

MINUTES

Executive Committee of the Academic Senate  
CALIFORNIA STATE UNIVERSITY SAN MARCOS  
Wednesday, April 21, 2004  
Commons 206  
12 – 1 p.m.

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**Members Present:** Dick Montanari, Chair      Jackie Trischman, V. Chair      Glen Brodowsky, Secretary  
Jack Leu, APC      Richard Serpe, BLP/ASCSU      Ann Fiegen, FAC  
Patty Seleski, GEC      Kathy Hayden, LATAAC      Valerie Callanan, NEAC  
Zulmara Cline, SAC      Carmen Nava, UCC

**Ex-Officio Present:** Robert Sheath, Provost

**Not Present:** Karen Haynes, President; Janet Powell, CFA

**Staff:** Marcia Woolf, Academic Senate Coordinator

**I. Approval of Agenda**

**ADD: XII. New Business, B. UCC Minor in Cognitive Science**

**Motion #1**      M/S/P\*  
To approve the agenda as amended.

**II. Approval of Minutes of 4/14/04**

**Motion #2**      M/S/P (2 abstentions)  
To approve the minutes as presented.

**III. Chair's Report, Dick Montanari**

**A. Announcements:** Seleski announced that Joan Gundersen, founding faculty member in History, has been invited to campus April 26 for a 4 p.m. reception on the Faculty Center patio and a 5 p.m. talk on the American revolution. All are invited to attend.

Callanan reminded all standing committee chairs to convene joint meetings of current and newly elected members in order to select a chair for the 2004/05 academic year.

Brodowsky suggested that campus groups that host special graduation events hold fund-raising events rather than solicit individuals for donations.

**B. Referrals to Committees:** None.

**IV. Vice Chair's Report, Jackie Trischman:** The UBC met this morning to discuss ways to address possible 5% and 7% cuts in next year's budget. Serpe noted that a first priority would be restoration of any instructional programs which suffered cuts. He also noted that there remains mistrust that faculty are meeting a full workload. Montanari noted that the plans being made now may have to be revisited based on the upcoming May revise. Trischman asked that faculty send their ideas for service area cuts to members of the committee. As incoming Senate chair, she will stay involved with the budget process through the summer.

**V. Secretary's Report, Glen Brodowsky:** No report.

**VI. President's Report, Karen Haynes:** The president is attending meetings in Long Beach.

*\*All motions were passed unanimously unless stated otherwise.*

Legend: M = Moved      S = Seconded      D = Defeated      P = Passed      L = Lost      W = Withdrawn

**VII. Provost's Report, Robert Sheath:** Remainder of report deferred to Senate.

**VIII. Statewide Senate Report:** No report.

**IX. CFA Report, Janet Powell:** No report.

**XI. Committee Reports**

**APC:** The committee is continuing its work on the "credit by exam" policy to determine the critical issues, such as scheduling, fees and compensation.

**FAC:** The committee has completed its initial review of the UPD/RSCA grant proposals, and received a third more proposals than last year. Several comments have been received concerning the student evaluation of instruction instrument.

**LATAC:** No report.

**PAC:** No report. There has been no representative for PAC on EC all year. An EC member noted that it is difficult to ask faculty to take the PEP seriously, when the standing committee has been unable to meet or send a representative to the EC, and when responses have not been received to prior PEP submissions. Montanari suggested that next year's EC look at ways to strengthen the PEP review process. It was also suggested that the PAC chair should be afforded a course release as compensation for their effort and time, and the need for the chair to attend weekly EC meetings was questioned. It was noted that the administration has shown support for the collegial governance process by securing funds to maintain the current level of Senate course releases next year despite significant budget cuts.

**UCC:** The committee's written report to Senate contains information concerning the Minor in Cognitive Science, which has been added to the agenda as a New Business item.

**XI. Old Business**

**A. FAC Student Evaluation of Instruction: Motions for Senate** The EC voted on April 14 to forward these motions to the Senate with amendments. The amended motions were reviewed and approved. Fiegen noted that she has received recommendations that review of the instrument be ongoing after the first year.

**B. APC Policy on Graduate Requirements** Leu described the proposed modifications to the campus policy, as published in the general catalog. The document addresses the minimum unit requirement, major requirements, multiple majors, minors, and certificates and certificate programs, as well as transcript and diploma issues.

**Motion #3** M/S/P\*  
To forward this item to today's Senate agenda for a first reading.

**XII. New Business**

**A. UCC B.S. in Biotechnology** A concern was expressed about a reference to certain courses as requirements rather than preparation courses. This concern would be addressed prior to the Senate's consideration of the program.

**Motion #4** M/S/P\*  
To forward this item to today's Senate agenda for a first reading.

**B. UCC Minor in Cognitive Science** Information concerning this program was e-mailed to Senators on April 20. Nava noted that the minor takes advantage of existing courses. Serpe noted that BLP was very supportive of this program.

*\*All motions were passed unanimously unless stated otherwise.*

**Motion #5** M/S/P\*  
To forward this item to today's Senate agenda for a first reading.

Montanari encouraged EC members to help keep comments brief in today's Senate meeting so that the Senate may address as many of its business items as possible.

The meeting was adjourned at 1:05 p.m.  
The next meeting is scheduled for April 28, 2004, at 12 p.m.  
Marcia Woolf, Academic Senate Coordinator

APPROVED: \_\_\_\_\_  
Glen H. Brodowsky, Secretary 03/04

DATE: \_\_\_\_\_

*\*All motions were passed unanimously unless stated otherwise.*