

**ACADEMIC SENATE
OF
CALIFORNIA STATE UNIVERSITY SAN MARCOS
April 6, 2005**

Minutes

Voters Present	Jocelyn Ahlers, Wayne Aitken, Kristin Bates, Staci Beavers, Tom Bennett, Mayra Besosa, Glen Brodowsky, Valerie Callanan, David Chien, Melanie Chu, Zee Cline, Charles De Leone, Rosario Diaz-Greenberg, Anne Elsbree, Darel Engen, Jule Gómez de García, Rocio Guillen, Ahmad Hadaegh, Linda Holt, Mtafiti Imara, Eun Kang, Kara Kornher, Didi Lund, Janet McDaniel, Ofer Meilich, Janice Meliska, Carmen Nava, Juan Necochea, Tejinder Neelon, Lance Newman, Graham Oberem, Amber Puha, K. Brooks Reid, Jorge Riquelme, Al Schwartz, Laurie Stowell, Marie Thomas, Jackie Trischman, Wenyuh Tsay, Gilbert Valadez, Kathleen Watson, Jill Weigt, Marshall Whittlesey, Hua Yi, Xiaoyu Zhang
Not Present	Kathleen Bates, Vivienne Bennett, Jackie Borin, Susie Lan Cassel, George Diehr, Merry Goldberg, Kathy Hayden, Michael Hughes, Yvonne Meulemans, Dick Montanari, Karno Ng, Brian Norris, Jill Pellettieri, Radhika Ramamurthi, Lorri Santamaría, Patty Seleski, Gabriela Sonntag, Shaun-inn Wu
Ex-Officio Present	Don Barrett – Parliamentarian, David Barsky – AVP-AP, Vicki Golich – Dean CoAS, Jan Jackson – Int. Dean ES, G. H. (Bud) Morris – Int. Dir. HHS, Robert Sheath – Provost, Wayne Veres – Dean IITS, Pat Worden – AVPR & Dean Grad. Studies
Guests	Bettina Huber – Dir. Analytic Studies, Michael McDuffie – Assoc. Dean CoAS, Miriam Schustack – Dir. Special Projects, Elizabeth Sheets and Manal Yamout - ASI
Staff	Marcia Woolf, Academic Senate Coordinator

I. Approval of Agenda

Motion #1 M/S/P*
To approve the agenda as presented.

II. Approval of Minutes: 3/2/05

Motion #2 M/S/P (two abstentions)
To approve the minutes as presented.

III. Chair's Report: Jackie Trischman

A. Announcements: A handout was provided concerning the University's "Young at Art" gala to be held April 9. The event includes a sneak preview of a Oaxacan art and culture exhibit, the first CSUSM exhibition at the Center for the Arts in Escondido.

The Brakebill reception will be held April 12 from 3:30 – 5 p.m.

Two referenda will be included on the Senate ballot; the on-line poll opens April 14.

*Unanimous vote.

Legend: M = Moved S = Seconded D = Defeated P = Passed L = Lost W = Withdrawn

The EC has met in concert with several search committees including the VP External Affairs and AVP Enrollment Management Services candidates. The EC has also met with the Organizational Assessment Task Force as well as with Trustee Roberta Achtenberg.

The Senate co-hosted the Academic Freedom forum, which was well attended and well received.

B. Referrals to Committees:

LATAC Graphics for Professional Presentations

IV. Vice-Chair’s Report: Linda Holt No report.

V. Secretary’s Report: Rosario Diaz-Greenberg The following items have been sent to the University administration for approval or information:

NEAC Election Rules and Guidelines Revision

The University administration has responded to the following Senate items:

Senate Resolution Concerning HSI Status

VI. President’s Report: Karen Haynes Attending systemwide meetings in Washington, D.C.

VII. Provost’s Report: Robert Sheath The president has e-mailed that her meeting with Congressman Cunningham concerning funding for the Nursing program went quite well.

The EC endorsed the proposal to name the new Business building Markstein Hall. This will go to the Trustees in May for approval.

