

**ACADEMIC SENATE
OF
CALIFORNIA STATE UNIVERSITY SAN MARCOS
September 4, 2002**

Minutes

Present: Jocelyn Ahlers, Don Barrett, Kristin Bates, Katrina Baughman, Vivienne Bennett, Bonnie Biggs, Glen Brodowsky, Susie Lan Cassel, David Chien, Zulmara Cline, Margret Crowdes, Maria Luiza Dantas, Merryl Goldberg, Vicki Golich, Gina Grimshaw, Rocio Guillen, John Halcon, Sharon Hamill, Kara Kornher, Andre Kundgen, Yvonne Meulemans, Dreama Moon, Carmen Nava, Kathy Norman, Youwen Ouyang, Sandy Parsons, Raj Pillai, Janet Powell, Amber Puha, Jay Rees, Michael Schmidt, Wesley Schultz, Patty Seleski, Jackie Trischman, Shaun-Inn Wu, Zhiwei Xiao, Rika Yoshii, Yuan Yuan

Not Present: Veronica Anover, Peter Amade, Mark Baldwin, George Diehr, Vicki Fabry, Jule Gomez de Garcia, Soheila Jorjani, Mary Keim, Janet McDaniel, Ofer Meilich, Troy Nielson, Jill Pellettieri, Liliana Rossmann, Linda Shaw, Laurie Stowell

Ex-Officio Present: Dennis Guseman – Dean COBA, Spencer McWilliams – Dean COAS, Bud Morris – Past Chair, Robert Sheath – Provost

Guests: David Barsky – AVPAP, Ranjeeta Ghiara – Assoc. Dean COAS, Francine Martinez – VP Student Affairs, Michael McDuffie – Assoc. Dean COAS, Richard Riehl – Exec. Dir. Enrollment Svcs., Mary Elizabeth Stivers – AVPAR, Pat Worden – AVPAA

Staff: Marcia Woolf, AS Coordinator

I. Approval of Agenda

CHANGE: X. Committee Reports: APC, ~~FAC~~ UCC, LATAAC, SAC

ADD: New item X. ASI Report: Katrina Baughman
(renumber remaining items)

Motion #1* M/S/P
To approve the agenda as amended

II. Approval of Minutes: 5/15/02

Motion #2* M/S/P
To approve the minutes as presented

III. Chair's Report: Dick Montanari

A. Welcome: Montanari welcomed new and continuing Senators and thanked them for their willingness to serve on the Senate.

B. Announcements: Montanari introduced new staff representative Jay Rees, IITS. Rees will be demonstrating a new on-line voting system later in today's meeting. The on-line voting system was developed by IITS and is being made available at no cost to the Senate as a "test" group.

C. Referrals to Committees:

NEAC Service Learning Advisory Committee, 3 faculty: COAS, COE, Library

IV. Vice-Chair's Report, Bonnie Biggs: No report.**V. Secretary's Report, Glen Brodowsky:**

The following Academic Senate items have been forwarded to University administration for approval or response:

FAC Promotion & Tenure Policy
 FAC P&T Calendar, 2002/03
 FAC Application for Market/Equity Increase
 GEC LDGE Area C Form revision
 NEAC Constitution and By-Laws of the Faculty

We have received approvals from the University administration on the following items:

FAC Promotion & Tenure Policy
 FAC P&T Calendar, 2002/03
 FAC Application for Market/Equity Increase

VI. President's Report, Alexander Gonzalez: Gonzalez welcomed the Senate back to a full campus, with enrollment beyond expectations. Parking is an increasing problem, and alternatives are currently being considered. Parking (and housing) on all CSU campuses is self-supported. Student fees may be raised, but faculty and staff fees are subject to collective bargaining.

A new advisory body, the President's Council, will begin meeting soon. It is comprised of the Cabinet, Chair and Vice Chair of the Senate, Chair and External Vice President of ASI, and two staff members. The group will meet once a month to discuss major issues confronting the campus.

The Governor has signed the State budget, but our campus has not yet received any definitive information regarding CSUSM's budget. As soon as information regarding our budget is known, it will be announced via e-mail.

Regarding campus construction, the new Sciences and Arts buildings are now open, and the Library is on schedule. The Library building is due to open in July of 2003. The Field House and Student Union may open as early as next March, if construction stays ahead of schedule. This 14-month project is now anticipated to take only 12 months. Construction of the new Business building is anticipated to begin in early 2004. It is currently in the planning stages.

VII. Provost's Report, Robert Sheath: Sheath welcomed the faculty back. He noted that despite the fact that enrollment was cut off on August 1, we are still well ahead of target. Freshman enrollment is up higher than expected, as is continuing student enrollment. It is anticipated that it may be necessary to close spring enrollment as early as October 1. Sheath expressed his appreciation to the faculty for their flexibility in accepting additional students in their classes.

