

**ACADEMIC SENATE
OF
CALIFORNIA STATE UNIVERSITY SAN MARCOS
October 2, 2002**

Minutes

- Present:** Jocelyn Ahlers, Veronica Anover, Don Barrett, Kristin Bates, Katrina Baughman, Bonnie Biggs, Glen Brodowsky, Susie Lan Cassel, David Chien, Zulmara Cline, Maria Luiza Dantas, Vicki Golich, Jule Gomez de Garcia, Gina Grimshaw, Rocio Guillen, John Halcon, Sharon Hamill, Kara Komher, Andre Kundgen, Janet McDaniel, Yvonne Meulemans, Dreama Moon, Carmen Nava, Troy Nielson, Kathy Norman, Youwen Ouyang, Jill Pellettieri, Raj Pillai, Amber Puha, Jay Rees, Liliana Rossmann, Michael Schmidt, Patty Seleski, Linda Shaw, Laurie Stowell, Jackie Trischman, Shaun-Inn Wu, Rika Yoshii, Yuan Yuan
- Not Present:** Peter Amade, Mark Baldwin, Vivienne Bennett, Margret Crowdes, George Diehr, Vicki Fabry, Merryl Goldberg, Soheila Jorjani, Mary Keim, Ofer Meilich, Sandy Parsons, Janet Powell, Wesley Schultz, Zhiwei Xiao
- Ex-Officio Present:** Dennis Guseman – Dean COBA, Spencer McWilliams – Dean COAS, Bud Morris – Past Chair, Marion Reid – Dean Library, Robert Sheath – Provost & VPAA
- Guests:** Terry Allison – Asst. to the President, David Barsky – AVPAA-AP, Ranjeeta Ghiara – Assoc. Dean COAS, Bettina Huber – Dir. Analytic Studies, Michael McDuffie – Assoc. Dean COAS, Richard Riehl – Exec. Dir. Enrollment Svcs., Mary Elizabeth Stivers – AVPAA-AR, Pat Worden – AVP Research & Dean Graduate Studies
- Staff:** Marcia Woolf, AS Coordinator

I. Approval of Agenda

- ADD:** **V. Secretary's Report** *Also forwarded to the administration:*
FAC Range Elevation Policy for Temporary Faculty
- XII. A., NEAC Recommendations**
Paul Jasien, COAS 02-03 – University Committee on SWRC
- Motion #1** M/S/P*
To approve the agenda as amended

II. Approval of Minutes: 9/4/02

- CHANGE:** **Page 2, VII. Provost's Report, 3rd paragraph, 2nd line:**
“...and the new academic ~~Dean~~ Director of the Southwest Riverside Campus....”
- Motion #2** M/S/P*
To approve the minutes as amended

III. Chair's Report: Dick Montanari

- A. Announcements:** Montanari expressed the Senate's appreciation for the efforts of Norm Nicolson, Jay Rees, and the IITS staff in designing the on-line voting system used last week for the Senate's election.

The UAMP process approved in Senate last year and recently forwarded for administrative approval contained a calendar which was found to be unworkable. A revised interim calendar was approved by the EC last week. BLP has

identified additional changes to the process which are needed, and will be bringing forward a revised process and calendar for Senate approval in November.

B. Referrals to Committees:

- BLP UAMP Submission Date Modifications
- FAC Faculty Flow Issues
- NEAC Faculty Service while on Leave Policy – FERP Issue
Disability Issues Advisory Committee, 1 At-Large 02-03
Substance Abuse Advisory Council, 1 At-Large 02-03
Suggestions for Review Committees, VPs Bashein and Garcia

IV. Vice-Chair's Report, Bonnie Biggs: No report.

V. Secretary's Report, Glen Brodowsky:

The following Academic Senate items have been forwarded to University administration for approval or response:

- APP Certificate Policy
- APP Resolution regarding Originators of Proposals
- APP Maximum Number of Units
- BLP UAMP Process
- FAC Range Elevation Policy for Temporary Faculty
- GEC LDGE Area C Revision
- GEC LDGE Area D Form
- GEC Recertification Resolution
- IRB Policy
- NEAC Election Standing Rules
- NEAC Faculty Service while on Leave Policy

We have received a response from the University administration on the following item:

- GEC Revision to Lower Division GE New Course Proposal Form for Area C (approval pending review of new Area C requirement, which has not yet been sent for approval)

VI. President's Report, Alexander Gonzalez: The president is out of town.

VII. Provost's Report, Robert Sheath: Richard Riehl reported that the campus reported a headcount of 7,627 at the census deadline. He noted that freshman enrollment was 180 students higher than projected this semester, and that continuing students re-enrolled at the rate of 74%, instead of the past average of 68-70%. Enrollment is closed now for spring; 1,500 applications have been received compared to 800 received last year by this time. In addition, the unit load average has increased from 11.17 to 11.43. Riehl thanked the faculty for accommodating the additional students.

Sheath noted that the Chancellor's Office has requested enrollment management plans from the campuses. We are currently looking at student "flow" and at fall 2003 admissions so that we may be more prepared.

The Academic Blueprint Committee is meeting with the colleges to discuss the current version of the Blueprint (v. 6.03), and will hold two open forums in the next two weeks.

BLP requested representation on the budget process committee, and the BLP chair has been added as a member of that committee as well as the Academic Affairs budget subcommittee.

Chancellor Reed visited campus last week and toured the new facilities. He witnessed our growth and our parking problems. His last meeting was with the Academic Blueprint Committee and it was very successful in relaying our needs.

Sheath thanked those who attended the Promotion and Tenure reception for faculty held last week. He noted that this was the second annual ceremony and was suggested by Mary Elizabeth Stivers.

