



An EC member expressed concern about the composition of the Arts & Lectures Advisory Committee in that it calls for two CoAS members, one of whom is from VPA, when the committee chair is also from VPA. A related concern is that the series has tended to lean more toward Arts than Lectures, and this composition may reinforce that imbalance.

Another concern was expressed concerning the nature and length of the ASI representative's reports at the Senate meetings. The EC directed the chair to consult with the VP for Student Affairs concerning this issue.

**IV. Vice Chair's Report, Jackie Trischman:** Weekly budget report -- Serpe reported that the Academic Affairs budget subcommittee met to go over the division's budget cut scenarios prior to that information being submitted to the UBC. Cuts between 3.5-4% and 7% were explored, with an eye toward the least possible impact to allocations for direct instruction. Vertical cuts were also a part of the discussion.

**V. Secretary's Report, Glen Brodowsky:**

The following items have been forwarded to University administration for approval, response, or information:

APC Academic Calendar for 2004/05 and 2005/06  
EC Resolution on Supporting Instruction in Parking Policy  
EC Resolution on Student Parking in Faculty/Staff Spaces

**VI. President's Report, Karen Haynes:** The president is attending a budget summit in Long Beach. Sheath reported that he received a report from her concerning summer session negotiations at the system level. Campuses were to first reach local agreements, and of the 10 campuses involved in this issue, one did not come to agreement, and now two others appear to be backing out of their agreements. Haynes reported via e-mail to Sheath that the newest stumbling block which has arisen concerns the total percent of courses compared to last summer's, but Sheath noted that the nature of this issue is unclear. Sheath believes that if the issues remain unresolved, our campus may have to resort to a limited YRO, and make this decision by the end of the week since students need to know the status of our summer session offering. The limited YRO would mean about 50 courses, and be targeted primarily to graduating seniors, certain of the CoE's cohorts, and perhaps some University Village 12-month students; there would be little or no remedial courses.

The summer session also impacts planning for fall enrollment, for which applications are way up. Applicants are divided into four geographic areas (based on high school/community college attended), or tiers:

Tier 1 – North San Diego County, SW Riverside (our own tier)  
Tier 2 – the rest of San Diego County and Imperial County  
Tier 3 – Orange County and northern Riverside County  
Tier 4 – all others

Currently, plans are to accept applications from tiers 1 and 2, but tier 3 applications are in question for fall 2004. These students may be wait listed. Our current enrollment target for AY 2004/05 is 5804.

**VII. Provost's Report, Robert Sheath:** Open forum dates for the three candidates for the Dean of CoAS are being publicized. They are Eric Herzik – UN Reno, John Mason – CSUN, and Vicki Golich. Telephone interviews of six candidates for the Dean of IITS and six candidates for the AVP of Enrollment Management Services are underway.

Sheath and Haynes are discussing search plans for a new VP for Finance and Administrative Services, in light of Steve Garcia's appointment at CSU Sacramento. An interim VP for our campus has yet to be identified. Garcia's departure date is at the end of April.

**VIII. Statewide Senate Report, Richard Serpe:** The ASCSU meets in plenary session this week. The primary topics will be budget cuts and their impact.

*\*All motions were passed unanimously unless stated otherwise.*

Legend: M = Moved      S = Seconded      D = Defeated      P = Passed      L = Lost      W = Withdrawn

**IX. CFA Report, Janet Powell:** In Powell's absence, a question was raised concerning the lack of written notice to faculty regarding their salary increases following last summer's SSI increases. Written notice of pay change is required under the terms of the CBA. As a result, faculty were unable to verify the accuracy of their pay, and some are now being required to repay overpayments. Sheath noted that it is very difficult to track how these pay errors are made (whether locally or in Sacramento), and it often takes some time to rectify these problems. He also noted that Diehr is working with Academic Resources to learn how many faculty are affected. This issue will be added to next week's EC agenda.

