

**ACADEMIC SENATE
OF
CALIFORNIA STATE UNIVERSITY SAN MARCOS
January 21, 2004**

Minutes

Present	Jocelyn Ahlers, Wayne Aitken, Kristin Bates, Tom Bennett, Vivienne Bennett, Mayra Besosa, Bonnie Biggs, Jackie Borin, Glen Brodowsky, Valerie Callanan, Fran Chadwick, David Chien, Zulmara Cline, Charles De Leone, Judith Downie, Ann Fiegen, Merryl Goldberg, Jule Gómez de García, Soheila Jorjani, Kara Kornher, Andre Kundgen, Jack Leu, Janet McDaniel, Ofer Meilich, Yvonne Meulemans, Dreama Moon, Carmen Nava, Tejinder Neelon, Graham Oberem, Jill Pellettieri, Janet Powell, K. Brooks Reid, Erik Roper, Michael Schmidt, Patty Seleski, Richard Serpe, Jackie Trischman, Kathleen Watson, Jill Weigt, Marshall Whittlesey, Michael Yee, Rika Yoshii, Yuan Yuan
Not Present	Veronica Añover, Susie Lan Cassel, Rosario Diaz-Greenberg, George Diehr, Rocio Guillen, Sharon Hamill, Kathy Hayden, Linda Holt, Mary Thomas Keim, Dick Montanari, Juan Necochea, Troy Nielson, Brian Norris, Youwen Ouyang, Raj Pillai, Amber Puha, Lorri Santamaría, Al Schwartz, Laurie Stowell, Shaun-inn Wu
Ex-Officio Present	Beverlee Anderson – Volunteer Parliamentarian, David Barsky – AVP-AP, Vicki Golich – Int. Dean CoAS, Dennis Guseman – Dean CoBA, Teresa Macklin – Int. Dean IITS, Francine Martinez – VPSA, Marion Reid – Dean Library, Mary Elizabeth Stivers – AVP-AR, Pat Worden – AVP-Research/Dean Grad. Studies
Guests	Carolina Cardenas – Dir. Univ. Outreach, Ranjeeta Ghiara – Assoc. Dean CoAS, Bettina Huber – Dir. Analytic Studies, Michael McDuffie – Assoc. Dean CoAS, Wayne Veres – Dir. Systems Development & CMS
Staff	Marcia Woolf, Academic Senate Coordinator

I. Approval of Agenda

CHANGE: **XI. ASI Report** ~~Johnny Gehris~~ Erik Roper

Motion #1 M/S/P*
To approve the agenda as amended.

II. Approval of Minutes: 12/3/03

Motion #2 M/S/P*
To approve the minutes as presented.

III. Chair's Report: Jackie Trischman

A. Announcements: Trischman reported that Montanari is attending ASCSU meetings in Long Beach. Trischman and the Senators welcomed Beverlee Anderson, who has volunteered to serve as Parliamentarian for the Spring semester.

B. Referrals to Committees:

NEAC Senate Committees: Representation and Service
SAC Student Grade Grievance Policy Review

IV. Vice-Chair's Report: Jackie Trischman No report.

V. Secretary's Report: Glen Brodowsky The APC Academic Calendars for 2004/05 and 2005/06 which were passed in December and forwarded to the University administration have been amended by the President. The grade due dates for each Fall semester were moved up to December 23 and 22, respectively. The EC today passed a motion to communicate to the president that the standard procedure has been to refer a non-approved calendar back to the Senate. The EC also referred the calendars back to APC to consider the president's concerns regarding the grade due dates.

In addition, the following item has been forwarded to University administration for information:

EC Resolution to Endorse Joint CSU/CFA 2003-04 Supplemental Report Language

VI. President's Report: Roy McTarnaghan The president sent a note to the Senate office indicating that he would defer his comments regarding the budget to Chancellor Reed's January 20 e-mail entitled "Chancellor's Communication."

VII. Provost's Report: Robert Sheath No report.

VIII. Library Report: Marion Reid The walk-through on Monday morning, January 19, was a cliff hanger, and it was learned just before noon that the library could open as scheduled for the first day of classes. Due to vibrations from the HVAC ducts, two of the five smart classrooms on the first floor were not working; however, the problem is being addressed. Furniture is still being delivered for many of the rooms. Special furnishings for the reading room should be installed by summer. Salads and sandwiches should be available at the café by summer.

March 3-5 is grand opening week. Grand opening day is Friday, March 5, starting at noon with a ribbon-cutting ceremony. See the Arts & Lectures bulletin for details about other activities planned.

The University Ball, to be held March 27 at La Costa, will benefit the Library by providing student work scholarships and funding for endowment for collections.

First floor classrooms, adjunct faculty offices, writing center and math lab may be accessed by the stairs or elevator in the tower. For all other facilities, use either the main entrance on the third floor across from University Hall, or the second floor entrance off the cul de sac (both areas have check-out desks).

