

MINUTES

**Executive Committee of the Academic Senate
CALIFORNIA STATE UNIVERSITY SAN MARCOS
Wednesday, February 26, 2003
Commons 206
12 – 2 p.m.**

Members Present: **Dick Montanari, Chair** **Bonnie Biggs, V. Chair** **Glen Brodowsky, Secretary**
 Al Schwartz, APC **Janet McDaniel, FAC** **Sharon Hamill, GEC**
 Kathy Norman, NEAC **Zulmara Cline, SAC** **Carmen Nava, UCC**
 Sandy Parsons, ASCSU

Ex-Officio Present: **Alexander Gonzalez, President; Janet Powell, CFA; Robert Sheath, Provost & VPAA**

Not Present: **Vicki Golich, BLP**

Guests: **Terry Allison, Merryl Goldberg, Francine Martinez, Pat Worden**

Staff: **Marcia Woolf, Academic Senate Coordinator**

I. Approval of Agenda

CHANGE: **XII. New Business, A. IRA Fee Increase Proposal – Martinez**
 Change time certain from 12:30 – 12:45 to 12:15 – 12:30

Motion #1 M/S/P*
 To approve the agenda as amended

II. Approval of Minutes of 2/19/03

CHANGE: **XII. New Business, A. Senate Chair for 2003/04**
 First sentence, change “roll” to “role”

Motion #2 M/S/P*
 To approve the minutes as amended

XII. New Business (taken out of order for time certain)

A. IRA Fee Increase Proposal Martinez handed out a voter information pamphlet describing the Instructionally Related Activities Fee Increase Referendum. She outlined the history of the fee on this campus, and noted that the systemwide average fee is \$34.19 per student per term, and that San Marcos’ fee has remained at \$5 since its inception in Fall 1991. The pamphlet also described the types of activities which could be supported by increased fee revenues. Martinez noted that no activity is 100% IRA funded. The EC agreed to support the fee increase, and asked Cline to draft an endorsement for consideration at next week’s Senate meeting. Also at that meeting, Jonathan Poullard and Jocelyn Brown will make a brief presentation asking senators to encourage students to support the fee increase. Martinez noted that information on the referendum is available to students on the campus website.

Motion #3 M/S/P* (Brodowsky)
 To endorse the IRA Fee Increase proposal

III. Chair’s Report, Dick Montanari

A. Announcements: There will be a statewide plenary session next Wednesday through Friday at the Chancellor’s Office; Montanari will attend Thursday and Friday, and Parsons will attend all three days.

The signatures have now been attained on the Criminology and Justice Studies Program discussed at the February 5

Senate meeting, and Montanari has signed off on the form on behalf of the Senate.

B. Referrals to Committees:

FAC Consideration of New Lecturer Seat on FAC

IV. Vice Chair's Report, Bonnie Biggs: No report.

V. Secretary's Report, Glen Brodowsky: No report.

VI. President's Report, Alexander Gonzalez: All campus construction is currently on schedule. We have already received 300 applications for student housing; there are 460 beds available. As fall admissions letters go out, applications for housing will increase. In addition, the Field House should be fully opened by July, and plans are being made for the library opening, probably in spring of 2004.

A communication will be sent campuswide in the next few days with an update regarding the budget for next year. Tentative figures have been received from the Chancellor's Office, and are being reconciled by our budget staff. Final budget information will not be available until the Governor and legislature agree on a State budget, probably in September or October. As in the past, Foundation funds will be used to continue operations beyond June 30 and until 2003/04 funding is available.

Gonzalez announced that he is one of three finalists for the president position at CSU Sacramento. He was asked by the chancellor to consider this position. The Board of Trustees will interview the finalists and make a decision in mid-March. If he is selected, the Chancellor's Office will determine who will assume the role of acting CSUSM president while a search is conducted. The EC members expressed mixed feelings, but wished him well.

