

**ACADEMIC SENATE
OF
CALIFORNIA STATE UNIVERSITY SAN MARCOS
December 3, 2003**

Minutes

- Present** Jocelyn Ahlers, Wayne Aitken, Tom Bennett, Glen Brodowsky, Susie Lan Cassel, David Chien, Zulmara Cline, Rosario Diaz-Greenberg, George Diehr, Ann Fiegen, Johnny Gehris, Merryl Goldberg, Jule Gómez de García, Rocio Guillen, Sharon Hamill, Linda Holt, Soheila Jorjani, Kara Kornher, Andre Kundgen, Jack Leu, Janet McDaniel, Ofer Meilich, Yvonne Meulemans, Dick Montanari, Dreama Moon, Carmen Nava, Juan Necochea, Tejinder Neelon, Graham Oberem, Raj Pillai, Janet Powell, Amber Puha, K. Brooks Reid, Michael Schmidt, Al Schwartz, Patty Seleski, Richard Serpe, Laurie Stowell, Jackie Trischman, Jill Weigt, Marshall Whittlesey, Shaun-inn Wu
- Not Present** Veronica Añover, Kristin Bates, Vivienne Bennett, Mayra Besosa, Bonnie Biggs, Jackie Borin, Fran Chadwick, Charles De Leone, Kathy Hayden, Mary Thomas Keim, Troy Nielson, Brian Norris, Youwen Ouyang, Jill Pellettieri, Lorri Santamaría, Kathleen Watson, Michael Yee, Rika Yoshii, Yuan Yuan
- Ex-Officio Present** Don Barrett – Parliamentarian, David Barsky – AVP-AP, Vicki Golich – Int. Dean CoAS, Teresa Macklin – Int. Dean IITS, Roy McTarnaghan – Int. President, Marion Reid – Dean Library, Robert Stakes – Dean Ext. Studies, Mary Elizabeth Stivers – AVP-AR
- Guests** Ranjeeta Ghiara – Assoc. Dean CoAS, Bettina Huber – Dir. Analytic Studies, Michael McDuffie – Assoc. Dean CoAS
- Staff** Marcia Woolf, Academic Senate Coordinator

I. Approval of Agenda

Motion #1 M/S/P*
To approve the agenda as presented.

II. Approval of Minutes: 11/5/03

Motion #2 M/S/P*
To approve the minutes as presented.

III. Chair's Report: Dick Montanari

A. Announcements: Wang Award nominations are due to the Senate office by 5 p.m. on Friday, December 5.

B. Referrals to Committees:

NEAC Periodic Review Committee (Stakes) – 2 or more faculty recommendations
APC Assessment of Summer Schedule
BLP Data Collection re Personnel Title Changes
FAC Faculty Items on Issues List
SAC Student Items on Issues List

IV. Vice-Chair's Report: Jackie Trischman No report.

V. Secretary's Report: Glen Brodowsky *The following item has been forwarded to University administration for approval:*

APC Academic Calendar 04/05 – 05/06

VI. President's Report: Roy McTarnaghan Newly appointed President Karen Haynes will arrive on campus February 1. She plans visits in December and January to meet with campus personnel.

The state budget situation is still unknown, but the possibility of a mid-year cut still exists. We should learn more between now and the holiday break.

Four handouts authored by McTarnaghan were distributed: Advisement, Background Reading (on shared governance), Thoughts on Shared Governance, and an August 2003 memo to Sheath and Montanari concerning "A Fresh Look at Academic Policies," concerning the Cornerstones documents and the issue of credit by exam. McTarnaghan asked that the Senate consider these documents and offered to discuss them further at the January Senate meeting.

McTarnaghan sent a letter to the Chancellor and David Spence suggesting the FAS reports are essentially useless, due to the incomplete and inaccurate nature of the data collected. He asked that the Senate also consider ways to improve this data collection process in order to better inform budget decisions.

Montanari noted that it is hoped both McTarnaghan and Haynes will address the faculty at the January Spring Assembly.

VII. Provost's Report: Robert Sheath Attending systemwide meetings.

VIII. Library Report: Marion Reid The furniture has been installed in the new Library; however, the punch list is still long and we are as yet unable to move people into the building. It is hoped that the Fire Marshall will certify the building for ownership and occupancy on December 8 and the move can commence on December 11. A handout was provided which detailed a schedule of the availability of library services during the upcoming move. Faculty were encouraged to return any unneeded library materials by December 12. The Library's website will be updated with information concerning the move and available services. Reid noted that not all facilities and services will be available when the Library opens on January 20. A grand opening celebration is scheduled for March 5, beginning at noon.

Stivers indicated that the employees currently at "the ranch" will be moved into part of the old Library space. The large open space will remain unoccupied until it can be renovated.

IX. ASCSU Report: Richard Serpe Twelve resolutions were passed at the recent plenary meeting. Serpe will send all faculty an e-mail summary with links to the text of these resolutions. The next plenary session is scheduled for January 21-23.

Barsky noted that a systemwide "student success" conference is being held December 4-5 in Los Angeles, and CSUSM is sending a team of fourteen people, including seven faculty. Montanari noted that the ASCSU interim committee meetings and a campus senate chairs' meeting will be held at the same location on December 4.

X. CFA Report: George Diehr CFA believes the campus administration should declare that it is in a layoff situation, since 60 lecturers have now been affected due to the budget situation: 30 are not being rehired, and 30 are having their time bases reduced. The union has asked for an accounting of resources such as student-faculty ratios, and notes that the CBA calls for enactment of voluntary programs in order to avoid layoff. The upcoming CFA campus newsletter will address this matter, along with budget and workload issues.