We have been awarded a Title IIIA grant for the initiation of the College of Health & Human Services. In addition to the funds committed by Palomar Pomerado Health (including a \$2.5 million retrofit of SMACC), we now have raised \$5.2 million in external funding to launch HHS, and particularly Nursing.

Searches: The College of Education Dean search committee is currently meeting and will make its recommendation to the provost on April 8, and a decision will be announced shortly thereafter. Extended Studies Dean candidates will be on campus April 11-14 and will participate in open forums. Candidates are being sought for the Faculty in Residence for 2005/06.

Enrollments: Our target for 2005/06 is 6,072, a 2.69% increase. We plan a modest summer (334 annualized), a relatively robust fall (5,980) and a modest spring (5,496). Planning ratios have changed thusly:

	<u>2004/05</u>	<u>2005/06</u>
CoAS	70%	72%
CoBA	15%	14%
CoE	15%	13%
CoHHS		1%

With the Title IIIA grant, we may now begin searching for a dean and look at other start-up issues for HHS. The dean position may be filled by summer of 2006.

A number of CSUs are thinking about reducing their summer programs considerably, some by as much as half, so a number of campuses will not meet their annualized targets. In light of this, we may try to add to our 6,072 if possible. This would help in terms of our budget, since some of our out year projections have been reduced and this would help make up for that. If we pursue this, we would likely increase our spring target.

*Unanimous vote.

A senator asked why public announcements are made about new programs which have yet to go through the curriculum process, or receive system approval. Sheath noted that it is generally avoided, but that large gifts or grants receive publicity and so some official mention of the proposed programs cannot be avoided. He noted that every effort is made to word such announcements appropriately.

The Academic Blueprint Committee will make its annual report to the Senate on April 20.

VIII. ASCSU Report: Glen Brodowsky Montanari will be attending the interim meetings this week.

IX. CFA Report: Lance Newman No report.

X. ASI Report: Didi Lund The Academic Freedom Forum was a success, thanks to Chair Trischman and the Senate. Bill Morrow's SB5 will be read in committee April 20, the same day as hearings on student fees. We will be sending about 100 CSUSM students to Sacramento to protest fee hikes. The ASI is working on its budget process and strategic planning. Results of the recent ASI elections were reported. Fifteen hundred students voted, the greatest number thus far.

XI. Committee Reports

APC: The committee has completed its University Hour feasibility statement. Also, a revised version of the Credit by Examination policy will be presented at the next Senate meeting.

FAC: A written report was provided.

LATAC: The committee is presenting a policy on Intellectual Property to the Senate today.

PAC: A written report was provided.

UCC: The committee is presenting several proposals today.

XII. Consent Calendar:

NEAC Recommendations (as noted in the agenda packet; correct Eisenbach college to CoBA)

UCC Course and Program Change Proposals (as noted in the agenda packet)

Motion #3 M/S/P* (NEAC/UCC)

To approve the consent calendar as presented.

XIII. Old Business

A. FAC Post-Tenure Review Policy Thomas noted that FAC decided against inclusion of past reviews (motion voted down at first reading), since the purpose of the post-tenure review is to ascertain whether the faculty member was active during the last five years. No changes have been made to the proposed policy since the first reading.

Motion #4 M/S/P* (FAC)

To approve the Post-Tenure Review Policy as presented.

B. FAC RTP: Review of Departmental Standards Thomas re-introduced this item which proposes that FAC have final approval of departmental standards, with input from the provost. The Senate would receive the standards as an information item.

Motion #5 M/S/P* (FAC)

*Unanimous vote.

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To approve the RTP revision as presented.

C. SAC Academic Honesty Policy Revision A handout was provided which outlined the committee's response to comments made at the first reading. Riquelme noted that a lapse in communication prevented the committee from completing its deliberations regarding the sanctions issue raised at the end of 2004/05. Trischman apologized for the confusion surrounding this referral and noted the item will be addressed by SAC in 2005/06. No changes have been made to the proposed policy since the first reading.

Motion #6 M/S/P (SAC) (one abstention)
To approve the Academic Honesty Policy revision as presented.

