

**ACADEMIC SENATE
OF
CALIFORNIA STATE UNIVERSITY SAN MARCOS
February 4, 2004**

Minutes

Present	Jocelyn Ahlers, Wayne Aitken, Kristin Bates, Tom Bennett, Mayra Besosa, Bonnie Biggs, Jackie Borin, Valerie Callanan, Susie Lan Cassel, Fran Chadwick, David Chien, Zulmara Cline, Rosario Diaz-Greenberg, George Diehr, Judith Downie, Ann Fiegen, Merryl Goldberg, Jule Gómez de García, Sharon Hamill, Kathy Hayden, Linda Holt, Kara Kornher, Andre Kundgen, Jack Leu, Janet McDaniel, Ofer Meilich, Yvonne Meulemans, Dick Montanari, Dreama Moon, Carmen Nava, Tejinder Neelon, Brian Norris, Graham Oberem, Janet Powell, Amber Puha, K. Brooks Reid, Erik Roper, Michael Schmidt, Al Schwartz, Laurie Stowell, Jackie Trischman, Kathleen Watson, Jill Weigt, Marshall Whittlesey, Michael Yee, Yuan Yuan
Not Present	Veronica Añover, Vivienne Bennett, Glen Brodowsky, Charles De Leone, Rocio Guillen, Soheila Jorjani, Mary Thomas Keim, Juan Necochea, Troy Nielson, Youwen Ouyang, Jill Pellettieri, Raj Pillai, Lorri Santamaría, Patty Seleski, Richard Serpe, Shaun-inn Wu, Rika Yoshii
Ex-Officio Present	Beverlee Anderson – Volunteer Parliamentarian, David Barsky – AVP-AP, Vicki Golich – Int. Dean CoAS, Dennis Guseman – Dean CoBA, Teresa Macklin – Int. Dean IITS, Francine Martinez – VPSA, Marion Reid – Dean Library, Robert Sheath – Provost, Mary Elizabeth Stivers – AVP-AR, Pat Worden – AVP-Research/Dean Grad. Studies
Guests	Terry Allison – Univ. Planning Officer, Carolina Cardenas – Dir. Univ. Outreach, Ranjeeta Ghiara – Assoc. Dean CoAS, Bettina Huber – Dir. Analytic Studies, Wayne Veres – Dir. Systems Development & CMS
Staff	Marcia Woolf, Academic Senate Coordinator

I. Approval of Agenda In response to a senator's question, Montanari noted that Stephen Garcia and his staff were invited to meet with the Senate today to address the parking issue, but declined due to prior commitments and illness. The EC will develop a list of questions to send to them, and then invite the group to meet as soon as possible with the EC. The information thus gathered will be shared with the Senate as soon as possible. Senators were invited to send questions to Woolf (e-mail to mwoolf@csusm.edu).

ADD: XV. Discussion Item: Request Parking Group Respond to Questions and Present to Full Senate at March Meeting

Motion #1 M/S/P*
To approve the agenda as amended.

II. Approval of Minutes: 1/21/04

CHANGE: Page 4, 2nd paragraph, second line: "...in Academic Hall around ~~11:30~~ 11:10 a.m."

Motion #2 M/S/P*
To approve the minutes as amended.

III. Chair's Report: Dick Montanari

A. Announcements: The Faculty Awards Committee is currently reviewing the Wang nominees' dossiers and will make a recommendation to the president shortly.

B. Referrals to Committees:

NEAC 5 faculty to serve on the ad hoc Faculty Advising Role Advisory Committee, Spring '04
 APC Review of amendments to the 2004-2006 Academic Calendar
 FAC Policy language concerning eligibility to serve on a PRC

IV. Vice-Chair's Report: Jackie Trischman No report.

V. Secretary's Report: Glen Brodowsky No report.

VI. President's Report: Karen Haynes No report. (Montanari noted that President Haynes plans to attend the Senate's meetings whenever possible.)

VII. Provost's Report: Robert Sheath Eighty applications have been received for the CoAS dean search. The committee will reduce this to a shorter telephone interview list. There have been 39 applications received to date for the IITS dean search, which closes 2/10. The CoE has provided feedback on three candidates for the interim dean position; an appointment is expected to be made shortly.

An e-mail budget update was sent campuswide this morning. Yet to be resolved is the 03/04 mid-year budget cut; the final numbers are not yet know. There may be changes to the information contained in the budget update, depending on the outcome of the March bond issue and the May budget revise. There will be open forums as soon as additional information is available from the various campus units on plans to offset the budget cuts.

VIII. ASCSU Report: Richard Serpe Montanari reported that a written report of the recent plenary session of the ASCSU will be sent out as soon as it is available. The ASCSU will hold interim meetings in conjunction with a statewide chairs' meeting in Sacramento on February 12-13.

IX. CFA Report: George Diehr A presentation on "air time" given in December was well attended; there will be another presentation announced soon.

Reopener negotiations have concluded and both parties have ratified the agreement. Highlights: A joint workload committee will develop implementation guidelines based on the recommendations of the workload study group. The FERP will continue, and includes the option of a one-year leave without impacting total FERP years. Another group will study and recommend restructuring of the salary schedule. A layoff order was established for lecturers. The contract is also extended for one year, through June 2005. A clause is included which precludes the CSU from calling for a reopener based on economic considerations. The CSU will pursue offering a "golden handshake" of up to two years (if elected, one may not enter the FERP).

