

## MINUTES

**Executive Committee of the Academic Senate  
CALIFORNIA STATE UNIVERSITY SAN MARCOS  
Wednesday, May 7, 2003  
President's Board Room  
12 – 1 p.m.**

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**Members Present:**    **Dick Montanari, Chair**                      **Bonnie Biggs, V. Chair**  
                                  **Al Schwartz, APC**    **Vicki Golich, BLP**    **Janet McDaniel, FAC**  
                                  **Sharon Hamill, GEC**    **Kathy Norman, NEAC**    **Zulmara Cline, SAC**  
                                  **Carmen Nava, UCC**    **Sandy Parsons, ASCSU**

**Ex-Officio Present:**    **Alexander Gonzalez, President; Robert Sheath, Provost & VPAA**

**Not Present:**            **Glen Brodowsky, Secretary; Janet Powell, CFA**

**Staff:**                    **Marcia Woolf, Academic Senate Coordinator**

**I.        Approval of Agenda**

**Motion #1**            M/S/P\*  
                                  To approve the agenda as presented

**II.       Approval of Minutes of 4/30/03**

**Motion #2**            M/S/P\*  
                                  To approve the minutes as presented

**III.      Chair's Report, Dick Montanari**

**A.       Announcements:** Montanari congratulated Golich on her appointment as interim dean of the College of Arts and Sciences, and thanked her for her service to BLP and on the EC. Montanari reminded chairs to recognize students who served on committees this year, and suggested a thank you letter be sent to those who made substantive contributions to committees. Twelve faculty have been nominated for the Brakebill award; acceptances are due in the Senate office on May 15.

**B.       Referrals to Committees:**

                                 FAC    Faculty Participation in Meeting/Event Scheduling  
                                             Individual Supervision Classes

**IV.      Vice Chair's Report, Bonnie Biggs:** Biggs presented Montanari with a "survival kit" for 2003/04 and a poppy seed cake as a thank you for his service this year as chair.

**V.       Secretary's Report, Glen Brodowsky:**            The following items have been forwarded to University administration for approval, response, or information:

                                 LATAC    Library & IITS Staffing Resolution  
                                  Senate    Meeting Schedule for 2003/04  
                                  UCC      B.S. in Biochemistry

**VI.      President's Report, Alexander Gonzalez:** Report deferred to Senate.

**VII.     Provost's Report, Robert Sheath** Report deferred to Senate.

**VIII.    Statewide Senate Report: Sandy Parsons:** Reports of recent meetings have been e-mailed by Parsons campuswide. Reports of this week's plenary meeting in Long Beach will also be sent when available.

**IX. CFA Report, Janet Powell:** No report.

**X. Committee Reports**

**BLP:** Serpe is now participating in both the University and Academic Affairs Budget Committees. The committee recommends that, for next year, the BLP representative be allowed to fully discuss all budget matters with BLP, and that the Academic Affairs Budget Committee provide feedback to units regarding their budget requests.

The Native Studies minor is approved with two conditions: (1) that questions of administrative support be clarified, and (2) that the nature of the internship workload be clarified.

Barsky's office has developed a new curriculum calendar and draft "flow" document. BLP has not had time to thoroughly consider these items; however, the documents appear to better reflect the current flexible nature of this process. Montanari noted his understanding that these documents would be further developed based on feedback obtained over the summer, and then presented to the Senate in the fall.

**FAC:** The committee's report is deferred to Senate.

**GEC:** The committee resumed its recertification efforts and has completed its work on Areas B and C, leaving Area D for next year's GEC to be completed by October. Hamill noted that it appears there will be no GE Coordinator in place in the fall, since there are questions concerning the nature of this position in light of current plans to create an Office of First Year Programs. A call for a GE Coordinator may be issued in the fall when more information is available.

**NEAC:** The newly elected Senators for 2003/04 were invited to attend today's Senate meeting. Norman reminded standing committee chairs to attempt a joint meeting of 2002/03 and 2003/04 committee members to review the committee's charge and elect a chair for next year. Finally, Norman will issue a final call for volunteers to fill vacancies, and request approval by the Senate chair, in accordance with the newly revised Bylaws.

**UCC:** (Report added by request.) Nava noted that the list of curricular items approved by UCC this year and attached to today's Senate agenda inadvertently omitted these Native Studies minor items: the P form, NATV 390 and NATV 498.

**XI. Old Business**

**A. FAC Library Temporary Faculty Evaluation** McDaniel noted that the Library faculty have modified Forms A and B to clarify them, based on the discussion last week in EC. FAC has approved these changes.

**Motion #3** M/S/P\*

To forward this item to today's Senate agenda with a request to waive the rules.

**XII. New Business**

**A. Faculty Center Report** Golich provided a report of the Center's activities for 2003/04 and noted that a search will be started soon for a new Director. She does not plan to resume the position once her term as interim COAS dean concludes. Nava and others thanked Golich for her service as Faculty Center Director.

**B. FAC RTP Timetable for 2003/04** McDaniel indicated that this administrative calendar has been reviewed by FAC and is presented today as an information item for EC and Senate.

**C. NEAC Recommendations**

Name	Committee	Representing	Term
Norman, Kathy	Educational Effectiveness Council	At-Large	03-04
Sonntag, Gabriela	Educational Effectiveness Council	At-Large	03-04
Thomas, Marie	Educational Effectiveness Council	At-Large	03-04
Soriano, Fernando	University Student Union Advisory Board	At-Large	03-05

**Motion #4** M/S/P\*

To forward the recommendations to today's Senate consent calendar.

**D. UCC Course & Program Change Proposals**

**Motion #5** M/S/P\*

To forward the items listed on page 25 of the Senate agenda attachment to today's Senate consent calendar.

Montanari thanked the members of EC for their hard work and support this year and noted that it has been a very productive year for all.

The meeting was adjourned at 12:45 p.m.  
Marcia Woolf, Academic Senate Coordinator

APPROVED: \_\_\_\_\_  
Glen H. Brodowsky, Secretary 03/04

Date: \_\_\_\_\_