D. SAC Management of Course Records Revision A handout was provided which outlined the committee's response to comments made at the first reading. Riquelme noted that no changes have been made to the proposed policy since the first reading.

Motion #7 M/S/P* (SAC)
To approve the Management of Course Records policy revision as presented.

E. FAC Emeritus Policy Revision Thomas noted that no comments have been received and no changes have been made to the proposed policy since the first reading. The committee will consider the matter of emeritus status for lecturers next academic year.

Motion #8 M/S/P (FAC) (one opposed; one abstention)
To approve the Emeritus policy revision as presented.

F. GEC Syllabus Guidelines Beavers noted a number of changes made to the guidelines based on comments received at or since the first reading.

Motion #9 M/S/P (GEC) (four opposed; one abstention)
To approve the Syllabus Guidelines as presented.

G. UCC Major in Mass Media Nava noted that no comments or questions have been received since the first reading. Some corrections have been made to the text of the catalog copy. The corrected copy and the P form were made available electronically to senators earlier this week.

Motion #10 M/S/P (UCC) (one opposed; two abstentions)
To approve the major in Mass Media as presented.

XIV. New Business

A. NEAC Faculty Service While on Leave Policy Revision Callanan introduced this item which includes a revision concerning faculty on the FERP, which brings the policy in compliance with the CBA. A senator commented that faculty on leave in the fall could still serve on PTC, which meets in the spring. There was also concern about the table layout included in the policy. A clean copy of the policy revision will be provided to senators electronically. Additional comments and questions are to be directed to NEAC.

B. FAC CoAS Policy: Evaluation of Temporary Employees Thomas introduced this item which is a revision of a CoAS policy. It is being revised to reflect current practice and to conform to the CBA. Comments included (1) the necessity for annual reviews for long-term temporary faculty, and (2) whether the CBA specifies that a department chair may not base their evaluation on a PRC's review alone. Additional comments and questions are to be directed to FAC.

C. UCC B.S. in Nursing Nava introduced this item and it was noted that BLP and UCC have provided handouts of their committees' statements, and the full program proposal is available on the campus

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website. UCC recommends the program undergo a PEP review at three years, rather than five. Additional comments and questions are to be directed to UCC.

D. UCC Multicultural Specialist Certificate Nava introduced this item which packages resources currently available in the CoE, and will serve an important need in our student population.

Motion #11 M/S/P (Brodowsky) (six opposed; four abstentions)
To waive the rules for a first reading.

Stowell and Barsky provided clarifying information. Worden suggested that Admissions & Records staff be consulted about their readiness to process the certificate.

Motion #12 M/S/P (UCC) (four abstentions)
To approve the Multicultural Specialist Certificate as presented.

XV. Information Items

A. ASI University Hour Proposal Update (Taken out of order for time certain.) Sheets provided an overview of the concept of a University Hour, and described ASI's efforts to institute a University Hour on this campus. A survey has been conducted (with input from Analytic Studies), and the APC has reviewed the survey results and provided feedback in the form of a feasibility statement. A proposal will next be presented to the president's Executive Council. Based on the feedback provided, a proposal would next be brought to the Senate. If approved, the University Hour would take effect in 06/07. Copies of the survey report and APC's feasibility statement are available in the ASI office.

XIV. New Business (resumed)

E. LATAC Intellectual Property Policy for Faculty Engen introduced this item which is new policy. It was suggested that clarifying language be added concerning faculty consulting work that is independent of the University. Additional comments and questions are to be directed to LATAC.

XV. Information Items

B. Draft WASC Proposal Schustack noted that WASC open forums will be held April 7 and 11. Information concerning WASC activities is available on the web at: <http://www.csusm.edu/wasc/>. She provided an overview of efforts to date, timelines, and general information concerning the proposal and review process, which focuses on student learning outcomes. Faculty participation and feedback is encouraged.

Meeting adjourned at 2:45 p.m.
The next meeting will be held April 20th at 1 p.m.
Marcia Woolf, Academic Senate Coordinator

APPROVED: _____
Rosario Diaz-Greenberg, Secretary 04/05

DATE: _____