Seleski suggested that information regarding the increased enrollment could have been disseminated earlier to allow for better planning. Sheath agreed.

VIII. ASCSU Statewide Senator's Report: Sandy Parsons is attending a conference in Sacramento. Montanari reported that a summary report of the recently held plenary session of the ASCSU is available on line at <http://www.calstate.edu/acadsen/meetings/summaries/sept2002.doc>.

Montanari noted that the new Board of Trustees chair Debra Farar addressed the ASCSU. She spoke very positively about the system's faculty, and is a strong supporter of faculty governance. The EC is discussing the possibility of inviting her to visit the campus.

Montanari also reported on ACR 73, a resolution put forward by the legislature which directs the CSU to move toward achieving 75% full time faculty within a reasonable amount of time. A collegial working group composed of representatives from the CSU, CFA and ASCSU has developed an implementation plan for meeting this goal. Information regarding our campus efforts to implement this plan is forthcoming.

IX. CFA Report: No report.

X. ASI Report, Jocelyn Brown: Brown gave an overview and provided a handout detailing the services and activities offered or sponsored by ASI.

The students have expressed dissatisfaction with the level of faculty participation at commencement. Montanari noted that a group will be discussing ways to increase participation, and thanked the ASI for its input.

XI. Committee Reports

BLP: Golic (reporting for Powell) thanked Provost Sheath and the administration for adding a BLP representative to the University and Academic Affairs budget committees. The committee is also working on a revision to the P form, which will be coordinated with the new APC and UCC committees, as well as a revision to the UAMP process policy.

FAC: The committee's written report is attached to the agenda.

GEC: The committee's written report was made available at the meeting. The recertification process starts on October 15. Programs not subject to recertification this year will go through the process next year.

The committee is focusing on the CCR computer intensive requirement and the upper division component of the CCR this year, and will be seeking department/program plans for these requirements.

A subcommittee to address freshman retention issues is being formed comprised of faculty, staff, and administrators (suggestions for committee members should be directed to Bob Rider).

NEAC: The voter turnout for the recent on-line election was 86%, significantly higher than in previous elections. As a result of the election, both APC and UCC are fully seated.

The committee has made recommendations to the provost for review committees for Deans Lilly, Nicolson and Reid, and to the president for review committees for VPs Bashein and Garcia.

The committee is reconsidering the Faculty Service while on Leave Policy with regard to those faculty participating in FERP, as well as checking the Constitution and By-Laws for minor editing issues.

XII. Consent Calendar: *The following items are presented to the Senate for a single vote of approval without discussion. Any item can be removed for particular consideration by request of a senator prior to vote.*

A. NEAC Recommendations:

Name	Committee	Representing	Term
Anderson, Beverlee	Professional Leave Committee	COBA	02-04
Black, Robert	Faculty Center Adv Council	COBA	02-04
Borin, Jackie	Professional Leave Committee	Library	02-04
Gonzalez, Alicia	Service Learning Adv. Council	At-Large	02-03
Jasien, Paul	Univ. Comm. on SWRC	COAS	02-03
McField, Grace	Student Grade Grievance Comm	At-Large	02-03
Mendoza, Ken	Outstanding Professor Committee	COAS	02-03
Mendoza, Ken	Student Affairs Committee	At-Large	02-04
Ng, Kamo	Univ. Student Union Adv. Board	At-Large	02-04
Ng, Kamo	Student Fee Advisory Committee	At-Large	02-04
Seleski, Patty	General Education Committee	COAS – SS	02-03
Stoddard-Holmes, Martha	Service Learning Advisory Council	At-Large	02-04
Welch, Steve	Professional Leave Committee	COAS – M&S	02-03
Whittlesey, Marshall	Student Grade Grievance Committee	At-Large	02-04

Motion #3 M/S/P* (Schmidt)
To approve the Consent Calendar

XIII. Old Business: None.

XIV. New Business

A. FAC Faculty Awards Policy & Transition Plan – 1st Reading, waiver requested

After a brief discussion regarding the need for a waiver, an oral vote was taken.

Motion #4 M/S/P* (Schmidt)
To waive the rules for a 1st reading

McDaniel explained that the policy approved by last year's Senate was returned by the administration so that it could be revised to address concerns and comments expressed by last year's Outstanding Professor Award Committee. The changes include modification to the Brakebill timeline to allow for dossier preparation during the summer, and a smaller Brakebill dossier. Friendly amendments were offered and accepted to (1) include "alumni" in the list of those who may submit nominations (provided such a change is not found to be in conflict with the Wang guidelines issued by the Chancellor's Office), and (2) increase the student statements required for the Brakebill dossier from 5 to 10.

Motion #5 M/S/P 5 abstentions
To approve the Faculty Awards Policy & Transition Plan as amended, subject to a check to ensure adherence to the Wang guidelines issued by the Chancellor's Office

B. Resolution Opposing SB 1646 (Alpert) – Parsons In May, the ASCSU heard a presentation by its TEKR (K-12) committee expressing their concerns regarding this bill. The author, DeDe Alpert, is a strong supporter of the CSU and the decision to oppose the bill was not made without a significant amount of consideration. While the bill is currently on inactive status, it may be reactivated by the author. The EC recommends endorsing the ASCSU resolution.

Motion #6 M/S/P (Stowell) 1 abstention
To waive the rules for a 1st reading

Motion #7 M/S/P*
To endorse the ASCSU's May 2002 resolution opposing SB 1646 (Alpert)

Meeting adjourned at 2:30 p.m.
Marcia Woolf, Academic Senate Coordinator

APPROVED: _____
Glen H. Brodowsky, Secretary 02/03

Date: _____