

**ACADEMIC SENATE
OF
CALIFORNIA STATE UNIVERSITY SAN MARCOS
September 1, 2004**

Minutes

- Voters Present** Wayne Aitken, Shannon Barnett, Kathleen Bates, Kristin Bates, Staci Beavers, Tom Bennett, Vivienne Bennett, Mayra Besosa, Jackie Borin, Valerie Callanan, Susie Lan Cassel, David Chien, C. New Chiyachantana, Zee Cline, Charles De Leone, Rosario Diaz-Greenberg, Darel Engen, Merryl Goldberg, Jule Gómez de García, Rocio Guillen, Kathy Hayden, Linda Holt, Michael Hughes, Eun Kang, Kara Kornher, Janet McDaniel, Ofer Meilich, Yvonne Meulemans, Dick Montanari, Carmen Nava, Tejinder Neelon, Lance Newman, Karno Ng, Brian Norris, Graham Oberem, Jill Pellettieri, Amber Puha, Radhika Ramamurthi, K. Brooks Reid, Patty Seleski, Gabriela Sonntag, Laurie Stowell, Marie Thomas, Jackie Trischman, Wenyuh Tsay, Gilbert Valadez, Jill Weigt, Marshall Whittlesey, Shaun-inn Wu, Xiaoyu Zhang
- Not Present** Jocelyn Ahlers, George Diehr, Juan Necochea, Lorri Santamaría, Michael Schmidt, Al Schwartz, Kathleen Watson, Hua Yi
- Ex-Officio Present** Terry Allison – Int. VP-F&AS, Don Barrett – Parliamentarian, David Barsky – AVP-AP, Vicki Golich – Dean CoAS, Dennis Guseman – Dean CoBA, Robert Sheath – Provost, Mary Elizabeth Stivers – AVP-AR, Wayne Veres – Dean IITS, Pat Worden – AVPR & Dean Grad. Studies
- Guests** Regina Eisenbach – Assoc. Dean CoBA, Ranjeeta Ghiara – Assoc. Dean CoAS, Kit Herlihy – Library, Bettina Huber – Dir. Analytic Studies, Michael McDuffie – Assoc. Dean CoAS, Janet Powell – CFA, Manal Yamout – ASI President
- Staff** Marcia Woolf, Academic Senate Coordinator

I. Approval of Agenda

ADD: XII. A. Resolution Concerning ASI Voter Registration

Motion #1 M/S/P*
To approve the agenda as amended.

II. Approval of Minutes: 5/5/04

Motion #2 M/S/P*
To approve the minutes as presented.

III. Chair's Report: Jackie Trischman

A. Announcements: Trischman will not be calling for abstentions this year, since it is assumed that of those present, those who vote neither yea nor nay are abstaining. She also noted that meetings are recorded; the tapes are saved until the minutes are approved, and then they are recorded over.

Brakebill dossiers are due September 10 in the Senate office, and sabbatical leave applications are due September 30 in the Senate office.

Janice Meliska of Registration and Records will be this year's staff representative on the Senate.

*Unanimous vote.

Legend: M = Moved S = Seconded D = Defeated P = Passed L = Lost W = Withdrawn

Merryl Goldberg announced that the new Arts & Lectures committee is seeking proposals for events (\$200 - \$2000) for Spring 2005. The Arts & Lectures series is currently overseen by the Center ARTES.

Trischman introduced Parliamentarian Don Barrett, who is serving the second year of his two-year term.

Trischman also thanked the president for the inclusive nature of her governance style, thus far, and asked Senators to think this year of ways to encourage and improve faculty-staff communications.

Faculty are represented on the Academic Blueprint Committee by Carmen Nava, chair of UCC, and the university Space Committee will include Trischman as chair of Senate.

A senator thanked Trischman for her remarks at convocation and expressed the hope that these would be published, as in past years.

B. Referrals to Committees:

FAC RTP Policy, re disagreement meetings with P&T committees
NEAC Election: CoAS Senator, ASCSU Senator
Committee appointments *handout*

To the NEAC committee appointments *handout*, Trischman noted that the following seats should be added:

PAC (CoAS)
Senator (CoE)
Search Committee – VP External Affairs (2 at large)

IV. Vice-Chair's Report: Linda Holt No report.

V. Secretary's Report: Rosario Diaz-Greenberg The University administration has responded to the following Senate items:

FAC RTP Calendar 2004/05 *Approved*
FAC Student Evaluation of Course Instruction *Approved with remarks*
FAC Customized Book Policy *Revised and sent to President for approval*

VI. President's Report: Karen Haynes The president is attending systemwide meetings today. On her behalf, Sheath welcomed the senators to the new academic year. He noted that there have been changes to the President's Cabinet this year. It consists of 19 members: president; vice presidents; deans of CoAS/CoBA/CoE/Extended Studies/Graduate Studies and the director of the new HHS; chief information officer; associate vice presidents for Enrollment Management Services, Human Relations, and Campus Enterprises; Senate chair; planning champion; ASI president; and a staff representative. Goals are to look at policy initiatives, act as a planning council, recommend future directions and priorities, disseminate information from system as a whole, and seek input from the campus community.