Diehr noted that all CSU employees vested in PERS may now buy "air time," up to five years of service credit. A workshop on this topic will be conducted December 5.

XI. ASI Report The ASI has received a \$4,000 donation from California Coast Credit Union for a new Program Board member. ASI is sponsoring several events for students to relieve the stress of finals. Awards are being made from the Parking Solidarity Fund. There will be a blood drive December 10. The Adventure Center at the Field House rents low cost recreational equipment to the campus community. Finally, Gehriss will work with the Senate office this Spring to enhance his efforts to secure students for University committee seats.

XII. Committee Reports

APC: The committee continues its consideration of a credit by exam policy, including centralized web-based course information, and ways to ensure the integrity of such a program.

FAC: A written report was provided.

LATAC: No report.

PAC: No report.

UCC: A written report was included in the agenda packet. The committee has also completed its review and approval of five VPA minors, which are now on file in the Senate office and available for review. It is expected that these will come to the Senate for a first reading in January, and that a motion will be made to waive the rules due to a catalog deadline.

XIII. Consent Calendar: The following items were presented to the Senate for a single vote of approval without discussion, and came moved and seconded from committee.

NEAC Recommendations:

| Name | Committee | Representing | Term |
|--------------|---|--------------|-------|
| Sharon Elise | Pres. Enrollment Mgmt. Advisory Council | At large | 03-05 |

UCC Course and Program Change Proposals:

| Curric. & Sched. No. | Course Prefix | Course Number | New Course # and/or Prefix | Course/Program Title | Form(s) | Type Action | Proposal Originator | Rec'd by Curr. & Sched. | C&S Sent to Senate | AS Sent to UCC | UCC Action |
|----------------------|---------------|---------------|----------------------------|--|---------|-------------|---------------------------------|-------------------------|--------------------|----------------|------------|
| 21 | CHEM | 314 | ES 314 | The Geosphere in Context | C-2 | Change | Michael Schmidt | 4/3/03 | 9/15/03 | 9/15/03 | Approved |
| 97 | GBM | 425 | | International Business Management | C | New | Gary Oddou | 4/22/03 | 10/20/03 | 10/20/03 | Approved |
| 114 | HIST | 390 | | Science and Technology in U.S. History | C-2 | Change | Jeffrey Charles | 4/3/03 | 9/15/03 | 9/15/03 | Approved |
| 123 | LING | 301 | | Border and Regional Linguistics | C | New | Jule Gomez de Garcia | 5/20/03 | 9/15/03 | 9/15/03 | Approved |
| 131 | LTWR | P-Form | | Literature and Writing Studies - Single Subject Preparation Option | P | Change | Oliver Berghof/ Susie Cassel | 4/22/03 | 10/20/03 | 10/20/03 | Approved |
| 138 | LTWR | 208a | | World Literature: Antiquity to the 16th Century | C-2 | Change | Aneil Rallin | 5/6/03 | 9/15/03 | 9/15/03 | Approved |
| 139 | LTWR | 208b | | World Literature: 17th Century to the Present | C-2 | Change | Aneil Rallin | 5/6/03 | 9/15/03 | 9/15/03 | Approved |
| 310 | VSAR | 307 | | Holocaust Art, Photography and Film | C | New | Andrea Liss | 5/20/03 | 9/15/03 | 9/15/03 | Approved |
| 317 | WMST | 330 | | Women as Leaders | C | New | Linda Pershing | 5/20/03 | 9/15/03 | 9/15/03 | Approved |
| 318 | WMST | 341 | | Men and Masculinity | C | New | Linda Pershing | 5/20/03 | 9/15/03 | 9/15/03 | Approved |

Motion #3 M/S/P*

To approve the Consent Calendar as presented.

XIV. Old Business

A. UCC Sociology Change in Program – 2nd Reading Nava noted that she had posted via e-mail and the Senate website information regarding the UCC's deliberations on this matter. Concern was expressed about the changes being made to some upper division GE Sociology courses, which are moving to four units. GEC is concerned that if such moves become a trend, it will change the nature of our UDGE system, and affect students' ability to choose three-unit UDGE courses. It was noted that the correct title for SOC 660 is "Teaching Sociology at the College Level." It was also noted that the net result of the changes to the program is an increase of two units necessary for the major. Further, it was noted that the goal is that Sociology faculty will teach an average of 18 units over the course of two semesters.

Motion #4 M/S/P (3 abstentions)

To approve the changes in the Sociology program.

XV. New Business

A. EC Resolution Endorsing 2003/04 Supplemental Report Language – 1st Reading

Serpe provided a brief background for this item, noting that the SRL recommends that cuts not be made to instructional budgets unless they are also made to administrative budgets. He noted that our campus has thus far acted in accordance with these guidelines. Montanari noted that the ASCSU has asked all campus senates to endorse the resolution. The item comes moved and seconded by the EC.

Motion #5 M/S/P* (Diehr)

To waive the rules for a 1st reading.

Motion #6 M/S/P*

To approve the resolution endorsing the joint CSU/CFA 2003-04 Supplemental Report Language.

B. SAC Student Grievance Procedure – 1st Reading Cline explained that an old policy has now been superceded by the recently approved Student Grade Appeals policy, resulting in the need for a new policy to cover student grievances other than grade appeals. There was some discussion about whether a student should first meet with the offending party or instead go to the Dean of Students' office for guidance, as the draft specifies. Additional comments should be directed to Cline. This item will be brought to the Senate in January for a second reading.

Meeting adjourned at 2:43 p.m.

The next Senate meeting is scheduled for January 21, 2004, from 1:15 – 3 p.m.

Marcia Woolf, Academic Senate Coordinator

APPROVED: _____

Glen H. Brodowsky, Secretary 03/04

DATE: _____