

## MINUTES

**Executive Committee of the Academic Senate  
CALIFORNIA STATE UNIVERSITY SAN MARCOS  
Wednesday, October 2, 2002  
Commons 206  
12 p.m.**

**Members Present:** Dick Montanari, Chair    Bonnie Biggs, Vice Chair    Glen Brodowsky, Secretary  
Janet McDaniel, FAC    Sharon Hamill, GEC    Kathy Norman, NEAC  
Zulmara Cline, SAC

**Ex-Officio Present:** Robert Sheath, Provost & VPAA

**Guests:** Terry Allison, Assistant to the President; Jocelyn Brown for ASI; Vicki Golich for BLP;  
Laurie Stowell for UCC

**Not Present:** George Diehr, CFA; Alexander Gonzalez, President; Sandy Parsons, ASCSU

**Staff:** Marcia Woolf, AS Coordinator

**I. Approval of Agenda**

**Motion #1\***    M/S/P  
To approve the agenda as presented

**II. Approval of Minutes of 9/25/02**

**Motion #2\***    M/S/P  
To approve the minutes as presented

**III. Chair's Report, Dick Montanari**

**A. Announcements:** A few corrections may be necessary to the Senate's Constitution and By-Laws approved in last May's referendum, primarily to ensure consistency throughout. We also expect to receive input from the provost soon. Once the changes needed have been identified, the EC will review to determine whether they are merely editorial or require Senate action.

The UAMP process approved in Senate last year and recently forwarded for administrative approval contained a calendar which was found to be unworkable. A revised interim calendar was approved by the EC last week. BLP has identified additional changes to the process which are needed, and will be bringing forward a revised process and calendar for Senate approval in November. A draft of the revised process, to be discussed in next week's EC meeting, was distributed.

The campus was allotted \$42,000 for Research, Scholarship, and Creative Activity grants this year by the Chancellor's Office.

The 2003 CSU GE Assessment Conference is planned for next March. Information is available in the Senate office.

**B. Referrals to Committees:**

BLP    UAMP Process Policy  
NEAC    Faculty Service while on Leave – FERP Issue

**IV. Vice Chair's Report: Bonnie Biggs** No report.

**V. Secretary's Report: Glen Brodowsky**

The following Academic Senate items have been forwarded to University administration for approval or

response:

FAC Range Elevation Policy for Temporary Faculty

**VI. President's Report: Alexander Gonzalez** Terry Allison reported that the president is out of town.

**VII. Provost's Report: Robert Sheath** Richard Riehl will be reporting to the Senate today regarding enrollment issues.

Two open forums for faculty are planned for discussion regarding the Academic Blueprint.

In response to BLP's request for broader participation in campus budget processes, a BLP seat has been added to both the University-wide and Academic Affairs budget committees.

The Chancellor's recent visit and his meeting with the Academic Blueprint Committee were very successful. The committee – made up of 5 faculty, 4 administrators and a student – demonstrated great teamwork and could represent a model for collegial governance.

The reception for newly tenured faculty held last week enjoyed a large turnout.

**VIII. Statewide Senate Report:** Montanari reported on behalf of Parsons (who is out of town) noting that a report on ASCSU's recently plenary session was provided last week. Summary notes of the September session are available on-line at: <http://www.calstate.edu/acadsen/meetings/summaries/index.shtml>.

**IX. CFA Report:** No report.

**X. Committee Reports:**

**GEC:** Recertification reports, per the new streamlined process, are due on October 15.

On November 15, input from departments/programs regarding the Computer Intensive Requirement component of the Computer Competency Requirement is due to the committee.

A new subcommittee, chaired by Bob Rider, has been formed to be part of a campus working group addressing freshmen retention issues. GEC members include Hamill, Schmidt, Sonntag, and Cassel (not a GEC member but involved in General Education). Bob Rider is seeking the involvement of a broad range of campus departments. Golich suggested there be representation from the Faculty Center.

**LATAC:** The fall meeting schedule has been set and the committee's three staff members have been identified. There are still no student members. Chuck Allen has been invited to address the committee regarding the proposed web-based tutorial on fair use of copyrighted materials.

**NEAC:** Faculty recommendations for review committees for VPs Bashein and Garcia have been forwarded to the President.

In last week's on-line election of members for the newly created APC and UCC, 86% of faculty voted – a significant increase from past elections.

The committee is researching the FERP issue with regards to the Faculty Service while on Leave Policy.

**SAC:** The statewide Student Research Competition will be held May 2-4, 2003, at the Stanislaus campus. Our local competition is scheduled for March 7.

The committee is seeking clarification regarding its efforts to develop a grievance policy. Poullard has advised the committee that the current process is stated within the catalog and directs students to the Dean of Students office, which then directs students to the appropriate office depending on the nature of the grievance. The committee could put this process in writing, or develop some additional policy depending upon what is deemed necessary. After some discussion, it was decided that the matter required further attention and would be addressed at a subsequent EC meeting.

**XII. New Business, B and C. ASI Goals, & Faculty Attendance at Commencement** (taken out of order)

Jocelyn Brown, President of ASI, addressed the EC regarding complaints received from students regarding the low faculty participation at last spring's commencement ceremony. ASI is asking that efforts be made to increase faculty participation. The EC discussed various reasons for the low participation and possible ways to increase faculty involvement. Sheath noted that efforts should be made to make the ceremony a more desirable event to attend for all involved. It was suggested that a subcommittee of the Commencement Committee might be formed to address this topic.

Brown also indicated that students are interested in access to statistical tabulations of faculty evaluations to assist in deciding which classes to take. McDaniel noted that a subcommittee of FAC has been formed to address the broad area of faculty evaluations (chaired by Norman), and student access to data is one consideration of this effort. It was determined that a student representative would be invited to participate in the subcommittee's discussions regarding this topic. Cline noted that websites exist currently wherein students rate and comment about CSU faculty.

Montanari thanked Brown for the students' interest in these topics and indicated that the Senate would continue its efforts to address their concerns. He also requested that Brown assist the Senate in securing student representation on the many committees which have vacant student seats.

## XI. Old Business

**A. Resolution Opposing SB 1646 (Alpert)** At an earlier EC meeting, it was agreed that the EC would recommend to the Senate endorsing the ASCSU's May resolution opposing SB 1646 regarding Teacher Credentialing. An endorsement of the ASCSU's resolution was presented for consideration.

**Motion #3\*** M/S/P (McDaniel)

To forward the resolution to the Senate today for a 1<sup>st</sup> reading

## XII. New Business

### A. NEAC Recommendations

Name	Committee	Chair	Representing	Term
Borin, Jackie	Professional Leave Committee	TBD	Library	02-04
Jasien, Paul	Univ. Comm. on SWRC	Barrett	COAS	02-03

**Motion #4\*** M/S/P (Brodowsky)

To forward the recommendations for today's Senate Consent Calendar

The meeting was adjourned at 1:05 p.m.  
Marcia Woolf, Academic Senate Coordinator

APPROVED: \_\_\_\_\_  
Glen Brodowsky, Secretary 02/03

Date: \_\_\_\_\_