

**ACADEMIC SENATE  
OF  
CALIFORNIA STATE UNIVERSITY SAN MARCOS  
December 4, 2002**

**Minutes**

**Present:** Jocelyn Ahlers, Don Barrett, Vivienne Bennett, Bonnie Biggs, Glen Brodowsky, Joceyln Brown, Susie Lan Cassel, David Chien, Zulmara Cline, Margret Crowdes, Maria Luiza Dantas, George Diehr, Judith Downie, Merryl Goldberg, Vicki Golich, Jule Gomez de Garcia, Gina Grimshaw, Rocio Guillen, Sharon Hamill, Kara Kornher, Andre Kundgen, Janet McDaniel, Yvonne Meulemans, Dick Montanari, Dreama Moon, Carmen Nava, Troy Nielson, Kathy Norman, Sandy Parsons, Raj Pillai, Jay Rees, Lorri Santamaria, Michael Schmidt, Wesley Schultz, E. A. (Al) Schwartz, Patty Seleski, Linda Shaw, Shaun-Inn Wu, Yuan Yuan

**Not Present:** Veronica Añover, Peter Amade, Kristin Bates, Vicki Fabry, John Halcon, Mary Keim, Ofer Meilich, Youwen Ouyang, Jill Pellettieri, Amber Puha, Liliana Rossmann, Laurie Stowell, Jackie Trischman, Zhiwei Xiao, Robert Yamashita

**Ex-Officio Present:** David Barsky – AVPAA-AP, Alexander Gonzalez – President, Spencer McWilliams – Dean COAS, Marion Reid – Dean Library, Robert Sheath – Provost & VPAA, Mary Elizabeth Stivers – AVPAA-AR

**Guests:** Terry Allison – University Planning Officer, Ranjeeta Ghiara – Assoc. Dean COAS, Bettina Huber – Dir. Analytic Studies, Michael McDuffie – Assoc. Dean COAS, Richard Riehl – Exec. Dir. Enrollment Svcs.

**Staff:** Marcia Woolf, Academic Senate Coordinator

**I. Approval of Agenda**

**ADD: XIV. B. GEC Upper Division General Education Requirement – 1<sup>st</sup> Reading**

**Motion #1** M/S/P\*  
To approve the agenda as amended

**II. Approval of Minutes: 11/6/02**

**Motion #2** M/S/P\*  
To approve the minutes as presented

**III. Chair's Report:**

**A. Announcements:** Montanari welcomed new Senator Lorri Santamaria, COE, who is replacing Mark Baldwin who is on leave. He also noted that the deadline for nominations for the Wang award is December 9. He also reported that a framed plaque bearing the resolution passed by the Senate in November would be presented by Montanari to Norm Nicolson on Friday at his retirement reception.

**B. Referrals to Committees:**

APC Consideration of Five Day/Week Class Schedule  
BLP University Planning Officer Position  
CGTF Representation Issues  
NEAC Budget & Long Range Planning Committee, 1 COE Representative 02-03  
Creation of EC Subcommittee on Campus "Whistleblower" Procedure

**IV. Vice-Chair's Report, Bonnie Biggs:** No report.

**V. Secretary's Report, Glen Brodowsky:**

*The following Academic Senate items have been forwarded to University administration for approval or response:*

APC Summer Session Schedule 2003  
Senate Commendation of Norm Nicolson

*We have received a positive response from the University administration on the following item:*

FAC Faculty Awards Policy

**VI. President's Report, Alexander Gonzalez:** There is no news regarding the budget, although there is a high probability that we will be facing a mid-year reduction. If that reduction occurs at the level anticipated, our current planning efforts should be sufficient to address it. In addition, we face possible additional cuts next year. He will attend a systemwide meeting next week and will learn more then. Any definitive news will be reported campuswide.

