

**ACADEMIC SENATE
OF
CALIFORNIA STATE UNIVERSITY SAN MARCOS
October 6, 2004**

Minutes

- Voters Present** Jocelyn Ahlers, Shannon Barnett, Kristin Bates, Staci Beavers, Tom Bennett, Vivienne Bennett, Mayra Besosa, Jackie Borin, Valerie Callanan, Susie Lan Cassel, David Chien, Zee Cline, Charles De Leone, Rosario Diaz-Greenberg, George Diehr, Ann Elsbree, Darel Engen, Merryl Goldberg, Rocio Guillen, Linda Holt, Michael Hughes, Mtafiti Imara, Eun Kang, Kara Kornher, Elizabeth Sugar Martinez, Janet McDaniel, Ofer Meilich, Janice Meliska, Yvonne Meulemans, Dick Montanari, Carmen Nava, Tejinder Neelon, Lance Newman, Graham Oberem, Amber Puha, Radhika Ramamurthi, K. Brooks Reid, Patty Seleski, Gabriela Sonntag, Laurie Stowell, Marie Thomas, Jackie Trischman, Wenyuh Tsay, Gilbert Valadez, Kathleen Watson, Jill Weigt, Marshall Whittlesey, Shaun-inn Wu, Hua Yi, Xiaoyu Zhang
- Not Present** Wayne Aitken, Kathleen Bates, C. New Chiyachantana, Jule Gómez de García, Kathy Hayden, Juan Necochea, Karno Ng, Brian Norris, Jill Pellettieri, Lorri Santamaría, Al Schwartz
- Ex-Officio Present** Don Barrett – Parliamentarian, David Barsky – AVP-AP, Vicki Golic – Dean CoAS, Robert Sheath – Provost, Mary Elizabeth Stivers – AVP-AR, Wayne Veres – Dean IITS, Pat Worden – AVPR & Dean Grad. Studies
- Guests** Carolina Cardenas – Dir. SASOP, Regina Eisenbach – Assoc. Dean CoBA, Regina Frasca – Dir. Risk Mgmt. & Safety, Ranjeeta Ghiara – Assoc. Dean CoAS, Bettina Huber – Dir. Analytic Studies, Michael McDuffie – Assoc. Dean CoAS, Bud Morris – Int. Dir. HHS, Deborah Smith – Risk Manager, Manal Yamout – ASI President
- Staff** Marcia Woolf, Academic Senate Coordinator

I. Approval of Agenda

ADD: XI. Committee Reports: BLP

Motion #1 M/S/P*
To approve the agenda as amended.

II. Approval of Minutes: 9/1/04

CHANGE: VI. President's Report, 4th through 6th lines: "...director of the new CoHHS...associate vice presidents for Enrollment Management Services, Human Relations, and Campus Enterprises...~~faculty~~ planning champion...."

Motion #2 M/S/P*
To approve the minutes as amended.

III. Chair's Report: Jackie Trischman

A. Announcements: Trischman and the Senators welcomed Janice Meliska, new staff Senator. Trischman also announced that Melanie Chu and Jorge Riquelme will co-chair SAC.

*Unanimous vote.

Legend: M = Moved S = Seconded D = Defeated P = Passed L = Lost W = Withdrawn

We have received a systemwide report of statistical data pertaining to disabled students in the CSU through 2002. The report is available through the Senate office or the Disabled Student Services office. In addition, both the Senate office and Global Affairs have information concerning the 2006/07 International Programs Resident Director opportunities for faculty.

Three presidential forums have been scheduled: October 22 at 10 a.m., January 27 at noon, and March 8 at 2 p.m. The Senate website will have locations and updates concerning any changes.

Telecom infrastructure upgrades will be taking place throughout the year all over campus, except in SCI-2, Library, and new Arts building. There will be notices in In the Loop concerning these plans. We will be asked to move items away from office phone and data outlets.

The faculty colloquium dinner is scheduled for October 28. Wes Schultz will be talking “trash.”

We have received Executive Order 918 which codifies Lower Division Transfer Pattern by Major and Admission Priority. Campuses are already moving in this direction to meet a mandate which has just been signed into law. Each high-demand major is to have 45-60 units in common across the CSU for transfer students. This may be a mix of systemwide units and campus-specific units, depending upon the major. Students who acquire these units will have highest-priority admission status. Planning for about half of the designated majors is already complete. The goal is to have the others completed this year.