**X. Committee Reports**

**BLP:** The committee will receive reports today from Terry Allison in response to questions regarding changes in the numbers and salaries of MPPs over the past several years, as well as numbers of new positions added.

**GEC:** The committee will discuss the ASI environmental curriculum issue at its next meeting. Because the "Definition of UDGE" resolution item was not addressed at the last Senate meeting, the committee has decided to notify those programs which currently have four-unit courses that count for GE that they are approved for fall 2004 only. Subsequently, if the GEC's resolution passes, these courses would revert to three units in January 2005. If the resolution fails, the programs would be required to submit paperwork requesting GE credit at the start of fall, so that a determination may be made prior to spring 2005.

**NEAC:** Serpe reported on behalf of Callanan that the preference form process was initiated electronically on March 8 with responses due March 17. The sample ballot will be available March 19 – 26, and the election will be held on line April 7 – 14, which an announcement of results at the April 21 Senate meeting. In addition, the committee is seeking candidates for faculty seats on the Innovation in Teaching award committee, as well as the Arts & Lectures Advisory Committee. Finally, the committee has forwarded two names to the Foundation for consideration for a seat on the Foundation Grants Committee: Gerardo Gonzalez (Psychology) and Bianca Mothe (Biology).

**SAC:** Cline sent a report by e-mail. There were four winners of the Student Research Competition. A call for lottery grants will be going out next week. Revisions to the student grade appeal and academic honesty policies will be brought to EC next week, and have been made available to the EC electronically.

**XI. Old Business** None.

**XII. New Business**

**A. GEC Changes in UDGE Forms** The committee has revised the UDGE forms in hopes of making them clearer and more likely to collect the information the committee seeks; specifically, the way in which a course meets the goals and objectives of general education. Comments and suggestions included (1) posting examples of well prepared forms; (2) providing faculty with more information concerning course assessment; (3) the need for more clearly delineated goals and objectives for UDGE courses; and (4) the need to reinstate the GE coordinator position. GEC was congratulated for its efforts in revising the forms. The committee will consider the EC's comments and bring the forms back to the EC shortly.

**B. FAC Custom Course Materials Policy and Informational Flyer** FAC has prepared a flyer which describes the three major categories of materials, along with a new Custom Course Materials policy concerning treatment of these materials by Aztec Shops with regard to costs/markups and royalty distributions. FAC was congratulated for its work on this issue. The item will be revisited by the EC at its next meeting.

**D. UCC Elementary Subject Matter Preparation Certificate (ESMPC)** An e-mail was sent to the EC by David Barsky asking that they consider acting on the Senate's behalf to approve this item, so that it may be included in the soon to be printed catalog. The item had been approved by UCC and BLP, but was inadvertently omitted from the Senate's March meeting agenda. The Certificate is expected to prepare students who choose a major other than Liberal Studies for passage of the CSET.

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An objection was raised due to concern over lack of resources available to provide additional sections of certain courses. Concern was also raised about the hurried manner in which the committees were asked to consider this item. It was also suggested that there is no urgency to include this information in the upcoming catalog, since students will no longer be able to get a waiver of passing the CSET, and the information could be published in other ways.

**Motion #3** M/S/D (Serpe) (3 in favor, 1 objection, 3 abstentions)  
To agendaize the item through the regular procedure rather than an expedited approval by the EC on behalf of the Senate.

It was decided that BLP and UCC should reconsider the item along with as much data as can be collected to determine the scope of the resources problem. The item will be placed on the EC's March 24 agenda for discussion and possible placement on the April Senate agenda.

The remaining items of business were postponed to the 3/17/04 EC meeting.

The meeting was adjourned at 2:05 p.m.  
The next meeting is scheduled for March 17, 2004, at 12 p.m.  
Marcia Woolf, Academic Senate Coordinator

APPROVED: \_\_\_\_\_  
Glen H. Brodowsky, Secretary 03/04

DATE: \_\_\_\_\_

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