

**ACADEMIC SENATE  
OF  
CALIFORNIA STATE UNIVERSITY SAN MARCOS  
November 3, 2004**

**Minutes**

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**Voters Present** Jocelyn Ahlers, Wayne Aitken, Staci Beavers, Tom Bennett, Vivienne Bennett, Mayra Besosa, Jackie Borin, Valerie Callanan, Susie Lan Cassel, David Chien, C. New Chiyachantana, Zee Cline, Charles De Leone, Rosario Diaz-Greenberg, Anne Elsbree, Darel Engen, Rocio Guillen, Kathy Hayden, Linda Holt, Michael Hughes, Mtafiti Imara, Eun Kang, Kara Kornher, Elizabeth Sugar Martinez, Ofer Meilich, Janice Meliska, Yvonne Meulemans, Dick Montanari, Carmen Nava, Juan Necochea, Tejinder Neelon, Lance Newman, Karno Ng, Graham Oberem, Amber Puhua, Radhika Ramamurthi, K. Brooks Reid, Jorge Riquelme, Patty Seleski, Gabriela Sonntag, Marie Thomas, Jackie Trischman, Wenyuh Tsay, Gilbert Valadez, Kathleen Watson, Jill Weigt, Marshall Whittlesey, Hua Yi, Xiaoyu Zhang

**Not Present** Shannon Barnett, Kathleen Bates, Kristin Bates, George Diehr, Jule Gómez de García, Merryl Goldberg, Janet McDaniel, Brian Norris, Jill Pellettieri, Lorri Santamaría, Al Schwartz, Laurie Stowell, Shaun-inn Wu

**Ex-Officio Present** Don Barrett – Parliamentarian, David Barsky – AVP-AP, Robert Sheath – Provost, Wayne Veres – Dean IITS, Pat Worden – AVP-R & Dean Grad. Studies

**Guests** Regina Eisenbach – Assoc. Dean CoBA, Ranjeeta Ghiara – Assoc. Dean CoAS, Bettina Huber – Dir. Analytic Studies, Michael McDuffie – Assoc. Dean CoAS, David Ortiz

**Staff** Marcia Woolf, Academic Senate Coordinator

**I. Approval of Agenda**

**Motion #1** M/S/P\*  
To approve the agenda as presented.

**II. Approval of Minutes: 10/6/04**

**Motion #2** M/S/P\*  
To approve the minutes as presented.

**III. Chair's Report: Jackie Trischman**

**A. Announcements:** Nominations for the Wang Family Excellence Award are due December 2. The Arts & Lectures series is sponsoring a Family Day on the afternoon of November 7. Open forums are scheduled in the coming week for three candidates for the VP-FAS position.

The Lower Division Transfer Pattern project is progressing well. Campus representatives have now been identified to attend systemwide meetings in December and January. Meetings will also be scheduled with faculty from local community colleges. A second set of systemwide meetings will be held in the spring.

The first of three presidential forums for faculty was held recently. These forums were recommended by the Transition Team. Attendance was low; however, discussion was productive and included a wide range of topics.

**B. Referrals to Committees:**

\*Unanimous vote.

Legend: M = Moved    S = Seconded    D = Defeated    P = Passed    L = Lost    W = Withdrawn

FAC Misconduct in Scholarship and Research Policy Revision

LATAC Input for the CSU Library's Strategic Plan

NEAC ACIP – one at large

APC – one at large

CBRA Evaluation Committee – two at large (relative experience highly desired)

**IV. Vice-Chair's Report: Linda Holt** No report.

**V. Secretary's Report: Rosario Diaz-Greenberg** The University administration has responded to the following Senate items:

APC Definition of a Community Service Learning Course *Approved*

APC Maximum Number of Units *Approved with comment*

APC Grad. Requirements for Baccalaureate Degrees & Academic Certificate Programs *Returned*

GEC UDGE Requirement Resolution *Accepted*

SAC Academic Honesty Policy & Procedures *Returned*

SAC Management of Course Records *Returned*

The following items have been sent to the University administration for approval or information:

ASI Voter Resolution

FAC Library Temporary Faculty Evaluation Policy

FAC Retention, Tenure and Promotion Policy

**VI. President's Report: Karen Haynes** There will be a 15<sup>th</sup> anniversary celebration today on the Library terrace. Bill Stacy and Dick Rush will help present 15-year pins to faculty and staff that joined the campus in 1989. Two members of the Board of Trustees will also be present, George Gowgani and Corey Jackson. They will extend their visit to the campus through tomorrow and meet with various groups, including the EC. Additional visits by other trustees are anticipated in late fall and in the spring.

Participation is encouraged in the current VP searches. We are looking for candidates who use an administrative team approach and collaboration. It is hoped that an offer can be made for the VP-FAS position prior to Thanksgiving, with a start date in early spring.

The Executive Council continues to analyze the budget situation and will bring suggestions to the UBC.

The Cabinet continues to discuss the campus strategic plan in light of the transition team survey and future plans. They are also discussing creating sets of themes concerning where we are today and where we are headed, in terms of academic programming and quality as well as community partnerships and fundraising.

Notes of the faculty forums will be posted on the web. Later in the academic year, we will assess whether to continue the faculty forums in the future.

**VII. Provost's Report: Robert Sheath** Enrollments are up; we have about 1700 applications for Spring (goal is a little over 1800, to meet target of 5913) and are receiving about 10 each day.

