

MINUTES

**Executive Committee Meeting
Academic Senate
Wednesday, September 5, 2001
Commons 206
12 noon**

Present: **B. Morris, Chair** **D. Montanari, Vice-chair** **S. Hamill, Secretary/GEC**
 S. Wu, APP **G. Diehr, BLP** **J. McDaniel, FAC**
 B. Biggs, for LACAC **K. Norman, NEAC** **J. Borin, SAC**

Ex-Officio: **Robert Sheath, Provost**

Absent: **S. Parsons, Statewide Senate Rep.**

Guests:

I. Approval of Agenda

CHANGE: Add Committee Reports as XI.
 XII. Old Business
 XIII. New Business

Motion #1 M/S/P
 To approve the agenda as amended

II. Approval of Minutes 8/29/01

CHANGE: XII. New Business:
 A. Disposition of carry-over items from 2000/01:
 Course Approval process: EC acknowledged APP's efforts to make processes more efficient and encouraged them to continue with those efforts.

Motion #2 M/S/P
 To approve the minutes as amended

III. Chair's Report, Bud Morris:

A. Report from Academic Roundtable No report

B. Referrals to Committees

NEAC University Global Affairs Committee: Request for an LIS representative.

C. Announcements None.

IV. Vice-Chair's Report, Dick Montanari: No report

V. Secretary's Report, Sharon Hamill: No report

VI. President's Report

The Provost reported that the President is in Sacramento working on the bond issue.

VII. Provost's Report, Robert Sheath: No report.

G. Diehr asked Provost to comment on the selection process for the appointment of B. Morris to serve on the Provost's cabinet. Provost explained that each of the major divisions and Senate were to be represented and that the President selected B. Morris to serve as the Senate representative.

Provost also advised that P. Worden would present a part of the Provost's report at the full Senate meeting. She will announce a new grant program under development within Academic Affairs.

VIII. Statewide Senate Report, Sandy Parsons: Absent.

IX. CFA Report, George Diehr: Plans for teach-in are moving ahead.

X. Associated Student Inc., to be named: Absent.

XI. Committee Reports:

The Chair reminded the committee chairs that committee work should be originated or approved by EC before being undertaken, and requested that committee chairs submit to the EC a list of tasks they are working on which were not referred by EC this academic year.

FAC: Will begin working on RTP procedures revision. Requested input from EC on possible wording regarding several issues.

LACAC: Will meet once a month beginning September 27, on Thursdays from 2-3 p.m.

- APP:**
- Provided update on YRO calendar issue. Noted difficulty in scheduling due to requirements for minimum number of working days vs. days available for a third semester.
 - Committee is also considering issue of moving to revising the course catalog every two years instead of annually. Provost suggested AA determine feasibility of this schedule before further consideration by APP.
 - Also working on a policy on multiple use of courses.
 - Looking at limitations of units taken during shortened terms.
 - EC referred issue of "double-dipping" of courses between majors and minors to APP for recommendation.

NEAC: Putting out a call for committee members for vacant seats. Committee to meet 1st and 3rd Wednesdays at 3 p.m.

SAC: Committee meetings will be held every other Tuesday from noon until 1 p.m. One item not on held-over list is matter of University's unsuccessful Phi Kappa Phi application. Provost discussed with M. Reid who recommended reapplication be delayed until new library is opened. Chair advised matter be dropped unless there is some benefit to reapplying immediately. M. Reid is looking into reason application not accepted.

XII. Old Business

The Chair noted that the policy regarding committee service while on leave which was requested at last meeting was attached to the agenda.

The meeting was adjourned at 1:10 p.m.

The next Executive Committee meeting will be held September 12, 12:00-2:00 in Commons 206
Marcia Woolf, Academic Senate Coordinator

APPROVED:

Sharon Hamill, Secretary 01-02

Date