Arbitration was successfully concluded on the "new and additional work" clause pertaining to lecturers, and there is now a much clearer definition of that term.

CFA encourages the campus to continue to make the budget process as transparent as possible, to help allay rumors concerning workload and the status of lecturers.

Mayra Besosa, CFA lecturer representative, reviewed a handout entitled "CFA Research Brief #7: California State University Fall 2003 Employment Data," concerned with a reduction in the number of lecturers employed by the system. The lecturers encourage the administration to notify lecturers in writing prior to the end of this semester of their employment expectations for Fall '04.

X. ASI Report: Erik Roper ASI hosted a welcome lunch for President Haynes on February 2.

A "Who's Got the Power?" lunch was also hosted by ASI on January 29. Another lunch is scheduled for February 23. Free fair-trade coffee is offered to students on Tuesday mornings and Wednesday evenings.

ASI elections will be held on-line the last week of March; students interested in seeking an office should be directed to the ASI office. Application deadline will be in mid- to late February.

The CSSA recently passed a resolution in support of keeping EOP programs throughout the system. Efforts are underway on campus to educate the students about the importance of EOP and of preserving the program. The CSSA is also sponsoring legislation to contain the escalating cost of textbooks.

ASI will offer four workshops regarding “clean money” campaign finance reform this month.

A handout was distributed of an ASI resolution in support of an environmental curriculum requirement for future CSUSM graduates. The ASI is seeking support from the Senate. Montanari thanked the ASI for conferring with the Senate, noting that all curricula must be initiated by the faculty.

XI. Committee Reports

APC: The 2004-06 Academic Calendar passed recently by the Senate was modified by interim President McTamaghan, and subsequently referred back to committee by the EC. APC is now collecting data in order to respond to the interim president’s concerns regarding the grade due dates for 2004 and 2005. A recommendation will be made to the Senate at the March meeting.

The committee is also considering the composition of masters thesis and project committees, a better schedule for final exams, and more concrete catalog guidelines concerning the overlap of majors and minors.

FAC: Fiegen reviewed the written report which was provided.

LATAC: Hayden reviewed the written report which was provided.

UCC: Nava noted that a handout was available listing supplements to the Consent Calendar items printed in the agenda. The campus has just been notified by the Chancellor’s Office that the BA in Criminal and Justice Studies was approved, along with the BS in Biochemistry.

BLP: (Report added by request.) The committee will meet this semester on Wednesdays from 3 – 5 p.m.

XII. Consent Calendar: Montanari noted that the Consent Calendar item from NEAC includes a recommendation for Senate Parliamentarian for Spring ’04, which is a departure from the tradition of electing a parliamentarian. There was no objection or discussion.

NEAC Recommendations
UCC Course and Program Change Proposals

Motion #3 M/S/P*
To approve the Consent Calendar.

XIII. Old Business (added by request)

Motion #4 M/S/P* (Nava)
To approve EDMX 672, which was postponed from the January Senate meeting.

XIV. New Business

A. FAC Range Elevation Policy for Temporary Unit 3 Faculty Fiegen noted that FAC was asked to clarify the policy last year, and has made a number of modifications. Comments included (1) that CFA be given an opportunity to review the draft; and (2) that the Faculty Center provide a workshop for lecturers on this topic. Additional comments should be addressed to FAC.

B. EC Resolution to Endorse the ASCSU Resolution AS-2629-03/FGA, “Privacy and Right to Read” Montanari noted that campus senates are frequently asked by the ASCSU to consider important resolutions. In this case, the EC elected to endorse the resolution passed by the ASCSU.

Motion #5 M/S/P* (Diehr)
To waive the rules for a first reading.

Motion #6 M/S/P*
To approve the resolution to endorse ASCSU Resolution AS-2629-03

C. EC Resolution in Response to the Withdrawal of Susan Meisenhelder's Nomination to the CSU Board of Trustees Powell introduced this item, providing a brief history of the issues precipitating Meisenhelder's withdrawal. Montanari noted that the ASCSU elected to send a letter from the chair of the ASCSU to the Chancellor addressing its concerns.

Motion #7 M/S/P* (Diehr)
To waive the rules for a first reading.

Motion #8 M/S/P (one abstention)
To approve the resolution in response to the withdrawal of Susan Meisenhelder's nomination to the CSU Board of Trustees

XV. Discussion Items

A. Request Parking Group Respond to Questions and Present to Full Senate at March Meeting Comments included (1) a request for an action plan to address the parking problem; (2) concerns about a lot which is always partially empty; (3) a request for clarification about who is allowed to park in the faculty/staff lot; (4) a request for the plan to accommodate staff moving to campus from off-site locations; (5) that parking staff prepare a contingency plan if unable to attend the March senate meeting; (6) concern that parking issues were not addressed before SCI-2 was completed; (7) whether parking staff consider the impact of their policies on faculty/staff productivity; and (8) the need to appeal to the president to take some action to address this on-going problem. Montanari invited additional comments to be passed on to VP Garcia and the parking staff, and noted he would raise the concern with the president.

Meeting adjourned at 2:30 p.m.

The next Senate meeting is scheduled for March 3, 2004, from 1:15 – 3 p.m.

Marcia Woolf, Academic Senate Coordinator

APPROVED: _____
Glen H. Brodowsky, Secretary 03/04

DATE: _____