Hood, COE

The meeting was adjourned at 2:00 p.m.

The next Executive Committee meeting will be held October 3, 12:00-1:15 in Commons 206

Marcia Woolf, Academic Senate Coordinator

APPROVED:

Sharon Hamill, Secretary 01-02

Date