VII. Provost's Report, Robert Sheath: Approximately 80 people attended last Friday's town hall meeting on the realignment of Student Affairs and Academic Affairs, and it went well. A key concern is staff jobs, but the provost noted that indications support increased, not decreased, staffing. The work of the various subcommittees is progressing very well, and definitive recommendations will be made by the end of the semester. Gonzalez noted this model will make CSUSM unique amongst the CSU campuses.

We have received 70 applications for IITS dean, and 46 for COBA dean.

A group including the provost, Montanari, and Allison visited the University of West Florida to learn about their model of aligning strategic planning and budgeting. It was a very productive visit, but interesting to note that they are currently planning to revise their methods.

The administration and CFA have settled on an approach for considering an assigned time policy after consulting with the Chancellor's Office.

The Blueprint Committee and Collegial Governance Task Force met last week, and both are close to producing their final reports.

XII. New Business (taken out of order for time certain)

C. Planning & Budgeting Process Allison noted that the budget process committee has been working on linking strategic planning with the budgeting process. A new planning council is slated to include faculty and administration; the current University Budget Committee may assume this role, since the composition is appropriate. In addition, to meet ongoing assessment needs, two other new councils are planned: one on educational effectiveness, and one on institutional capacity.

Allison distributed a flow chart showing how information would be exchanged between these groups and current campus entities. He noted that BLP would have representatives on both the budget and planning councils to ensure information flow to and from the Senate. The EC members offered some suggestions on changes to the chart, including a link between division budget committees and the UBC, or AA budget committee. It was noted that committee size and composition must be carefully considered, especially in light of the recent visit to the University of West Florida, where unwieldy and imbalanced committees have resulted in deterioration of the process. Allison welcomed further suggestions from the EC members on committee staffing and the flow chart. Allison, Sheath and Montanari will develop a joint recommendation.

VIII. Statewide Senate Report, Sandy Parsons: Lecturers' issues are being discussed and a new Assembly Bill includes

proposals regarding lecturers' rights.

Alpert has authored SB 81, which reintroduces an undergraduate baccalaureate in educational studies, with two areas of concentration. The ASCSU issued a resolution stating that current degree programs meet this need adequately.

An ASCSU report on intellectual property rights should be available soon.

IX. CFA Report, Janet Powell: Powell expressed appreciation for the inclusion of a CFA seat on the Pilot Campus Initiative Task Force, and for resolution of the assigned time issue. A CSUSM CFA contingent will attend an equity conference next weekend in Los Angeles.

X. Committee Reports

APC: The committee will be bringing the Extended Studies issue for discussion in EC next week. The current policy dates back to 1999 and requires revision to address non-credit courses which may impinge upon University course offerings. Sheath suggested collecting information on this topic from other campuses.

LATAC: Analysis of responses in the recent bibliographic management software survey continues.

XII. New Business (taken out of order for time certain)

E. Center ARTES Proposal Worden noted that the new policy on centers and institutes does not specify what the EC should do to consider and act on a proposed center, but requires that a recommendation be made to the provost by the Senate chair. Goldberg gave a brief overview of the proposed center which would enhance arts education in local schools through a network of partnerships with arts organizations. To support itself, the center would seek NEA and other grant funds. Written comments provided by Golich were discussed. Additional comments from the EC included a need to inform COE faculty about the proposal, a need for an expanded rationale at l.b., encouraging stronger statements regarding funding for the center, allowing more time to acquire funding, including more specific information about what will be delivered and who will benefit, and ensuring that language regarding the life of the center is consistent with the campus policy.

After a brief discussion, it was agreed that the matter would be considered again by the EC on March 12, and that a revised proposal based on today's discussion would be provided by Goldberg for this purpose. A decision will be made at that time on how best to proceed with developing a recommendation.

Items of business not attended to were postponed to the next EC meeting. EC members were asked to e-mail their comments regarding today's NEAC agenda items (see agenda attachments) to Norman. Montanari will respond to McDuffie regarding his e-mailed concerns about COAS Senate elections.

The meeting was adjourned at 2:05 p.m.
Marcia Woolf, Academic Senate Coordinator

APPROVED: _____
Glen H. Brodowsky, Secretary 02/03

Date: _____