The Academic Blueprint Committee recently released version 6.02 of the Blueprint, which will be provided to the college curriculum committees for comment. The document will be revised based on those comments, and forwarded to BLP and eventually to the Senate. The Blueprint will allow us to project FTES and FTEF, and therefore, for the first time, to plan more meaningfully for new construction.

The Academic Roundtable, a strategic planning group for Academic Affairs, includes three faculty members: the chair of the Academic Senate, the Faculty Center Director, and the new academic Director of the Southwest Riverside Campus, Don Barrett. Sheath indicated that major focuses this year will include visioning for the year 2010, strategic planning for the Southwest Riverside Campus, the organizational structure of Academic Affairs, resolution of the faculty workload and assigned time issues, and addressing the new WASC standards. He invited all faculty to become involved in working on these important issues.

VIII. ASCSU Statewide Senator's Report: Sandy Parsons: Parsons noted that she and Montanari represent the campus as statewide senators, and serve on a variety of committees at the statewide level. Montanari serves on the Faculty Affairs Committee, the Faculty Flow committee (concerned with recruitment, selection, retention, and retirement) and a committee

on the Roles and Responsibilities of Department Chairs. Parsons serves on the TEKR's (Teacher Education & K-12 Relations) committee, the Academic Technology Advisory Committee, and the Academic Technology Services Committee (concerned with systemwide licensing issues).

Parsons noted that last spring's statewide referendum to link the number of senators on a campus to its FTES did pass. San Marcos and one other campus opposed the measure.

ACR 73, which was endorsed by the Chancellor's Office, requires an increase in the proportion of tenure track faculty to 75% over the next 8 years. Parsons distributed a copy of the resolution and invited requests for additional information by email. The EC is discussing the matter of bringing more information regarding State Resolution ACR 73 to the faculty.

SB 1646 (Alpert), regarding teacher credentialing, has been placed on inactive status by its author. The ASCSU passed a resolution in May opposing the bill. The EC is considering recommending that our Senate pass a similar resolution.

IX. CFA Report: Powell reported that this is her first year as a CFA officer. She is optimistic about her role, and noted that an issue she raised was addressed and resolved the same day following a meeting with Sheath and Suzanne Green.

X. ASI Report: Katrina Baughman: Baughman, a member of the Foundation's Auxiliary Services advisory committee, described upgrades which were made over the summer to the food service kitchens and service area, including a salad bar. It is expected that these changes will allow for the addition of made-to-order meals, daily "blue plate specials," and fresher and more varied food offerings.

XI. Committee Reports: (APC and UCC have not yet convened.)

LATAC: Committee has not yet met.

SAC: No report.

XII. Old Business: None.

XIII. New Business

A. Election of Parliamentarian, 2002/03 Montanari indicated that Don Barrett had graciously offered to serve again this year as the Senate's Parliamentarian.

Motion #3* M/S/P (Parsons)
To re-elect Don Barrett as Parliamentarian for 2002/03

B. Demonstration of On-Line Voting System, Jay Rees IITS

Due to equipment difficulties, the demonstration was cancelled.

C. GRAD E699 Interim Offering Worden explained that this issue was raised over the summer due to student need, and was acted upon by the EC on behalf of the Senate. It is offered through Extended Studies and will provide continuing enrollment status to graduate students, giving them access to library services and e-mail accounts. The practice is common on CSU campuses. The EC approved this on an interim basis for the Fall, with the provision that the matter go through regular approval channels for use beyond Fall 2002. It is presented today as an information item.

D. NEAC Recommendations:

Bennett, Vivienne	Student Grade Grievance Committee	At-Large	02-04
Chang, John	University Computing & Telecom. Committee	COAS	02-04
Dantas, Malu	Institutional Review Board	At-Large	02-03
Fiegen, Ann	Faculty Center Advisory Council	LIS	02-04

Goyer, Donna	Faculty Center Advisory Council	Lecturer	01-03
Hayden, Kathy	Program Assessment Committee	COE	02-03
Ouyang, Youwen	Faculty Center Advisory Council	COAS, M&S	02-04
Wendling, Laura	NEAC	At-Large	02-04

Motion #4* M/S/P (NEAC)
To approve the NEAC recommendations

Seleski asked Montanari to describe what the EC considers to be major issues to be addressed by the Senate this year. Montanari responded that the EC met in a working retreat at the end of August, and identified two major issues: first, the increased involvement of faculty in strategic planning efforts – primarily the budget and the budget development process – which is already being implemented; and second, addressing the issues of policy and procedure development, approval processes, formatting, and web posting. In addition, the Senate will address the usual day to day business items.

Meeting adjourned at 2:15 p.m.
Marcia Woolf, Academic Senate Coordinator

APPROVED: _____
Glen Brodowsky, Secretary 02/03

Date: _____