VII. Provost's Report: Robert Sheath Over the summer, our FTES target changed from 5,804 to 5,913. This will be a challenge for us, and we plan to stay open for Spring for upper division transfer students to try to reach the target. In addition, the new Compact, which calls upon campuses to grow initially by 2.5%, will make it difficult for us to grow academic programs and will prevent us from getting new academic buildings. We are working with the Chancellor's Office to modify the Compact for San Marcos and other smaller campuses.

We have received funding for the 109 new FTES, and given resources to the three colleges for 5.5 new faculty positions (3.5 to CoAS, and 1 each to CoBA and CoE).

*Unanimous vote.

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The budget prospects for 2005/06 are difficult due to the new Compact, which will result in a loss of revenue of about \$4.5 million. We are already facing a deficit due to expenditures necessary in 2004/05. It is hoped that the UBC can this year begin to address recovery strategies, which could be needed in 2006/07 when growth resumes.

Because of overlap in the memberships of the President's Cabinet and the former Provost's Council and the Academic & Student Affairs Roundtable (ASART), the Provost's Council will continue to meet on a bi-weekly basis, and the ASART has been disbanded in favor of a Level 4 managers, directors and chairs meeting (55 people) which will be held twice per semester.

Searches: Robert Stakes, former Dean of Extended Studies, will assume the position of Interim Dean of the Library. A search is underway for an interim Associate Dean of the Library from among the librarians. We will also be conducting searches for deans of the College of Education and Extended Studies. Because we were not awarded a Title IIIA grant this year, we will not be searching for a dean for the new College of Health & Human Services, though planning will continue and a dean will be sought in Fall of 2006. The search committee for the VP of Finance and Administrative Services is currently reviewing the 30 applications received.

Efforts continue on a "Guidelines to Account for Faculty Activities." Once agreed to by a group composed of the administration, CFA, and a former Senate chair, the guidelines will go to all faculty for consideration.

Stella Ramos has joined the Academic Affairs staff, and the offices have been reconfigured to afford staff and visitors more privacy and make the office more functional.

There is a plan to set up a task force concerning the Human Development Program this Fall to explore the future of the program.

There were 13 "golden handshakes" this summer.

Systemwide groups are forming to look at lower division requirements for each major. Calls will be going out shortly for campus representatives.

In Summer '04 term, almost 4,000 registrants were served. There were 217 course sections conducted. The system will likely revert to 100% State-support summers next year. Because Summer is the first of the three semesters counted for budgeting purposes, enrollment for Fall '05 and Spring '06 may have to be managed, if our Summer term is robust. Campus input will be sought through the various committees responsible for enrollment management and budget.

VIII. ASCSU Report: Dick Montanari Richard Serpe is no longer serving as ASCSU representative, and an election will be held shortly for his replacement (to serve the final two years of his three-year term). Montanari has served on the ASCSU for five years. He noted that larger campuses are now afforded greater representation on the ASCSU, and stressed the importance of our filling the vacant seat as soon as possible. He provided an overview of the ASCSU, the nature of the issues dealt with, and the structure of the meetings.

IX. CFA Report: George Diehr Janet Powell reported that she and Diehr are serving this year as co-presidents. David Avalos is vice president. Lance Newman is secretary. Linda Holt is treasurer. For Fall, John Halcon is the faculty rights representative, and David Avalos will serve in this capacity in Spring. Mayra Besosa is the lecturer rights representative and has been selected to serve on the statewide bargaining team, along with Diehr. The staff person is Jackie Teepen. A campus meeting is scheduled for October 12 at 12:30 in Commons 206.

X. ASI Report: Shannon Barnett Barnett is Vice President for External Affairs and will represent the ASI this year on the Senate. The ASI's Board of Directors' retreat was held at the beginning of summer, and yielded the following goals: to improve campus life and campus pride, strengthen ASI infrastructure and improve relations with organizations within and outside of ASI, address academic structure and time-to-degree issues, and pass a child care referendum. Core values identified include: advocacy, communications, diversity, efficiency, and visionary.

*Unanimous vote.

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Other ASI efforts include voter registration, CSSA activities, support for AB 2710, a recent grant for \$7.7 million for a center for children and families, the addition of a faculty member representative for the Board of Directors' meetings, and the recent Capitol Run Around.

XI. Committee Reports Chairs of the standing committees were introduced. SAC has not yet selected a chair.

XII. New Business

A. ASI Voter Registration Resolution Shannon Barnett and Manal Yamout presented this item which requests faculty support for and participation in ASI's voter registration efforts. This would include using classroom time to distribute and collect voter registration cards. The effort would be undertaken annually during a one-week period. Senators expressed concerns that students not perceive pressure to register to protect their grade, and also that instructors' time and involvement in the process be minimized, especially since students would likely have heard the message in an earlier class. Senators were invited to continue the discussion via the Senate website's Discussion Forum. The students were commended for their efforts in this regard.

XIII. Information Item

A. EC List of Unfinished Business from 2003/04 This list was included in the agenda packet for the Senators' review.

Meeting adjourned at 2:10 p.m.
The next meeting will be held October 6 at 1 p.m.
Marcia Woolf, Academic Senate Coordinator

APPROVED: _____
Rosario Diaz-Greenberg, Secretary 04/05

DATE: _____

*Unanimous vote.

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