The UBC meets Friday and will propose a university-wide budget, which would be different from how we have budgeted in the past.

Regarding searches, the dean of Extended Studies ad should appear in the November 19 Chronicle; the goal is to screen applications in January. The Education dean search will follow just behind.

**VIII. ASCSU Report: Dick Montanari** No report.

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**IX. CFA Report: George Diehr** No report.

**X. ASI Report: Shannon Barnett** Report provided in writing. Trischman noted that the proposition debates which were co-sponsored by ASI, the Senate, and the President's Office were a success, and were very well organized, thanks to Staci Beavers.

**XI. Committee Reports**

**BLP:** A written report was provided.

**GEC:** A written report was provided. Feedback and comments concerning the CCR are welcomed via e-mail to Beavers. The committee has several vacant seats, and is seeking new members.

**NEAC:** The committee continues to seek members for vacant seats.

**SAC:** A written report was provided. Feedback is invited concerning the disabled students issues outlined therein.

**XII. Consent Calendar:** A handout was provided listing NEAC recommendations and UCC-approved course and program change proposals. A senator requested the removal of one NEAC recommendation (Alison King, ASCSU). A senator requested a correction to the spelling of "Whittlesey" on the UCC list.

**NEAC Recommendations  
UCC Course and Program Change Proposals**

**Motion #3** M/S/P\* (NEAC/UCC)  
To approve the consent calendar as amended.

Concerning the NEAC recommendation of Alison King for ASCSU, concern was expressed about this faculty member's lack of daily involvement with the campus and status as a FERP participant. It was noted that no other faculty member stepped forward for this assignment.

**Motion #4** M/S/D\*  
To appoint Alison King to the vacant ASCSU seat.

It was suggested that the Senate formally state its gratitude to King for her willingness to serve.

**XIII. Old Business**

**A. Arts & Lectures Guiding Principles**

**Motion #5** M/S/P (two abstentions)  
To endorse the principles as presented.

**XIV. New Business**

**A. EC Resolution on Civic Engagement (American Democracy Project)** Beavers introduced this item which calls for University-wide support for encouragement of students toward social responsibility. The American Association of State Colleges and Universities' "American Democracy Project" encourages campuses to create unique programs to engage students year round in public affairs activities and discussions. Questions and comments are to be directed to Beavers.

**B. FAC Emeritus Faculty Policy Revision** Thomas introduced this item which proposes altering the procedure for identifying faculty to make it more efficient and to reflect actual practice. The language

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has also been updated to reflect current titles and campus terminology. Questions and comments are to be directed to Thomas.

**C. EC Resolution on Minor Policy Revisions** Holt introduced this item which proposes that the EC act on the Senate’s behalf in those instances when minor policy revisions are proposed (position title updates, etc.) The full Senate would always have an opportunity to review the proposed revisions prior to EC action. Any objections would result in the matter being placed on the Senate agenda for discussion. Questions and comments are to be directed to Holt.

**D. LATAC Fair Use Training Recommendation** Postponed to follow the special presentation.

**E. UCC Minor in Cognitive Science** Barsky introduced this item on behalf of UCC. Since the item’s first airing last spring, the Psychology department has agreed to provide some fiscal support as has the CoAS. BLP and UCC have approved the minor and their comments were provided. Issues raised included availability of a program director, inclusion of math and music disciplines, and need for clarification of core course units required. Questions and comments are to be directed to UCC.

**F. Resolution on Renomination of Faculty Trustee Kathy Kaiser** Trischman passed the role of chair to Holt in order to introduce this item. CSUSM has been asked to either nominate a faculty trustee candidate or support the renomination of Kaiser. Because the EC has received many comments concerning Kaiser’s effectiveness, and absent a suitable nominee from this campus, the EC proposes supporting Kaiser’s renomination. Trischman resumed the role of chair.

**Motion #6** M/S/P (Holt) (1 opposed; 1 abstention)  
To waive the rules.

**Motion #7** M/S/P (EC) (4 abstentions)  
To accept the resolution as written.

**XV. Information Item**

**A. FAC Course Evaluation Instructions Revision** Trischman noted that the EC may currently act on the Senate’s behalf when presented with time sensitive issues. Huber described the minor changes made which were necessary due to the recent revision of the forms as well as changes in drop-off locations for forms.

**XVI. Special Presentation (taken out of order for time certain)**

**A. LATAC Fair Use Training Demonstration** Teresa Macklin and Chuck Allen of IITS provided background for and a demonstration of an on-line fair use training program. It is envisioned that the training would be one-time, and required of all faculty and staff who deal with copyrighted material. Records of who has taken the training would be maintained by HR.

**XIV. New Business (postponed item)**

**D. LATAC Fair Use Training Recommendation** Hayden noted LATAC’s written recommendations that the tutorial be reviewed by CSU legal counsel prior to implementation, and that HREO monitor compliance. Questions and comments are to be directed to Hayden.

Meeting adjourned at 2:30 p.m.  
The next meeting will be held December 1<sup>st</sup> at 1 p.m.  
Marcia Woolf, Academic Senate Coordinator

APPROVED: \_\_\_\_\_ DATE: \_\_\_\_\_

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Rosario Diaz-Greenberg, Secretary 04/05

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