

MINUTES

Executive Committee of the Academic Senate
CALIFORNIA STATE UNIVERSITY SAN MARCOS
Wednesday, March 3, 2004
Commons 206
12 – 1 p.m.

Members Present: Dick Montanari, Chair Jackie Trischman, V. Chair Glen Brodowsky, Secretary
Jack Leu, APC Richard Serpe, BLP/ASCSU Ann Fiegen, FAC
Patty Seleski, GEC Judith Downie, LATAAC Valerie Callanan, NEAC
Zulmara Cline, SAC Carmen Nava, UCC

Ex-Officio Present: Karen Haynes, President; Janet Powell, CFA; Robert Sheath, Provost

Guests: Bonnie Biggs, Merryl Goldberg, Pat Worden

Staff: Marcia Woolf, Academic Senate Coordinator

I. Approval of Agenda

DELETE: XI. Old Business, A. GEC Definition of Upper Division General Education (change B to A, etc.)

Motion #1 M/S/P*
To approve the agenda as amended.

II. Approval of Minutes of 2/18/04 (minutes of 2/25/04 not yet available)

CHANGE: X. Committee Reports, FAC: “The committee is reviewing ~~35~~ 34 UPD/RSC grant applications.”

Motion #2 M/S/P*
To approve the minutes of 2/18/04 as amended.

III. Chair’s Report, Dick Montanari

A. Announcements: The Senate has received a “thank you” note from the president for the welcome message and purple silk carnations which were sent to her.

The parliamentarian has ruled that the statement approved by the EC concerning consent calendar items may be added to the Senate’s standing rules. Copies of the statement will be provided to Senators at today’s meeting.

The 2/18/04 PowerPoint presentation to the EC by Parking Services was e-mailed to Senators this morning. Parking Services has also provided written responses to the list of questions posed by the Senate, which will be distributed at today’s Senate meeting. The officers determined that there would be no benefit to having an additional presentation by Parking Services to the Senate, in light of their responses to the EC. A question remains concerning the nature of a “directive” from the Chancellor concerning designation of parking spaces for faculty and staff. No written directive has yet been discovered; Montanari plans to discuss this matter when he meets with the provost and president. An EC member expressed concern about the Senate’s ability to act in time to prevent a worsening of the problem when Rancheros and SBRI staff move to campus later this month.

A final draft version of a memo which will be directed to the president from Chair Montanari concerning improving campus communications during a crisis was distributed as an information item.

B. Referrals to Committees:

APC/BLP Faculty Role in Academic Restructuring & Program Discontinuance

**All motions were passed unanimously unless stated otherwise.*

Legend: M = Moved S = Seconded D = Defeated P = Passed L = Lost W = Withdrawn

IV. Vice Chair's Report, Jackie Trischman: The UBC will meet to discuss the deliberations which have been taking place in the Cabinet. The Academic Affairs Budget Subcommittee will meet next week to review 5% and 7% budget cut scenarios. The bond measure which will outfit the new Business building and pay for Craven renovation has passed. Haynes and Montanari will attend a systemwide budget summit next week.

V. Secretary's Report, Glen Brodowsky: The following item has been approved by the University administration:

SAC Student Grievance Policy

The following items have been forwarded to University administration for approval, response, or information:

EC Resolution to Endorse the ASCSU Resolution AS-2629-03, "Privacy and Right to Read"
EC Resolution in Response to the Withdrawal of Susan Meisenhelder's Nomination to the CSU Board of Trustees

VI. President's Report, Karen Haynes: Report deferred to Senate meeting.

VII. Provost's Report, Robert Sheath: Full report deferred to Senate meeting. The issue of summer session is still undecided. The CFA and Chancellor's Office plan a conference call tomorrow afternoon to finalize discussions concerning the summer session.

VIII. Statewide Senate Report, Richard Serpe: The ASCSU meets in plenary session next week.

IX. CFA Report, Janet Powell: Report deferred to Senate meeting.

X. Committee Reports

APC: Regarding the calendar issue, APC has learned that eleven campuses have grade due dates in December and five have due dates in January. The committee is also continuing its work on the issue of the overlap of minors and majors.

FAC: The committee expects to complete its grant application review in early April. The CoAS document on the evaluation of temporary faculty is in the final review process. The committee will be bringing a policy concerning custom course materials to EC. A discussion paper is being drafted which will address the definition of a WPAF "item," with input from the provost. FAC has received CoBA's revised RTP document for review. FAC currently meets in KEL 2403.

LATAC: The committee will meet again next week.

UCC: A memo was distributed which makes clarifying modifications to the catalog copy for the VPA minors appearing on today's Senate agenda. UCC will seek a waiver of the rules for this item; Serpe noted that BLP would support such a motion.

XI. Old Business

A. Center on Border Pedagogy Proposal – Revision

Motion #3 M/S/P* (Trischman)

To forward the proposal to the Senate with the EC's endorsement.

B. Resolution on Issuance of Faculty/Staff Parking Permits Trischman distributed a draft resolution on this topic. EC members suggested minor modifications. Montanari noted that the resolution essentially

**All motions were passed unanimously unless stated otherwise.*

requests that the FAS division change its policy concerning permits; ultimately, the decision rests with FAS or the president.

C. Resolution on Designation of Faculty/Staff Parking Spaces It was suggested that a statement be added to the resolution addressing the unique nature of CSUSM's parking problem in light of the lack of parking facilities in place when the systemwide self-support directive was issued.

Motion #4 M/S/P*

To forward both resolutions to the Senate with the EC's endorsement.

XII. New Business

A. NEAC Recommendations for Consent Calendar

B. UCC Course & Program Change Proposals for Consent Calendar

Motion #4 M/S/P*

To forward items A and B to today's Senate Consent Calendar.

C. APC Policy on Master's Theses/Project Committee Composition

Motion #5 M/S/P*

To forward this item for today's Senate agenda.

D. NEAC Parliamentarian: Proposed Changes to Constitution and By-Laws: Election Rules and Guidelines

Motion #6 M/S/P*

To forward this item for today's Senate agenda.

E. GEC Changes in UDGE Forms This item was postponed to the March 10 EC meeting.

F. ASI Resolution Concerning an Environmental Curriculum Requirement

Motion #7 M/S/P* (Seleski)

To refer this item to GEC for consideration.

XIII. Discussion Item

A. Status of Arts & Lectures Series Worden noted that Bonnie Biggs who has spearheaded the University's Arts & Lectures series successfully for many years is planning to retire. It is planned to move temporary oversight of the program to the Center ARTES under the direction of Merry Goldberg, effective July 1. An advisory committee will be formed this spring to assist Goldberg in managing the series. The Center is already engaged in arts education, and this seems to be an appropriate interim solution for housing the program. The EC agreed, and thanked both Biggs and Goldberg for their efforts.

The meeting was adjourned at 1:05 p.m.

The next meeting is scheduled for March 10, 2004, at 12 p.m.

Marcia Woolf, Academic Senate Coordinator

APPROVED: _____
Glen H. Brodowsky, Secretary 03/04

DATE: _____

**All motions were passed unanimously unless stated otherwise.*

Legend: M = Moved S = Seconded D = Defeated P = Passed L = Lost W = Withdrawn