

**ACADEMIC SENATE  
OF  
CALIFORNIA STATE UNIVERSITY SAN MARCOS  
March 3, 2004**

**Minutes**

<b>Present</b>	Jocelyn Ahlers, Wayne Aitken, Tom Bennett, Vivienne Bennett, Mayra Besosa, Bonnie Biggs, Jackie Borin, Glen Brodowsky, Valerie Callanan, Susie Lan Cassel, Fran Chadwick, David Chien, Zulmara Cline, Charles De Leone, Rosario Diaz-Greenberg, Judith Downie, Ann Fiegen, Merryl Goldberg, Jule Gómez de García, Linda Holt, Mary Thomas Keim, Kara Komher, Andre Kundgen, Jack Leu, Ofer Meilich, Yvonne Meulemans, Dick Montanari, Dreama Moon, Carmen Nava, Juan Necochea, Tejinder Neelon, Brian Norris, Graham Oberem, Raj Pillai, Janet Powell, K. Brooks Reid, Erik Roper, Michael Schmidt, Al Schwartz, Patty Seleski, Richard Serpe, Jackie Trischman, Kathleen Watson, Jill Weigt, Marshall Whittlesey, Shaun-inn Wu, Michael Yee, Rika Yoshii, Yuan Yuan
<b>Not Present</b>	Veronica Añover, Kristin Bates, George Diehr, Rocio Guillen, Sharon Hamill, Kathy Hayden, Soheila Jorjani, Janet McDaniel, Troy Nielson, Youwen Ouyang, Jill Pellettieri, Amber Puha, Lorri Santamaria, Laurie Stowell
<b>Ex-Officio Present</b>	Beverlee Anderson – Parliamentarian, David Barsky – AVP-AP, Vicki Golich – Int. Dean CoAS, Dennis Guseman – Dean CoBA, Francine Martinez – VPSA, Robert Sheath – Provost, Robert Stakes – Dean Ext. Studies, Mary Elizabeth Stivers – AVP-AR, Pat Worden – AVP-Research/Dean Grad. Studies
<b>Guests</b>	Regina Eisenbach – Assoc. Dean CoBA, Bettina Huber – Dir. Analytic Studies, Michael McDuffie – Assoc. Dean CoAS, Wayne Veres – Dir. Systems Development & CMS
<b>Staff</b>	Marcia Woolf, Academic Senate Coordinator

**I. Approval of Agenda**

**DELETE:** Attachment, p. 6 (APC report dated 2/18/04)

A senator requested that New Business items F. and G. be changed to A. and B.

**Motion #1** M/S/P (Reid) (2 opposed, 2 abstentions)  
To change XIV. New Business items F. and G. to A. and B. (change old A. to C., etc.)

**Motion #2** M/S/P (1 opposed)  
To approve the agenda as amended.

**II. Approval of Minutes: 2/4/04**

**Motion #3** M/S/P\*  
To approve the minutes as presented.

**III. Chair's Report: Dick Montanari**

**A. Announcements:** As an information item, Worden noted that Bonnie Biggs who has shepherded the University's Arts & Lectures series successfully for many years is planning to retire. It is planned to move temporary oversight of the program to the Center ARTES under the direction of Merry Goldberg, effective July 1. An advisory committee will be formed this spring to assist Goldberg in managing the series. The Center is already engaged in arts education, and this seems

to be an appropriate interim solution for housing the program. The senators gave Biggs a standing ovation for her efforts in support of the Arts & Lectures series.

Montanari noted that there was a handout of an addition to the Senate's standing rules which has been approved by the EC which describes the Senate's use of the Consent Calendar.

**B. Referrals to Committees:**

APC/BLP Faculty Role in Academic Restructuring & Program Discontinuance

**IV. Vice-Chair's Report: Jackie Trischman** No report.

**V. Secretary's Report: Glen Brodowsky** The following item has been approved by the University administration:

SAC Student Grievance Policy

The following items have been forwarded to University administration for approval, response, or information:

EC Resolution to Endorse the ASCSU Resolution AS-2629-03, "Privacy and Right to Read"

EC Resolution in Response to the Withdrawal of Susan Meisenhelder's Nomination to the CSU Board of Trustees

**VI. President's Report: Karen Haynes** The last four weeks have been spent learning campus acronyms, and peoples' names, and familiarizing herself with the issues facing the campus.

The summer session issue will hopefully be resolved tomorrow afternoon following a Chancellor's Office meeting with CFA representatives.