Our SAC chair, Melanie Chu, has agreed to serve as the faculty representative on the Enrollment Planning and Academic Advisory Group (EPAAG). This group makes decisions concerning enrollment priorities and related matters.

Beavers announced that the ASI has arranged for the campus to receive free student copies of *The New York Times* (NYT) for a trial period, and the Faculty Center is offering an NYT workshop concerning integration of the newspaper into our curricula across disciplines. She noted that the NYT workshop will also address the nationwide American Democracy Project, an initiative of the Association of American State Colleges and Universities to promote civic engagement in campus communities. A resolution concerning our participation in this project will be presented to the Senate in November. She also noted that the ASI, Senate and President’s Office are coordinating a campuswide proposition debate on October 21 from noon to 1:30 p.m. Speakers are sought for this effort, and lunch will be provided at the event.

B. Referrals to Committees:

APC	ASI Proposal for a “University Hour”
FAC	PRC Seats – Contested Elections
FAC	Access to P&T Files
GEC	Proposal for Support of Second Language Learners at CSUSM
NEAC	Faculty Advising Role Advisory Council – 1 CoAS-SS
NEAC	Search Committee, Vice President for External Affairs – 2 at large
NEAC	Faculty for Pedagogical Impact Study Task Force
NEAC	Consideration of Including all Tenured Faculty on P&T Ballots
NEAC	Revision to the Faculty Service & Voting While on Leave Policy
NEAC	Faculty for Extended Studies Advisory Council
SAC	Classrooms Accommodating Disabled Students
SAC	Resources for Military Spouses, and Notification Process for Student Deaths
SAC	Student Services Related to New Programs
SAC	Monitor Student Grievance Policy for Revisions
UCC	Revision of P Form

IV. Vice-Chair’s Report: Linda Holt No report.

*Unanimous vote.

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V. Secretary's Report: Rosario Diaz-Greenberg The University administration has responded to the following Senate items:

FAC Custom Course Materials *Approved*
GEC Revised UDGE Forms BB, CC and DD *Approved*
GEC Resolution on Definition of Upper Division Education *Accepted*
SAC Student Grade Appeals Policy *Approved*

VI. President's Report: Karen Haynes The president is out of the country.

VII. Provost's Report: Robert Sheath Sheath invited McDaniel to announce that the CSUSM Middle Level Teacher Education Program is being honored by the California League of Middle Schools as Educational Partner of the Year. Sheath also noted that the campus is moving forward with the Business building naming opportunity and an announcement in this regard is expected shortly.

Enrollment: Our official census reported on October 4 is 5,835 for Fall (our target was 5,913). Several measures are being put in place to make up the difference in Spring. Eight to ten other CSU campuses are facing similar or worse enrollment shortfalls. The system as a whole is expected to meet the higher targets funded this Fall, or face losing funds.

Searches: The VP-FAS search committee has produced a long "short list" of telephone interviewees; a short list will be presented to the president by the end of October. For the VP-External Affairs search, the campus has retained the same consulting firm which handled our last presidential search. The committees for the Dean searches for Extended Studies and Education will be convened shortly.

Budget: The University Budget Committee meets this Friday to develop a campuswide process to gather input on the 05/06 budget which is expected to include a major shortfall of funds (5-10%). In addition, the provost has been working with the college deans on the issue of faculty equity, which is recognized as a significant problem campuswide and will require enhancement of our faculty equity pool, which is not State funded.

VIII. ASCSU Report: Dick Montanari The ASCSU's first interim meeting of the year will be held Friday, October 8. Montanari has been moved from the Faculty Affairs Committee to the Academic Affairs Committee. Montanari also noted that the person who fills our campus's vacant seat (2003-2005) will be treated as a first-year Senator this year (i.e., no release time or committee assignments).

IX. CFA Report: George Diehr An all-faculty meeting will be held in Commons 206 from 12:30 – 2 p.m. on Tuesday, October 12. Lunch will be provided, and input will be sought on priorities for the upcoming contract negotiations. The speaker will be CFA Vice President Lillian Taiz. George Diehr and Mayra Besosa both serve on the CFA bargaining team.

X. ASI Report: Shannon Barnett The ASI is seeking to fill an Academic Senate liaison seat. An update was provided concerning the statewide CSSA's legislative and CSU goals. A voter registration event will be held on October 14 in front of the Library. At the ASI's September 24 Board meeting, a resolution was passed supporting President Haynes for signing the Talwa Declaration, encouraging environmental awareness and sustainable development and planning. There will be a referendum the week of October 18 concerning the Early Learning Center. Additional information was provided concerning the New York Times Project and Michael Moore event. Faculty were thanked for their support of the ASI in the Michael Moore matter.

