

MINUTES

Executive Committee of the Academic Senate
CALIFORNIA STATE UNIVERSITY SAN MARCOS
Wednesday, November 6, 2002
Commons 206
12 p.m.

Members Present: Bonnie Biggs, V. Chair Glen Brodowsky, Secretary
 Al Schwartz, APC Janet Powell, BLP Janet McDaniel, FAC
 Sharon Hamill, GEC Kathy Norman, NEAC Zulmara Cline, SAC
 Bob Yamashita, UCC

Ex-Officio Present: George Diehr, CFA; Alexander Gonzalez, Pres.; Robert Sheath, Provost & VPAA

Guests: Terry Allison, Asst. to the President

Not Present: Dick Montanari, Chair; Sandy Parsons, ASCSU

Staff: Marcia Woolf, AS Coordinator

I. Approval of Agenda

ADD: XII. B. NEAC Recommendations:

Name	Committee	Representing	Term
Fitzpatrick, Maureen	Univ. Comm. on SW Riverside Center	COAS	02-03
Marion, Robin	Faculty Awards Selection Committee	COE	02-03

Motion #1 M/S/P*
 To approve the agenda as amended

II. Approval of Minutes of 10/30/02

ADD: XII. C. NEAC Faculty Service while on Leave, 3rd line:

“...during periods of active FERP employment...”

Motion #2 M/S/P*
 To approve the minutes as amended

III. Chair’s Report, Dick Montanari

A. Announcements: Biggs, chairing on behalf of Montanari, reported that Montanari is attending a Faculty Affairs Committee meeting of the ASCSU in Long Beach to discuss systemwide RTP issues.

B. Referrals to Committees: None.

IV. Vice Chair’s Report: Bonnie Biggs No report.

V. Secretary’s Report: Glen Brodowsky A number of responses were received today from the administration, and a full report will be given in today’s Senate meeting.

VI. President’s Report: Alexander Gonzalez Allison reported that letters had recently been received by the President from multiple music and motion picture industry associations as well as from the American Council on Education regarding their concern about copyright infringement. Copies were provided for the EC’s information and will be forwarded to LATAAC.

VII. Provost's Report: Robert Sheath: Sheath deferred his report to the Senate meeting.

VIII. Statewide Senate Report: Both ASCSU representatives are attending statewide meetings in Long Beach. Powell provided copies of a Chancellor's Office brochure entitled Preparing Teachers to Teach Reading Effectively. A copy is available in the Senate office.

IX. CFA Report: Diehr deferred his report to the Senate meeting.

X. Committee Reports

BLP: The UAMP document on today's Senate agenda as a 1st reading is a revision to the document just approved by the administration (which was passed in Senate in AY 2000/01, but not submitted to the administration for approval until recently). The timeline in the original, approved document is unworkable for this year. As a result, BLP and UCC have agreed to accept program proposals and abstracts through January 15, 2003. The revised document and calendar, if passed and approved, will go into effect in the 2003/04 academic year.

FAC: The provost has given approval to move forward with the new Faculty Awards Policy. To this end, NEAC is seeking committee members for the Faculty Awards Selection Committee, and the Wang Award nomination process has been announced. The two discussion items on today's Senate agenda – Student Evaluation of Teaching and Post-Tenure Review – are being presented for initial discussion, and emails will be sent soliciting input on these items.

Motion #3 M/S/P* (McDaniel)

To add BLP – UAMP Calendar to the EC agenda as New Business Item C and take out of order for immediate discussion

XII. C. BLP UAMP Calendar Powell requested that an addition be made to the UAMP item on today's Senate agenda.

Motion #4 M/S/P* (McDaniel)

To add to the BLP – UAMP item on today's Senate agenda the statement that, for this year only, January 15, 2003, will be the deadline for program proposals to come to BLP and UCC. A waiver will be requested.

X. Committee Reports (continued)

GEC: The committee has a special cycle for review of LDGE Area C courses because of last year's restructuring. Complete proposals must be to Bob Rider by January 24, 2003.

NEAC: EC members are encouraged to help identify volunteers for the Faculty Awards Selection Committee. Three volunteers have been identified (one a department chair) to recommend for service on the search committee for the IITS dean position. The committee continues its review of the constitution and by-laws.

XI. Old Business

A. CSU Campus Senates – Terms of Chairs: Biggs noted that Montanari provided information regarding Senate chair terms on other CSU campuses. Gonzalez noted that the issue arose when he suggested that the Senate may want to consider allowing chairs the option to serve more than one term, if they are willing. After a brief discussion, the EC agreed to refer the matter to NEAC for consideration.

B. APC 2003 Summer Session Schedule: Schwartz explained that the committee considered several schedules before settling on a 12-week session plus two 6-week sessions. The basis for this decision was information provided by Richard Riehl concerning local school schedules, as well as prior summer recruitment efforts. Schwartz noted that this schedule enables a student to take a full 15-unit course load without special permission. Senate approval is sought today to enable departments to begin planning for summer course offerings.

Motion #5 M/S/P* (Brodowsky)

To forward to Senate today for a 1st reading, waiver requested

C. APC University Policy on Centers & Institutes: The EC reviewed a document describing the changes made to the original ORTU document, provided by Pat Worden. It was agreed that this summary document should accompany the policy when presented to the Senate for review.

Motion #6 M/S/P* (Powell)

To forward the policy and summary document to the Senate in December for a 1st reading

XII. New Business

A. UCC Course & Program Change Proposals

Motion #7 M/S/P* (Brodowsky)

To approve the Course & Program Change Proposals and place on today's Senate Consent Calendar

B. NEAC Recommendations

Name	Committee	Representing	Term
Fitzpatrick, Maureen	Univ. Comm. on SW Riverside Center	COAS	02-03
Marion, Robin	Faculty Awards Selection Committee	COE	02-03

Motion #8 M/S/P* (McDaniel)

To approve the recommendations and add to today's Senate Consent Calendar

VI. President's Report: Alexander Gonzalez (item reintroduced out of order): Gonzalez announced a planned change in Terry Allison's position. Allison, currently serving as Assistant to the President, would become the University Planning Officer (a position description will be provided by Gonzalez in the near future). The Assistant to the President function would be eliminated. The Planning Officer position would report directly to the President. Gonzalez stated that this office is needed in order to address budget and growth issues in a focused and systematic way. He indicated that the budget officer would report to Allison, who would be responsible for planning, analysis, and resource management, including coordination of accreditation and assessment efforts. Allison will provide the EC with information regarding his skills and experience as they relate to this proposed change in responsibility.

The meeting was adjourned at 1:10 p.m.
Marcia Woolf, Academic Senate Coordinator

APPROVED: _____
Glen H. Brodowsky, Secretary 02/03

Date: _____