The Cabinet has been looking at the budget, and the campus is currently facing 5% to 7% cuts next year. Minutes of the Cabinet's sessions will be posted henceforth on the web, to provide campuswide access to those discussions. Haynes and Montanari will attend a systemwide budget summit next week.

The new transition team met with a facilitator last week. The fifteen members were chosen to advise the president in addition to the many other groups with which she already meets and from which she receives input. Each member is being asked to bring a University-wide focus to the team. Updates about what the team is doing will be provided.

**VII. Provost's Report: Robert Sheath** An open forum was held last Friday for the new division of Academic and Student Affairs. There is a new enrollment target of 5804 for next year. Depending on how talks with CFA work out, we will either have a self-support summer session or a very limited YRO. Our overall budget cut for next year is 7.9% but we are able to manage it down to about 5%. We are considering the 5-7% scenarios in order to possibly curtail some services rather than apply an across the board 5% cut. Next week the AA budget subcommittee, which includes two faculty representatives, will consider 5-7% cuts for departments within the division.

The CoAS dean search is now down to three on-campus interviews, to be held March 15-16, March 23-24, and March 25-26. Announcement of the interviewees will be made shortly.

The IITS dean search is now down to seven telephone interviews, and it is expected that three interviewees will visit campus in mid-April.

Six individuals will be interviewed by video conference next week for the AVP for Enrollment Management Services. It is expected that three interviewees will visit campus in mid- to late April.

Mark Baldwin has been selected as the interim Dean for the College of Education. Sheath congratulated the College for the collegial process used in recommending an interim dean, including input from 93 faculty, open forums, and brown bag lunches. A reception honoring Steve Lilly on the occasion of his retirement will be held April 23, from 3:30 to 5:30 p.m., in the Clark Field House Grand Salon.

**VIII. ASCSU Report: Richard Serpe** The ASCSU meets in plenary session next week.

**IX. CFA Report: Janet Powell** Diehr had a very positive meeting with the new president, and CFA looks forward to establishing a good working relationship with her.

It is hoped that the conversations with the CSU concerning the summer session will be resolved tomorrow.

A “Save the CSU” event was held last week, sponsored by CFA, ASI and EOP. It was well attended and generated significant support.

**X. ASI Report: Erik Roper** Student government elections will be held on line March 22-25. There are fee referenda on the ballot related to Student Health Services.

Roper will be making a presentation on March 11 to the CSSA with regard to campus sustainability.

There is a discrepancy in the PowerPoint presentation provided to senators concerning parking; the monthly parking costs are incorrectly stated. Students are unhappy about the inequity that exists with the various levels of parking fees.

Students will be lobbying local legislators on March 19 to protest budget cuts. Students are also organizing a regional walkout on April 26.

Faculty who would like to have an ASI representative provide a “Class Rap” to their classes should contact ASI. The five-minute presentation concerns budget cuts and student fee increases and how students can make a difference.

**XI. Committee Reports**

**BLP:** The committee has approved the five minors in Visual and Performing Arts on today’s agenda, and has also approved the Biotechnology degree, along with the Elementary Subject Matter Preparation Certificate. The committee expects to hear from Terry Allison next week concerning budget and staff distributions. Two members of BLP will meet with the AA budget subcommittee next week. The committee is also working on a resolution concerning shared governance issues related to restructuring or discontinuance of academic programs during the budget crisis.

**GEC:** A written report was made available.

**NEAC:** Preference forms will go out shortly for the spring elections. Faculty are urged to respond promptly. NEAC has noted that the Senate currently has two extra members (52 members instead of 50).

**SAC:** The Student Research Competition is being held March 5 in the Kellogg Library Room 1108. A revision is being prepared for the Student Grade Grievance Policy based on input from the Student Grade Appeals Committee.

**XII. Consent Calendar:**

**NEAC Recommendations**

Name	Committee	Representing	Term
Jasamin Rostam-Kolayi	Student Affairs Committee	COAS	Sabbatical replacement
Beverlee Anderson	Student Grievance Committee (SGC)	Faculty	TBD by committee
Jule Garcia	SGC	Faculty	TBD
Dreama Moon	SGC	Faculty	TBD
Tejinder Neelon	SGC	Alternate	TBD
Richelle Swan	SGC	Alternate	TBD
	Foundation Grants Committee (FGC)– Nominee (final selection made by Foundation)		