There has been some discussion with the Executive Committee of the Senate regarding the idea of seeking charter status for the campus. A group will probably be formed shortly composed of Academic Affairs staff and faculty to discuss this possibility. Montanari stressed that any proposal which might be developed would be thoroughly discussed and debated in open forums, and that no action will be taken without faculty support.

Schmidt noted that without some information, the faculty are relying upon rumor, and he requested some detail regarding the charter status idea. Gonzalez responded that current and on-going budget concerns coupled with the CSU funding formula based on weighted teaching units led him to reconsider the possibility of seeking charter campus status. This status would allow our campus to try some innovative ideas, such as moving certain courses from three to four units, with any necessary modifications to course content to justify the change. This may help to alleviate the current workload and assigned time issues while ensuring adequate budgetary support for the campus. If the faculty decide to pursue the idea, Gonzalez will take the matter to the Chancellor, who has indicated he is willing to entertain such a proposal.

Bennett requested that a summary of this information be disseminated to the faculty at large, and Montanari responded that Senators should also transmit this information to their constituents. Brodowsky noted that the minutes of the November 20 Executive Committee meeting give a good synopsis of the discussions to date ([http://www.csusm.edu/academic\\_senate/ec\\_minutesagendas02-03.htm](http://www.csusm.edu/academic_senate/ec_minutesagendas02-03.htm)).

Seleski asked whether there was a systemwide document which provides a definition of and the parameters for charter status. Gonzalez indicated he was expecting a letter from David Spence, which may provide this information.

**VII. Provost's Report, Robert Sheath:** A Search committee for the position of Dean of IITS has now been formed and will be meeting shortly. All are invited to attend the reception to honor Norm Nicolson, which will be held this Friday from 3-5 p.m. at the Twin Oaks Valley Golf Course.

The steering committee on the realignment of Student Affairs with Academic Affairs has now met five times, and subcommittees have been formed. Each will provide a report by the end of January, and then findings will be discussed at a retreat; the goal is that a proposal will be developed by the end of spring semester for a realignment plan which will enhance student services.

The blueprint committee has now received feedback from the COAS and COE curriculum committees, and will meet this week to incorporate their suggestions.

The budget task force continues to meet; each division is developing its own proposal for a bottom-up, open budget process. Good progress is being made in the Academic Affairs subcommittee.

**VIII. ASCSU Statewide Senator's Report:** Major issues discussed at the last plenary session held in November were the budget and the move of Unit 3 salary increases "above the line." A synopsis of the meeting was sent to all faculty by Parsons via e-mail. She will also send out the ASCSU's upcoming draft paper on intellectual property rights once available.

Montanari added that he is representing CSUSM faculty on an ASCSU committee charged with making recommendations for a new faculty Trustee to replace outgoing Goldwhite. In addition, Montanari is serving on a special sub-committee which is addressing the issue of the role of service in the RTP process. He also noted that the Faculty Flow Committee on which he serves would soon issue its report on issues surrounding the recruitment, retention and retirement of CSU faculty. Finally, he noted that the report on roles and responsibilities of department chairs should be finalized in February and should prove very informative.

**IX. CFA Report, George Diehr:** The PERS election is now concluded. CFA will be working with the legislature and the Governor's Office to protect resources for the CSU. CFA will also be working with the Lecturers' Council on campus to improve participation of and representation for lecturer faculty, which comprise 40% of our FTEF. Finally, the COBA workload grievance has been partially resolved; the outstanding matter is the issue of giving four WTUs for three-credit courses in the MBA program. This will go on to Level 2 in the grievance procedure. The other matters were resolved through informal meetings over the course of 14 months wherein the parties negotiated a resolution agreeable to both parties, which was formalized in a brief Level 1 meeting. This process provides a good model for local resolution of any future grievances.

**X. ASI Report, Jocelyn Brown:** No report.

**XI. Committee Reports**

**BLP:** The report is summarized in the agenda attachment.

**FAC:** The report is summarized in the agenda attachment. Please note the deadlines specified in items 1 (Faculty Awards) and 4 (University Professional Development/Research, Scholarship & Creative Activity Grants for 2003/04).

