

1 **Resolution: Student Evaluation of Course Instruction**

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3 RESOLVED:

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5 That the instrument for student evaluation of course instruction developed by the FAC
6 subcommittee be adopted and used as the official instrument for student evaluation of course
7 instruction at CSUSM.

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9 RESOLVED:

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11 That the instrument for student evaluation of course instruction be reviewed for efficacy after
12 three years.

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16 RATIONALE:

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18 FAC charged the Subcommittee on Student Evaluation of Instruction with reviewing current
19 procedures for the evaluation of teaching at Cal State San Marcos and with recommending
20 revisions in both existing processes for the evaluation of teaching and the student evaluation
21 instrument.

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23 For the past one and one-half years, the Subcommittee has been conducting an extensive review
24 of the literature on student evaluation of instruction, with a focus on identifying best practices in
25 administration procedures and item construction, and carefully reviewed more than 150 potential
26 questions.

27
28 The Subcommittee sought feedback through college and department discussions in Spring 2003
29 on the composition of the instrument and again in Spring 2004 on a draft instrument. The
30 feedback suggested that faculty supported using student evaluations to improve teaching, as well
31 as in personnel decisions (which is required); that in accordance with the best practices
32 delineated in the literature on effective evaluation of teaching only summative evaluations by
33 students should be included in personnel files; and that multiple sources of evidence on teaching
34 should be used to make personnel decisions.
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1 **Resolution: Personnel Decisions and the Instrument for Student Evaluation of Course**
2 **Instruction**

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4 RESOLVED:

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6 That, in keeping with the requirements that faculty who teach shall be formally evaluated on a
7 regular basis and shall include student evaluation materials in their RTP files, student ratings on
8 the five core items in the new instrument for student evaluation of course instruction are required
9 in files compiled for personnel decisions (periodic, retention, tenure, and promotion).

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