Gerardo Gonzalez	Board)	Faculty	
Shaoyi He	FGC - Nominee	Faculty	
Bianca Mothe	FGC - Nominee	Faculty	
Radhika Ramamurthi	FGC - Nominee	Faculty	

### UCC Course and Program Change Proposals

Curric. & Sched. No.	Course Prefix	Course Number	New Course #	Course/Program Title	Form(s)	Type Action	Proposal Originator	Rec'd by Curr. & Sched.	C&S Sent to Senate	AS Sent to UCC	UCC Action	Action Date
11	BIOL	385		Natural History of Southern California	C	New	George Vourlitis	9/8/03	11/17/03	11/17/03	Approved	2/10/04
128	LING	400		Interdisciplinary Perspectives on Literacy	C-2	Change	Jocelyn Ahlers	5/20/03	11/17/03	11/17/03	Approved	2/10/04
129	LING	450	LING 351	Language Acquisition	C-2	Change	Jocelyn Ahlers	5/20/03	11/17/03	11/17/03	Approved	2/10/04
130	LING	451		Bilingualism	C-2	Change	Jocelyn Ahlers	5/20/03	11/17/03	11/17/03	Approved	2/10/04
24	COMM	495		Communication Internship	C	New	Barry Saferstein	5/20/03	11/17/03	11/17/03	Approved	2/17/04
61	EDMS	573		Student Teaching in a Bilingual Setting - Elementary School	C	New	Peggy Kelly/K. Hayden	10/14/03	11/17/03	11/17/03	Approved	2/17/04
73	EDSS	573		Student Teaching in a Bilingual Setting - Secondary School	C	New	Peggy Kelly/Patricia Prado Olmos	10/14/03	11/17/03	11/17/03	Approved	2/17/04
157	MATH	212		Mathematics for K-8 Teachers II: Geometry, Measurement, and Reasoning	C-2	Change	Amber Puha	12/17/03	1/26/04	1/26/05	Approved	2/17/04
166	PSYC	P-Form		B.A. in Psychology	P	Change	Marie Thomas	2/17/04	2/17/04	2/17/04	Approved	2/17/04
173	PSYC	402		Psychological Testing	C-2	Change		2/17/04	2/17/04	2/17/04	Approved	2/17/04
19	CHEM	P-Form		B.S. Degree in Chemistry	P	Change	Steve Welch	5/20/03	10/20/03	10/20/03	Approved	2/24/04
20	CHEM	300		Literature of Chemistry	C-2	Change	Michael Schmidt	5/20/03	10/20/03	10/20/03	Approved	2/24/04
126	LING	304		Language and Culture in the American Deaf Community	C-2	Change	Jule Gomez de Garcia	5/28/03	11/17/03	11/17/03	Approved	2/24/04
279	SPAN	314F		Advanced Spanish for Specific Purposes	D	Deletion	Silvia Rolle-Rissetto	4/22/03	11/17/03	11/17/03	Approved	2/24/04
288	SPAN	398(A)(B)		Community Service Project	C-2	Change	Silvia Rolle-Rissetto	5/20/03	11/17/03	11/17/03	Approved	2/24/04
304	SSM	449		Database Marketing	C	New	Kathleen Watson	2/23/04	2/24/04	2/24/04	Approved	2/24/04

**Motion #4** M/S/P\*  
To approve the Consent Calendar.

### XIII. Old Business

**A. FAC Range Elevation Policy for Temporary Unit 3 Faculty** Fiegen introduced this second-reading item, noting that CFA has been invited to give the policy a formal review, and the Faculty Center is developing a workshop on this topic for temporary faculty (two suggestions stemming from the first reading). In addition, there is a CFA representative on FAC which has also reviewed the policy.

A friendly amendment was offered and accepted to change several "hard" dates within the document to "soft" dates (i.e., change "October 15" to "second Monday in October").

Questions were raised concerning the lack of specificity in the document with regard to criteria and the definition of "excellence." The committee responded that, after reviewing several policies from sister campuses, they elected to use language which allows temporary faculty to make their own cases for range elevation.

A second friendly amendment was offered and accepted to clarify the language concerning documentation.

**Motion #5** M/S/P (1 abstention)  
To approve the Range Elevation Policy for Temporary Faculty as amended.

**B. APC Academic Calendar 2004/05 – 2005/06** Leu explained that the calendar passed by the Senate last semester was subsequently modified by then interim President McTamaghan (grade due dates were moved from January

to December). The EC, which understood the academic calendar to be within the Senate's purview, referred the calendar back to APC to consider the modifications. APC is now recommending that the grade due dates be one day later in December than the dates imposed by McTarnaghan. This recommendation is based on input from Admission & Records (which processes grades), Financial Aid, and Student Financial Services. Staff from the latter two departments (Addalou Davis and Linda Hawk) outlined the challenges facing their staff in dealing with student financial aid/emergency loans/appeals/ collections, and the hardships placed on students when these processes are delayed due to late grade submission.