XI. Committee Reports

APC: A written report was provided.

*Unanimous vote.

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FAC: A written report was provided. In addition, Thomas provided information concerning FAC's discussions of (1) P&T reconciliation meetings, (2) whether PRC elections should be contested, and (3) PTC member access to WPAFs.

LATAC: Engen reported that Teresa Macklin and Chuck Allen presented to the EC a training tutorial on Copyright and Fair Use, which will be presented to the Senate in November. LATAC was also charged with recommending an implementation plan for the training, which will be discussed at the committee's next meeting.

PAC: Sonntag reported that the committee currently has no representative from CoAS. In addition to program review, the committee is requesting required units information from certain degree programs for a report to the Chancellor's Office. Information is also being collected for the Chancellor's Office concerning program assessment and student learning outcomes. Regarding program reviews, the committee is completing its work on the Bachelor's and Master's degrees in Business Administration, and the Bachelor's in Communication. Still under review are the Bachelor's in Sociology, Master's in Sociological Practice, and Bachelor's and Master's degrees in Biology. Reviews are beginning for Bachelor's and Master's degrees in Literature and Writing, Bachelor's degrees in History and Political Science, and Bachelor's and Master's degrees in Mathematics.

UCC: Nava reported that the Office of Academic Programs has put the curriculum review process on the web and digitized the forms to facilitate on-line review. A written report was also provided.

BLP: The committee has changed its meeting time to 2:30 – 4:30 p.m. on Wednesdays. The committee is looking at the issues of budget restoration and space considerations, as well as reviewing a number of A forms.

NEAC: Callanan thanked those who ran in the Fall Election and announced the results: Jose Mendoza (CoAS-M&S for PTC), Marcos Martinez (at large for PTC), and Andrea Liss (at large for PLC).

XII. Consent Calendar: Trischman explained that the Consent Calendar is being used for passage of a policy because the changes are considered to be minor and not substantive rather than substantive changes to the language.

FAC Library Temporary Faculty Evaluation Policy (new, underlined text only)
NEAC Recommendations
UCC Course & Program Change Proposals (including amendment provided)

Motion #3 M/S/P*
To approve the Consent Calendar.

XIII. Old Business

A. ASI Voter Registration Resolution A revised version of the resolution was distributed and the changes explained.

Motion #4 M/S/P (one opposed)
To endorse the ASI resolution.

XIV. New Business

A. FAC RTP Policy Revision: PRC Eligibility A change is proposed to ensure that the policy conforms to the language of the CBA.

Motion #5 M/S/P (V. Bennett) (one opposed)
To waive the rules.

Motion #6 M/S/P*
To approve the revision to the RTP policy as presented.

*Unanimous vote.

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XV. Special Presentation (taken out of order for time certain)

A. Workers Compensation & Risk Management Presentation Regina Frasca distributed materials including a printout of a PowerPoint presentation on this topic. The presentation was designed to explain to faculty their responsibilities in the event of an injury or illness, and their role in preventing same. Additional training is available to faculty (groups of three or more) and may be scheduled through the EHS office.

XIV. New Business (resumed)

B. Arts & Lectures Guiding Principles The committee which is now responsible for the Arts & Lectures Series has developed a “guiding principles” document and seeks Senate endorsement. Committee chair Goldberg invited suggestions via e-mail prior to the second reading in November.

XVI. Information Item

A. EC Members’ Letter to Haynes Regarding Michael Moore Issue A copy of a letter sent to President Haynes and signed by some members of the EC was distributed to Senators for their information. A lengthy discussion ensued which included a breakdown of the events leading up to and following the President’s decision. The issues of use and definition of State funds were discussed in particular, along with varying interpretations of the pertinent laws and Chancellor’s Office guidance. A senator expressed disappointment in the EC’s action of sending a letter to the President without Senate consultation. There was a suggestion of a panel discussion involving representatives from the State Attorney General, ACLU and AAUP. Trischman welcomed ideas about ways to expand the discussion for the benefit of the campus.

Meeting adjourned at 2:50 p.m.
The next meeting will be held November 3rd at 1 p.m.
Marcia Woolf, Academic Senate Coordinator

APPROVED: _____
Rosario Diaz-Greenberg, Secretary 04/05

DATE: _____