Barsky asked that faculty refrain from moving chairs between classrooms. Additional chairs are being delivered. Problems with the Library classrooms should be addressed to Mary Elizabeth Stivers.

IX. ASCSU Report: Richard Serpe The ASCSU is meeting this week. Primary topics will include funding for higher education and the CSU's response, including a united effort by the CSU, CSSA, and CEIU. A full report will be made at the February Senate meeting.

X. CFA Report: George Diehr No report.

XI. ASI Report: Erik Roper Roper described a number of "leisure courses" to be offered by ASI this semester, which are available to faculty and staff. ASI will also be sponsoring four "Who's Got the Power?" barbecue lunches; the first is scheduled for January 28. There will also be a barbecue on February 2 to welcome President Haynes.

In an effort to encourage students to register to vote, the ASI hopes to place registration card caddies in classrooms on the instructor's desk. By show of hands, the majority of senators indicated they would not object to the placement of the caddies.

The ASI is also spearheading the Environmental Advisory Group, a subcommittee of the University Environmental Health & Occupational Safety Committee. This group hopes to add a graduation requirement of a class which raises awareness about human impact on the environment.

XII. Committee Reports

BLP: The committee is looking for a meeting time for spring.

GEC: The committee is revising the Upper Division GE forms so that they are clearer. They have also sent out recertification reviews for half of those departments which submitted them last year, and are continuing their review. They are also developing a guideline concerning syllabus standards, together with UCC and APC. A subcommittee continues its consideration of the Graduate Writing Assessment Requirement. The committee is also working on the GE Coordinator position call, as well as curriculum review.

NEAC: No report.

SAC: No report.

XIII. Consent Calendar:

UCC Course and Program Change Proposals Nava noted that on page one of the agenda material, the course number for item 32 should be 664. On page six of the agenda material, there may be correction needed to the course titles for items 271 and/or 272. In addition, a handout was provided which documents 32 additional proposals. A senator requested that item 66 (EDMX 672) be pulled from the Consent Calendar, since it did not bear a faculty member's signature as originator.

Motion #3 M/S/P*

To approve the Consent Calendar (except EDMX 672) as amended.

Motion #4 M/S/P* (McDaniel)

To postpone approval of EDMX 672 to the February 4 Senate meeting.

XIV. Old Business

A. SAC Student Grievance Procedure – 2nd Reading Cline introduced this item, noting that suggestions received at the December meeting and in the interim have been incorporated. A friendly amendment was offered and accepted to clarify the language regarding who shall be voting members of the Student Grievance Committee. Another friendly amendment was offered and accepted to provide for a replacement if a committee member is recused. A final friendly amendment was offered and accepted to modify the policy definition to make it consistent with other policies by adding the words "...and/or Academic and Student Affairs."

Motion #5 M/S/P (1 abstention)

To approve the Student Grievance Procedure as amended.

XV. New Business None.

Due to the early conclusion of business, Trischman invited additional comments.

Stivers, in response to remarks made at the December Senate meeting by Diehr, indicated that she has seen a list provided by CFA of non-returning faculty and notes that some are deceased, some were hired to temporarily replace faculty who were on leave and have now returned, and some declined classes. She added that 21 tenure track faculty members have been hired, and no faculty have been laid off.

Barsky reported that an apparent water leak came in contact with electricity and caused a smoke alarm to go off in Academic Hall around 11:10 a.m. Classes were either cancelled or moved while the matter was investigated. The building was reopened at 1 p.m.

Goldberg announced that the Centre ARTES will be conducting four workshops. Two of the workshops will be held on campus and two will be at the California Center for the Arts in Escondido (March 20 & 27, and May 1 & 8). The March 27 workshop on music will be followed by a concert at the CCAE at 2 p.m. Tickets for CSUSM employees are \$5 (general admission is \$10).

Several senators expressed frustration with the parking situation and a perceived lack of response to complaints. Some suggested special 3-hour parking spaces, or adding faculty spaces to the student housing lot.

Motion #6 M/S/P* (Bennett)

To direct the EC to invite Stephen Garcia and Linda Leiter to meet with the Senate in February for 30 minutes to respond to concerns.

Roper indicated that on February 18 and 19 at noon and 6 p.m., the ASI will conduct workshops on clean money campaign finance reform, and asked that senators announce the workshops to their classes. A senator expressed an objection to requests from ASI that faculty make announcements to their classes. Roper responded that faculty may announce or not, as they see fit.

Meeting adjourned at 2:05 p.m.

The next Senate meeting is scheduled for February 4, 2004, from 1:15 – 3 p.m.

Marcia Woolf, Academic Senate Coordinator

APPROVED: _____
Glen H. Brodowsky, Secretary 03/04

DATE: _____