In addition, Barsky provided information concerning the number of instructional days in a semester. Roper suggested that faculty consider that students are anxious to know their grades as early as possible. Montanari pointed out that Title 5 appears to give the president authority for the calendar. It was argued that authority for determining grade due dates is not clearly stated in Title 5. Martinez pointed out that our limited staff are already overburdened, and have difficulty in tracking down faculty during the winter break who are late turning in grades.

**Motion #6** M/S/P (21 in favor, 5 opposed, 13 abstentions)  
To approve the Academic Calendar 2004/05 – 2005/06 as presented.

#### **XIV. New Business**

**Motion #7** M/S/P\* (Nava)  
To move item C, Minors in VPA, back to item A.

**A. Minors in Visual & Performing Arts** Nava indicated that early discussion and passage of this item would allow the minors to be documented in the new two-year catalog, now being prepared for printing.

**Motion #8** M/S/P (Nava) (29 in favor, 6 opposed, 3 abstentions)  
To waive the rules for a first reading.

Senators were e-mailed the catalog copy for these five minors. A handout was provided which outlined two clarifying changes to the catalog copy. Both UCC and BLP have endorsed these minors.

**Motion #9** M/S/P (28 in favor, 3 opposed, 9 abstentions)  
To approve the minors in Visual & Performing Arts.

**B. Resolution on Issuance of Faculty/Staff Parking Permits** Trischman noted that a PowerPoint presentation made by Parking Services to the EC on 2/18/04 was e-mailed this morning to senators. In addition, a handout was provided of Parking Services' responses to the list of questions posed to them by the Senate. Because of the nature of the information provided, the officers determined that there would be no benefit to having Parking Services represented at today's Senate meeting. Furthermore, Parking Services' references to a "Chancellor's directive" are in question, since no written directive has yet been discovered.

A draft resolution was handed out and discussed which requests that FAS revise its policy and notify the campus that only faculty and staff who are represented by a bargaining unit and carry a faculty/staff ID card may be issued a F/S parking permit, and that requests for permits for students not be honored.

**Motion #10** M/S/P (1 abstention)  
To waive the rules for a first reading.

A friendly amendment was offered and accepted to add two "whereas" clauses addressing overflow parking and the unique nature of the parking problem at the San Marcos campus.

**Motion #11** M/S/P\*  
To approve the resolution as amended.

**C. Resolution on Designation of Faculty/Staff Parking Spaces** A draft resolution was handed out and discussed which requests that the president use her authority to designate additional faculty/staff parking spaces and to open negotiations on parking fees and policy, if possible, with the faculty and staff unions. Trischman noted that the Parking

Services staff has interpreted the abovementioned “Chancellor’s directive” to preclude the campus from providing any additional parking spaces for faculty and staff. As a result, Lots XYZ and any future parking facilities will be unavailable to faculty and staff. However, other general lots may be used by faculty and staff.

A senator requested to go on record as voicing a concern about the ASI representative’s remarks that faculty are better able to afford higher parking fees, and that their motives are anti-student and anti-humanitarian. Another senator noted that 90 spaces in Lot N have remained vacant throughout this year. In addition, concern was expressed that the future parking structures planned will have no faculty/staff parking.

A friendly amendment was offered and accepted to add a fourth item in the first “resolved” clause which requests that the president open discussions with the Chancellor’s Office concerning the unique nature of the parking crisis at this campus. Another friendly amendment was offered and accepted to remove the reference to “fees” in the third item of the first “resolved” clause.

**Motion #12** M/S/P\*

To waive the rules for a first reading.

**Motion #13** M/S/P\*

To approve the resolution as amended.

The remaining items of business were postponed to the April 7 Senate meeting. Montanari noted that the EC may elect to act on any time sensitive items in the interim.

Meeting adjourned at 3:15 p.m.

The next Senate meeting is scheduled for April 7, 2004, from 1:15 – 3 p.m.

Marcia Woolf, Academic Senate Coordinator

APPROVED: \_\_\_\_\_  
Glen H. Brodowsky, Secretary 03/04

DATE: \_\_\_\_\_