**GEC:** The report is summarized in the handout provided. The committee has noted that some Upper Division GE courses have discipline-specific courses as pre-requisites, in violation of the guidelines. Departments are being notified of the need to remove the pre-requisites, revise the courses appropriately, and submit new certification forms in April. Questions may be addressed to any member of GEC.

**NEAC:** The report is summarized in the agenda attachment.

**XII. Consent Calendar** *The following items were presented to the Senate for a single vote of approval without discussion, and came moved and seconded from committee.*

**A. NEAC Recommendations**

Name	Committee	Representing	Term
Kelly, Peggy	Collegial Governance Task Force	COE	02-03
Santamaría, Lorri	Academic Senate	COE	02-03
Diaz Greenberg, Rosario	Budget & Long-Range Planning Comm.	COE	02-03
Bade, Bonnie	Found. Auxiliary Services Advisory Bd.	At-Large	02-03

**B. UCC Course & Program Change Proposals (as attached to agenda)**

**Motion #3** M/S/P\*

To approve the Consent Calendar items

**XIII. Old Business:**

**A. BLP UAMP Process – 2<sup>nd</sup> Reading** Golich requested that the 2<sup>nd</sup> Reading be postponed to the January or February meeting of the Senate, since the committee has been unable to consider comments received to date due to personnel changes within the committee and urgent tasks they have recently been asked to undertake. Montanari noted that the changes currently proposed would make the document language consistent with the recently approved UAMP calendar, which was modified to address Chancellor's Office deadlines and better facilitate the schedules of campus committees. A revised form "A" which should be part of this discussion was inadvertently omitted from the agenda.

**Motion #4** M/S/P (Parsons) (one opposed)  
To postpone this item to the January Senate meeting

**B. NEAC Faculty Service while on Leave – 2<sup>nd</sup> Reading** Norman noted that the document was slightly reworded for clarity based on suggested provided following the 1<sup>st</sup> reading, but the substance has not changed.

**Motion #5** M/S/P\*  
To approve the Faculty Service while on Leave Policy

#### **XIV. New Business**

**A. APC University Policy on Center & Institutes – 1<sup>st</sup> Reading** Schwartz introduced the item, noting that it represents a re-write of an earlier interim policy (“ORTU”). Drafters of this document included current center directors and AVP Worden, who has purview over campus centers and institutes. Seleski expressed concern about (1) the four-week deadline imposed on the Senate chair at the top of page 4, suggesting this timeframe should be longer (30 working days or 6 weeks, for instance); (2) the lack of provision for a search process for directors, or at least second directors, and for a term and an evaluation period; (3) the lack of an explicit requirement for an external review member in the periodic evaluation section; and (4) the need for language regarding disposition of resources for those centers which may be donor-funded. Other concerns expressed included the need for a more clear definition of “centers & institutes.”

Barsky noted that a document developed by Worden describing the differences between the ORTU document and this proposed policy would be helpful, and Woolf will email this document to Senators. The major changes include the change in reporting structure and imposition of a six-year charter period.

**B. GEC Upper Division General Education Requirement – 1<sup>st</sup> Reading** Hamill noted that Title 5 and campus policy require that our GE program provide students with breadth, and, specifically, an opportunity to learn about areas of study outside of the chosen academic major. However, students regularly take their upper division GE courses *in* their major, as electives. It is proposed that the policy be changed to clearly state that no student may use a course from their major to satisfy the upper division GE requirement in a particular area.

The committee is particularly interested in receiving input regarding treatment of courses for interdisciplinary majors. Comments expressed included the possibility of providing an appeal procedure for evening students unable to meet the requirement. Additional comments should be addressed to a GEC member.

Meeting adjourned at 2:40 p.m.  
Marcia Woolf, Academic Senate Coordinator

APPROVED: \_\_\_\_\_  
Glen H. Brodowsky, Secretary 02/03

Date: \_\_\_\_\_